

**PLANNING COMMISSION
MINUTES**

March 12, 2013

PLANNING COMMISSIONERS PRESENT: Barth, Garcia, Gregory, Holstine, Nash, Rollins, Vanderlip

ABSENT: None

PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA: Public comments were made by Sheila Healy and Kathy Barnett.

STAFF BRIEFING: None

AGENDA ITEMS PROPOSED TO BE TABLED OR RE-SCHEDULED: None

PRESENTATIONS: None

Planning Commission approval of a development project is one step in the process of meeting applicable legal requirements. In addition to receiving Planning Commission approvals, all development plans must comply with applicable Zoning and Building Codes. Applicants are encouraged to consult with a design professional to confirm what provisions of the Uniform Building Codes and, in particular, requirements for handicapped access will apply to your project and the design and/or financial implications of meeting these legal requirements.

All items on the Planning Commission Agenda are scheduled for action unless explicitly otherwise stated. Planning Commission Action on General Plan Amendments, Rezones, Street and Public Easement Abandonments, Street Name Changes, Code Amendments and any legislative related action is a recommendation to the City Council; the Council will hold a separate public hearing prior to taking final action. All Other Planning Commission action is final unless an appeal application, including the required fee, is filed with the Community Development Department within 15 calendar days of the date of the action. Any member of the public or the City Council may file an appeal. Please see last page of agenda for how to file an appeal.

PUBLIC HEARINGS - NONE

OTHER SCHEDULED MATTERS

1. **Planning Commissioner Academy Proceedings**
E. Gallagher, Community Development Director

Planning Commissioners attended the League of California Cities' Planning Commissioner Academy in Pasadena between February 27 and March 1, 2013. Commissioners expressed a desire to devote the regularly-

scheduled Planning Commission meeting of March 12 to discuss the topics presented at the Academy.

Speakers: John Hamon
Sheila Healy
Kathy Barnett

WRITTEN CORRESPONDENCE – None

COMMITTEE REPORTS

- 2. Development Review Committee Minutes (for approval):
 - a. February 25, 2013

Action: A motion was made by Commissioner Gregory, seconded by Commissioner Barth and passed 7-0, to approve the DRC minutes above as presented.

- 3. Other Committee Reports:
 - a. Parks & Recreation Advisory Committee: Commissioner Nash provided report.
 - b. Main Street Program: Commissioner Holstine provided report.
 - c. Airport Advisory Committee: No report.
 - d. Measure T Bond Oversight Committee: No report.

PLANNING COMMISSION MINUTES FOR APPROVAL

- 4. February 25, 2013

Action: A motion was made by Commissioner Holstine, seconded by Commissioner Garcia and passed 7-0, to approve the Planning Commission minutes above with a correction to the Action section of Miscellaneous 13-001, changing the word “works” to “words”.

REVIEW OF CITY COUNCIL MEETING

- 5. March 5, 2013

Commissioner Holstine provided an overview.

PLANNING COMMISSIONERS' COMMENTS

- Chairman Vanderlip questioned why the matter of the allocation of 594 additional units had not been scheduled for a Planning Commission meeting for formulation of a recommendation to the City Council. It was moved by Commissioner Gregory, seconded by Commissioner Barth and passed unanimously to direct the

Community Development Director to send a letter to the City Council requesting that they remand this matter to the Planning Commission.

STAFF COMMENTS - None

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Planning Commission after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the Community Development Department, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at http://www.prcity.com/government/planning_commission/agendas.asp.

All persons desiring to speak on an agenda item are asked to fill out *Speaker Information Cards* and place them at the Staff Table prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

AMERICANS WITH DISABILITIES ACT Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.

ADJOURNMENT to the Joint Planning Commission/City Council Breakfast of Friday, March 15, 2013 at 7:00 am at Touch of Paso;

subsequent adjournment to the Development Review Committee Meeting of Monday, March 18, 2013 at 3:30 pm at Paso Robles City Hall, 1000 Spring Street, Paso Robles, CA 93446;

subsequent adjournment to the City Council Meeting of Tuesday, March 19, 2013 at 7:30 pm at Paso Robles City Hall, 1000 Spring Street, Paso Robles, CA 93446;

subsequent adjournment to the Development Review Committee Meeting of Monday, March 25, 2013 at 3:30 pm at Paso Robles City Hall, 1000 Spring Street, Paso Robles, CA 93446;

subsequent adjournment to the Planning Commission Meeting of Tuesday, March 26, 2013 at 7:30 pm at Paso Robles City Hall, 1000 Spring Street, Paso Robles, CA 93446.

It was moved by Commissioner Gregory, seconded by Commissioner Barth and passed unanimously to adjourn to the above meetings and to the North Salinas River Trail Master Plan Community Workshop to be held at Atascadero City Hall on Monday, March 18, 2013 at 6:00 pm.

THESE MINUTES ARE NEITHER OFFICIAL NOR ARE THEY A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE PLANNING COMMISSION AT THEIR NEXT REGULAR MEETING.