

**PLANNING COMMISSION MINUTES**  
**April 8, 2014**

**PLANNING COMMISSIONERS PRESENT:** Barth, Cooper, Donaldson, Garcia, Gregory, and Vanderlip

**ABSENT:** Rollins

**PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA:** Kathy Barnett

**STAFF BRIEFING:** None

**AGENDA ITEMS PROPOSED TO BE TABLED OR RE-SCHEDULED:** Agenda Items 1 and 2 were re-scheduled.

**PRESENTATIONS:** None

**PUBLIC HEARINGS**

1. **Planned Development Amendment 01-025, Conditional Use Permit Amendment 01-017, Lot Line Adjustment PR 13-0102, and Oak Tree Removal Permit 14-003 – Entrada de Paso Robles**

For the Planning Commission to continue consideration of the Entrada de Paso Robles project until May 13, 2014.

Open Public Hearing.

*Speakers:* Kathy Barnett

Closed Public Hearing.

***Action:***

A motion was made by Commissioner Gregory, seconded by Commissioner Garcia, and passed 6-0-1 (Commissioner Rollins absent,) to continue consideration of this project until May 13, 2014.

2. **Planned Development 13-005, Tentative Parcel Map 13-0109, and Oak Tree Removal 13-008 (Continued) - Marriott Residence Inn**

For the Planning Commission to consider a request to continue consideration of this project to the Planning Commission meeting of May 27, 2014.

Open Public Hearing.

**Speakers in Opposition:** Kathy Barnett  
**Speakers Impartial:** Greg Sanders impartial

Commissioner Rollins took his seat.

Closed Public Hearing.

***Action:***

A motion was made by Commissioner Garcia, seconded by Commissioner Gregory, and passed 6-0-1 (Commissioner Rollins abstained) to continue discussion and consideration of this item to the Planning Commission meeting on April 22, 2014.

**3. Conditional Use Permit 14-001 – Westside Extreme, Inc.**

For the Planning Commission to consider an application filed by Seth Leigan to establish a boat service and repair shop with retail sales of parts and accessories within an existing building located at 999 Paso Robles Street. (APN: 009-061-018).

Open Public Hearing.

**Speakers:** Seth Leigan

Closed Public Hearing.

***Action:***

A motion was made by Commissioner Gregory, seconded by Commissioner Vanderlip, and passed 7-0 to adopt the attached resolution approving the proposed Conditional Use Permit 14-001, subject to standard and site specific conditions of approval.

**4. Conditional Use Permit 14-002 – Susan Sharp Outdoor Storage**

For the Planning Commission to consider an application filed by Kirk Consulting on behalf of Susan Sharp, for a Conditional Use Permit (CUP) and to amend PD 05-012, to allow for an outdoor storage lot on Lots 2 & 3 of Tract 2594 on the North side of Combine Street. (APNs: 025-437-002 & 003).

Commissioner Vanderlip stepped down.

Open Public Hearing.

**Speakers:** Jaime Kirk  
**Speakers in Opposition:** Kim Johnson, Kathy Barnett, Eric Monson, Dane Jensen

Closed Public Hearing.

**Action:**

A motion was made by Commissioner Gregory, seconded by Commissioner Garcia, and passed 5-1-1 (Commissioner Rollins opposed, Commissioner Vanderlip absent) to adopt the attached resolution approving Conditional Use Permit 14-002 and the amendment to PD 05-012, allowing the establishment of an outdoor storage yard on lots 2 & 3 of Tract 2594, and allowing for a reduced landscape/fence setback of 10-feet, subject to standard and site specific conditions of approval.

Commissioner Vanderlip resumed his seat.

**5. Conditional Use Permit 14-003 – John Boy’s Towing**

For the Planning Commission to consider an application filed by John Coulter of Johnboy’s Towing, to establish a towing service and vehicle impound yard located at 1850 Ramada Drive, Unit 1.

Open Public Hearing.

**Speakers in Favor:** John Coulter and Kathy Barnett

Closed Public Hearing.

**Action:**

A motion was made by Commissioner Gregory, seconded by Commissioner Donaldson, and passed 7-0 to approve Conditional Use Permit 14-003, subject to site specific and standard conditions of approval.

**6. Appointments to Development Review Committee and Liaisons to Other Advisory Bodies**

To appoint members of the Planning Commission to serve on the Development Review Committee and Liaisons to Other Advisory Bodies.

Open Public Hearing.

**Speakers:** None

Closed Public Hearing.

***Action:***

A motion was made by Commissioner Gregory, seconded by Commissioner Vanderlip, and passed 7-0 to make the following appointments:

- DRC: Commissioners Garcia, Gregory and Vanderlip (Commissioner Barth alternate);
- Parks and Recreation Committee: Commissioner Cooper (Commissioner Vanderlip alternate);
- Airport Advisory Committee: Commissioner Donaldson (Commissioner Garcia alternate);
- Main Street: Commissioner Rollins (Commissioner Gregory alternate).

**7. Procedures and Ground Rules for Hearings**

To adopt Procedures and Ground Rules for Planning Commission Hearings.

Open Public Hearing.

***Speakers:*** Kathy Barnett

Closed Public Hearing.

***Action:***

A motion was made by Commissioner Gregory, seconded by Commissioner Garcia and passed 7-0 to adopt the attached Procedures and Ground Rules for Planning Commission Hearings with several minor changes:

- The “Procedure” for hearings was to be retitled “Guidelines”.
- Item #12 of the Guidelines to read: “The Chair will address questions posed by the public and look to staff to provide responses, which will be directed to the Chair. If Commissioners have additional questions of the applicant at this point, such questions should be directed through the Chair.”
- Create a new Item #15 for the Guidelines to read: “If Commissioners believe additional information is needed, they may request that the Chair reopen the public hearing/comment period and/or continue it to a future date.”
- The old Item #15 of the Guidelines will become Item #16 and read: “Commissioners vote on proposed project.”
- The old Item #16 of the Guidelines will be renumbered 17.
- Item #4 of the Ground Rules to be amended to add “and electronic devices” after “cell phones”.

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**OTHER SCHEDULED MATTERS** – NONE

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**WRITTEN CORRESPONDENCE** – NONE

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**COMMITTEE REPORTS**

- 8. Development Review Committee Minutes (for approval)
  - a. March 17, 2014
  - b. March 24, 2014

***Action:***

A motion was made by Commissioner Gregory and Seconded by Commissioner Garcia and passed 7-0 to approve the DRC minutes as presented.

- 9. Other Committee Reports:
  - a. Parks & Recreation Advisory Committee: No report
  - b. Main Street Program: No Report
  - c. Airport Advisory Committee: No report

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**PLANNING COMMISSION MINUTES FOR APPROVAL**

March 11, 2014

***Action:***

A motion was made by Commissioner Gregory, seconded by Commissioner Donaldson and passed 7-0 to approve both sets of Planning Commission minutes as presented.

**REVIEW OF CITY COUNCIL MEETINGS**

April 1, 2014: Reviewed by Commissioner Barth

## **PLANNING COMMISSIONERS' COMMENTS**

Commissioners welcomed Darrell Cooper and thanked staff for the Reorganization Meeting.

## **STAFF COMMENTS**

Staff announced that there would be a presentation to the Commission regarding the water situation at their next meeting on April 22, 2014.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Planning Commission after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the Community Development Department, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at <http://www.prcity.com/government/planning/commission/agendas.asp>.

All persons desiring to speak on an agenda item are asked to fill out *Speaker Information Cards* and place them at the Staff Table prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

***AMERICANS WITH DISABILITIES ACT*** Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.

**ADJOURNMENT** to the Development Review Committee Meeting of Monday, April 14, 2014 at 3:30 pm at Paso Robles City Hall, 1000 Spring Street, Paso Robles;

**subsequent adjournment** to the City Council Meeting of Tuesday, April 15, 2014 at 7:30 pm at Paso Robles City Hall, 1000 Spring Street, Paso Robles;

**subsequent adjournment** to the Joint Planning Commission/City Council Breakfast of Friday, April 18, 2014 at 7:00 am at Touch of Paso, 1414 Pine Street, Paso Robles;

**subsequent adjournment** to the Development Review Committee Meeting of Monday, April 21, 2014 at 3:30 pm at Paso Robles City Hall, 1000 Spring Street, Paso Robles;

**subsequent adjournment** to the Planning Commission Meeting of Tuesday, April 22, 2014 at 7:30 pm at Paso Robles City Hall, 1000 Spring Street, Paso Robles.