

**City of El Paso de Robles
Operating and Maintenance Budget
Summary Schedule of All Appropriations
Four Year Financial Plan
Fiscal Year 2009-10 to 2012-13**

CITY MANAGER:
Department No. 130

All Divisions

	Actual Expended FY 2006-07	Actual Expended FY 2007-08	Approved Budget FY 2008-09	Base Budget FY 2009-10	Base Budget FY 2010-11	Base Budget FY 2011-12	Base Budget FY 2012-13
Total Employee Services	1,270,131	1,502,160	1,734,000	1,590,600	1,746,900	1,778,200	1,810,700
Total Maintenance & Operations	706,774	929,916	896,000	1,994,700	2,004,000	1,998,100	2,010,000
Total Debt Service	-	-	-	-	-	-	-
Total Capital Outlay	31,104	272,490	95,600	26,500	60,700	39,600	153,500
Base Budget - Subtotal	2,008,009	2,704,566	2,725,600	3,611,800	3,811,600	3,815,900	3,974,200
Allocation to Other Departments	(1,740,496)	(1,800,500)	(1,935,200)	(3,149,100)	(3,300,200)	(3,322,800)	(3,364,300)
DEPARTMENT TOTAL	267,513	904,066	790,400	462,700	511,400	493,100	609,900
Funding Sources:							
General Fund	236,934	568,357	694,700	361,200	437,800	453,500	456,400
Equipment Replacement Fund	19,378	262,337	20,700	26,500	60,700	39,600	153,500
Economic Incentive Fund		57,136	75,000	75,000	12,900		
Emergency & Contingency Fund	11,201	16,208					
City Facility Repair Fund		28					
TOTAL FUNDING SOURCES	267,513	904,066	790,400	462,700	511,400	493,100	609,900

	Authorized FY 2008-09	Authorized/ (Vacant) FY 2009-10	Authorized/ (Vacant) FY 2010-11	Authorized/ (Vacant) FY 2011-12	Authorized/ (Vacant) FY 2012-13	Annual Compensation Approved Salary Range	
Authorized Staffing (FTE):							
City Manager	1	1	1	1	1	\$155,744	\$155,744
Executive Director	1	1	1	1	1	\$113,424	\$144,120
Prof Manager III (Info Technology)	1	1	1	1	1	\$90,612	\$115,164
Prof Manager III (HR Manager)	1	1	1	1	1	\$90,612	\$115,164
Prof Manager II (Info Technology)	1	1	1	1	1	\$70,944	\$90,168
Information Technology Tech IV	4	4 / (1)	4 / (1)	4 / (1)	4 / (1)	\$55,572	\$70,596
Executive Secretary	1	1	1	1	1	\$51,576	\$65,508
Risk Manager	0	0	1 / (1)	1 / (1)	1 / (1)	\$50,544	\$64,212
Conf. Assistant (Personnel Asst)	1	1	1	1	1	\$40,596	\$51,576
Admin Asst III (City Clerk)	1	1 / (1)	1 / (1)	1 / (1)	1 / (1)	\$40,596	\$51,576
Admin Asst II	2	2	2	2	2	\$35,832	\$45,528
Staff Asst IV (PT Risk Manager)	0.5	0.5 / (0.5)	0	0	0	\$20.50/hr	\$22.75/hr

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Operating and Maintenance Budget
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Four Year Financial Plan
Fiscal Year 2009-10 to 2012-13**

CITY MANAGER
Department No. 130

All Divisions

	Actual Expended FY 2006-07	Actual Expended FY 2007-08	Approved Budget FY 2008-09	Base Budget FY 2009-10	Base Budget FY 2010-11	Base Budget FY 2011-12	Base Budget FY 2012-13
EMPLOYEE SERVICES							
5101 Full Time Regular	813,358	986,578	1,122,700	1,047,500	1,098,500	1,102,300	1,104,200
5102 Part Time	8,196	17,678	28,400	-	-	-	-
5103 Overtime	4,171	2,386	7,400	7,500	7,500	7,500	7,500
Total Salaries & Wages	825,725	1,006,642	1,158,500	1,055,000	1,106,000	1,109,800	1,111,700
Employee Benefits	444,406	495,518	575,500	535,600	640,900	668,400	699,000
Total Employee Services	1,270,131	1,502,160	1,734,000	1,590,600	1,746,900	1,778,200	1,810,700
MAINTENANCE & OPERATIONS							
5212 Materials & Services	257,145	222,031	225,700	185,600	185,600	185,600	185,600
5216 Utilities	8,702	13,430	17,800	17,800	17,800	17,800	17,800
5221 Facility Maintenance	-	4,252	-	-	-	-	-
5222 Equipment Maintenance	498	3,751	7,000	7,000	7,000	7,000	7,000
5223 Vehicle Maintenance	34	527	-	-	-	-	-
5224 Professional Services	61,997	365,723	364,300	294,300	294,300	294,300	294,300
5225 Legal Services	105,165	90,897	68,600	68,600	68,600	68,600	68,600
5226 Education, Travel & Meetings	16,833	11,426	12,900	14,400	14,400	14,400	14,400
5229 Equipment Replacement	31,296	34,692	34,700	85,700	85,700	85,700	85,700
5230 Insurance Prop./Liability	-	-	-	1,177,000	1,177,000	1,177,000	1,177,000
5235 Special Projects	19,404	65,287	5,000	-	-	-	-
5238 Allocated Overhead	205,700	117,900	160,000	144,300	153,600	147,700	159,600
Total Maintenance & Operations	706,774	929,916	896,000	1,994,700	2,004,000	1,998,100	2,010,000
DEBT SERVICE							
5340 Principal Retirement	-	-	-	-	-	-	-
5341 Interest Expense	-	-	-	-	-	-	-
5342 Paying Agent Fees	-	-	-	-	-	-	-
Total Debt Service	-	-	-	-	-	-	-
CAPITAL OUTLAY							
5450 Land Acquisition	-	-	-	-	-	-	-
5451 Buildings	-	-	-	-	-	-	-
5452 Improvements	-	-	-	-	-	-	-
5453 Right of Way Acquisition	-	-	-	-	-	-	-
5454/5 Equipment	31,104	272,490	95,600	26,500	60,700	39,600	153,500
Total Capital Outlay	31,104	272,490	95,600	26,500	60,700	39,600	153,500
DIVISION SUBTOTAL	2,008,009	2,704,566	2,725,600	3,611,800	3,811,600	3,815,900	3,974,200
5239 Allocation to Other Departments	(1,740,496)	(1,800,500)	(1,935,200)	(3,149,100)	(3,300,200)	(3,322,800)	(3,364,300)
DIVISION TOTAL	267,513	904,066	790,400	462,700	511,400	493,100	609,900

**City of El Paso de Robles
Operating and Maintenance Budget
Summary Schedule of All Appropriations
Four Year Financial Plan
Fiscal Year 2009-10 to 2012-13**

CITY MANAGER
Department No. 130
Funding Source:

Administration
Division No. 103
Fund 100 - General Fund

	Actual Expended FY 2006-07	Actual Expended FY 2007-08	Approved Budget FY 2008-09	Base Budget FY 2009-10	Base Budget FY 2010-11	Base Budget FY 2011-12	Base Budget FY 2012-13
EMPLOYEE SERVICES							
5101	355,738	385,595	413,200	378,900	395,800	395,800	395,700
5102	8,196	-					
5103	2,979	512	6,000	6,100	6,100	6,100	6,100
	<u>366,913</u>	<u>386,107</u>	<u>419,200</u>	<u>385,000</u>	<u>401,900</u>	<u>401,900</u>	<u>401,800</u>
	187,876	182,169	204,500	184,100	219,400	226,700	234,700
	<u>554,789</u>	<u>568,276</u>	<u>623,700</u>	<u>569,100</u>	<u>621,300</u>	<u>628,600</u>	<u>636,500</u>
MAINTENANCE & OPERATIONS							
5212	79,075	53,321	40,600	40,600	40,600	40,600	40,600
5216	2,894	2,868	2,800	2,800	2,800	2,800	2,800
5221							
5222							
5223							
5224	24,914	25,668	1,000	1,000	1,000	1,000	1,000
5225	94,137	72,876	47,300	47,300	47,300	47,300	47,300
5226	12,903	11,130	100	100	100	100	100
5229	1,896	1,704	1,700	1,300	1,300	1,300	1,300
5230							
5235	15,306	8,301	5,000				
5238	89,500	46,000	56,700	53,800	57,500	55,300	59,400
	<u>320,625</u>	<u>221,868</u>	<u>155,200</u>	<u>146,900</u>	<u>150,600</u>	<u>148,400</u>	<u>152,500</u>
DEBT SERVICE							
5340							
5341							
5342							
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
CAPITAL OUTLAY							
5451							
5452							
5453							
5454/5	1,272		1,600	1,600	1,300	1,200	1,600
	<u>1,272</u>	<u>-</u>	<u>1,600</u>	<u>1,600</u>	<u>1,300</u>	<u>1,200</u>	<u>1,600</u>
DIVISION SUBTOTAL							
	<u>876,686</u>	<u>790,144</u>	<u>780,500</u>	<u>717,600</u>	<u>773,200</u>	<u>778,200</u>	<u>790,600</u>
5239	(692,300)	(698,300)	(620,000)	(685,400)	(739,600)	(745,800)	(759,600)
	<u>184,386</u>	<u>91,844</u>	<u>160,500</u>	<u>32,200</u>	<u>33,600</u>	<u>32,400</u>	<u>31,000</u>

**City of El Paso de Robles
Operating and Maintenance Budget
Summary Schedule of All Appropriations
Four Year Financial Plan**

Fiscal Year 2009-10 to 2012-13

CITY MANAGER
Department No. 130
Funding Source:

Tourism and Marketing
Division No. 104
Fund 100 - General Fund

	Actual Expended FY 2006-07	Actual Expended FY 2007-08	Approved Budget FY 2008-09	Base Budget FY 2009-10	Base Budget FY 2010-11	Base Budget FY 2011-12	Base Budget FY 2012-13
EMPLOYEE SERVICES							
5101 Full Time Regular		20,336		46,000	47,600	47,600	47,600
5102 Part Time		17,678					
5103 Overtime		1,449					
Total Salaries & Wages	-	39,463	-	46,000	47,600	47,600	47,600
Employee Benefits		17,674		31,700	37,500	40,200	43,400
Total Employee Services	-	57,137	-	77,700	85,100	87,800	91,000
MAINTENANCE & OPERATIONS							
5212 Materials & Services		46,779					
5216 Utilities		459					
5221 Facility Maintenance		4,252					
5222 Equipment Maintenance							
5223 Vehicle Maintenance							
5224 Professional Services		259,929	323,000	253,000	253,000	253,000	253,000
5225 Legal Services							
5226 Education, Travel & Meetings		(3,347)					
5229 Equipment Replacement							
5230 Insurance Prop./Liability							
5235 Special Projects							
5238 Charges from Other Departments							
Total Maintenance & Operations	-	308,072	323,000	253,000	253,000	253,000	253,000
DEBT SERVICE							
5340 Principal Retirement							
5341 Interest Expense							
5342 Paying Agent Fees							
Total Debt Service	-	-	-	-	-	-	-
CAPITAL OUTLAY							
5450 Land Acquisition							
5451 Buildings							
5452 Improvements Other Than Bldgs.							
5453 Right of Way Acquisition							
5454/5 Equipment							
Total Capital Outlay	-	-	-	-	-	-	-
DIVISION SUBTOTAL	-	365,209	323,000	330,700	338,100	340,800	344,000
5239 Charges to Other Departments							
DIVISION TOTAL	-	365,209	323,000	330,700	338,100	340,800	344,000

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Operating and Maintenance Budget
Summary Schedule of All Appropriations
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Fiscal Year 2009-10 to 2012-13

CITY MANAGER
Department No. 130
Funding Source:

Human Resources
Division No. 116
Fund 100 - General Fund

	Actual Expended FY 2006-07	Actual Expended FY 2007-08	Approved Budget FY 2008-09	Base Budget FY 2009-10	Base Budget FY 2010-11	Base Budget FY 2011-12	Base Budget FY 2012-13
EMPLOYEE SERVICES							
5101 Full Time Regular	145,877	165,644	195,400	218,400	227,700	227,700	227,700
5102 Part Time			28,400		-	-	
5103 Overtime		-	1,400	1,400	1,400	1,400	1,400
Total Salaries & Wages	145,877	165,644	225,200	219,800	229,100	229,100	229,100
Employee Benefits	84,084	87,796	101,700	111,700	133,000	138,000	143,900
Total Employee Services	229,961	253,440	326,900	331,500	362,100	367,100	373,000
MAINTENANCE & OPERATIONS							
5212 Materials & Services	33,868	25,135	9,500	9,500	9,500	9,500	9,500
5216 Utilities	802	1,436	800	800	800	800	800
5221 Facility Maintenance							
5222 Equipment Maintenance	259	-	500	500	500	500	500
5223 Vehicle Maintenance							
5224 Professional Services	30,117	39,814	13,300	13,300	13,300	13,300	13,300
5225 Legal Services	10,953	17,403	19,200	19,200	19,200	19,200	19,200
5226 Education, Travel & Meetings	1,706	352	100	100	100	100	100
5229 Equipment Replacement	1,200	1,596	1,600	1,600	1,600	1,600	1,600
5230 Insurance Prop./Liability							
5235 Special Projects	4,098	2,520	-				
5238 Charges from Other Departments	35,100	20,600	29,200	27,300	29,100	27,800	30,100
Total Maintenance & Operations	118,103	108,856	74,200	72,300	74,100	72,800	75,100
DEBT SERVICE							
5340 Principal Retirement							
5341 Interest Expense							
5342 Paying Agent Fees							
Total Debt Service	-	-	-	-	-	-	-
CAPITAL OUTLAY							
5451 Buildings							
5452 Improvements Other Than Bldgs.							
5453 Right of Way Acquisition							
5454/5 Equipment			4,800	4,700			4,700
Total Capital Outlay	-	-	4,800	4,700	-	-	4,700
DIVISION SUBTOTAL	348,064	362,296	405,900	408,500	436,200	439,900	452,800
5239 Charges to Other Departments	(321,600)	(324,200)	(380,800)	(378,500)	(408,900)	(412,200)	(420,100)
DIVISION TOTAL	26,464	38,096	25,100	30,000	27,300	27,700	32,700

**City of El Paso de Robles
Operating and Maintenance Budget
Summary Schedule of All Appropriations
Four Year Financial Plan**

Fiscal Year 2009-10 to 2012-13

CITY MANAGER
Department No. 130
Funding Source:

Information Technology
Division No. 120
Fund 100 - General Fund

	<u>Actual Expended FY 2006-07</u>	<u>Actual Expended FY 2007-08</u>	<u>Approved Budget FY 2008-09</u>	<u>Base Budget FY 2009-10</u>	<u>Base Budget FY 2010-11</u>	<u>Base Budget FY 2011-12</u>	<u>Base Budget FY 2012-13</u>
EMPLOYEE SERVICES							
5101 Full Time Regular	269,670	366,385	461,900	404,200	427,400	431,200	433,200
5102 Part Time							
5103 Overtime	526	425					
Total Salaries & Wages	<u>270,196</u>	<u>366,810</u>	<u>461,900</u>	<u>404,200</u>	<u>427,400</u>	<u>431,200</u>	<u>433,200</u>
Employee Benefits	150,999	185,489	245,600	208,100	251,000	263,500	277,000
Total Employee Services	<u>421,195</u>	<u>552,299</u>	<u>707,500</u>	<u>612,300</u>	<u>678,400</u>	<u>694,700</u>	<u>710,200</u>
MAINTENANCE & OPERATIONS							
5212 Materials & Services	108,409	70,845	161,600	121,000	121,000	121,000	121,000
5216 Utilities	4,580	8,284	13,600	13,600	13,600	13,600	13,600
5221 Facility Maintenance							
5222 Equipment Maintenance	239	3,751	6,500	6,500	6,500	6,500	6,500
5223 Vehicle Maintenance	34	527					
5224 Professional Services	6,966	39,852	11,000	11,000	11,000	11,000	11,000
5225 Legal Services							
5226 Education, Travel & Meetings	1,843	2,259	10,900	10,900	10,900	10,900	10,900
5229 Equipment Replacement	26,796	30,096	30,100	81,500	81,500	81,500	81,500
5230 Insurance Prop./Liability							
5235 Special Projects		54,466					
5238 Charges from Other Departments	66,000	41,800	62,000	61,800	65,600	63,200	68,600
Total Maintenance & Operations	<u>214,867</u>	<u>251,880</u>	<u>295,700</u>	<u>306,300</u>	<u>310,100</u>	<u>307,700</u>	<u>313,100</u>
DEBT SERVICE							
5340 Principal Retirement							
5341 Interest Expense							
5342 Paying Agent Fees							
Total Debt Service	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
CAPITAL OUTLAY							
5451 Buildings							
5452 Improvements Other Than Bldgs.							
5453 Right of Way Acquisition							
5454/5 Equipment	29,832	272,490	85,200	16,300	59,400	38,400	143,300
Total Capital Outlay	<u>29,832</u>	<u>272,490</u>	<u>85,200</u>	<u>16,300</u>	<u>59,400</u>	<u>38,400</u>	<u>143,300</u>
DIVISION SUBTOTAL	665,894	1,076,669	1,088,400	934,900	1,047,900	1,040,800	1,166,600
5239 Charges to Other Departments	(608,831)	(667,800)	(810,700)	(869,000)	(935,500)	(948,600)	(968,300)
DIVISION TOTAL	<u>57,063</u>	<u>408,869</u>	<u>277,700</u>	<u>65,900</u>	<u>112,400</u>	<u>92,200</u>	<u>198,300</u>

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Operating and Maintenance Budget
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CITY MANAGER
Department No. 130

City Clerk/Agenda/Elections/Council Liaison/Records
Division No. 121

	Actual Expended FY 2006-07	Actual Expended FY 2007-08	Approved Budget FY 2008-09	Base Budget FY 2009-10	Base Budget FY 2010-11	Base Budget FY 2011-12	Base Budget FY 2012-13
EMPLOYEE SERVICES							
5101	42,073	48,618	52,200				
5102							
5103	666	-					
	42,739	48,618	52,200	-	-	-	-
	21,447	22,390	23,700				
	64,186	71,008	75,900	-	-	-	-
MAINTENANCE & OPERATIONS							
5212	35,793	25,951	14,000	14,000	14,000	14,000	14,000
5216	426	383	600	600	600	600	600
5221							
5222							
5223							
5224	-	460	16,000	16,000	16,000	16,000	16,000
5225	75	618	2,100	2,100	2,100	2,100	2,100
5226	381	1,032	1,800	1,800	1,800	1,800	1,800
5229	1,404	1,296	1,300	1,300	1,300	1,300	1,300
5230							
5235							
5238	15,100	9,500	12,100	1,400	1,400	1,400	1,500
	53,179	39,240	47,900	37,200	37,200	37,200	37,300
DEBT SERVICE							
5340							
5341							
5342							
	-	-	-	-	-	-	-
CAPITAL OUTLAY							
5451							
5452							
5453							
5454/5			4,000	3,900			3,900
	-	-	4,000	3,900	-	-	3,900
DIVISION SUBTOTAL							
	117,365	110,248	127,800	41,100	37,200	37,200	41,200
5239	(117,765)	(110,200)	(123,700)	(37,200)	(37,200)	(37,200)	(37,300)
	(400)	48	4,100	3,900	-	-	3,900

**City of El Paso de Robles
Operating and Maintenance Budget
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CITY MANAGER
Department No. 130

Risk Management
Division No. 128

	Actual Expended FY 2006-07	Actual Expended FY 2007-08	Approved Budget FY 2008-09	Base Budget FY 2009-10	Base Budget FY 2010-11	Base Budget FY 2011-12	Base Budget FY 2012-13
EMPLOYEE SERVICES							
5101							
5102							
5103							
		-					
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
MAINTENANCE & OPERATIONS							
5212				500	500	500	500
5216							
5221							
5222							
5223							
5224							
5225							
5226				1,500	1,500	1,500	1,500
5229							
5230				1,177,000	1,177,000	1,177,000	1,177,000
5235							
5238							
	-	-	-	1,179,000	1,179,000	1,179,000	1,179,000
DEBT SERVICE							
5340							
5341							
5342							
	-	-	-	-	-	-	-
CAPITAL OUTLAY							
5451							
5452							
5453							
5454/5							
	-	-	-	-	-	-	-
DIVISION SUBTOTAL							
	-	-	-	1,179,000	1,179,000	1,179,000	1,179,000
5239				(1,179,000)	(1,179,000)	(1,179,000)	(1,179,000)
DIVISION TOTAL							
	-	-	-	-	-	-	-