

RESOLUTION NO. 14-032

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES  
REVISING THE JOB CLASSIFICATION SYSTEM FOR TECHNICAL SUPERVISOR I/II,  
TECHNICIAN I/II, AND RECLASSIFICATION OF A TOURISM POSITION FROM  
ADMINISTRATIVE ASSISTANT II TO SUPERVISOR/PROFESSIONAL/COORDINATOR  
WITHIN THE SERVICE EMPLOYEE INTERNATIONAL UNION (LOCAL 620) AND  
REVISION OF WORKING TITLES WITHIN THE PROFESSIONAL MANAGER I/II/II  
CLASSIFICATION

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WHEREAS, the City organizes and deploys employee resources in accordance with work demands and categorizes the resulting work assignments in a manner consistent with a Job Classification system; and

WHEREAS, the last comprehensive Job Classification Study for the City was conducted in 2005/06 when all but “safety” job classifications were evaluated/updated into their current format; and

WHEREAS, since 2006 there have been changes in the way the City organizes work assignments and deploys its resources; and

WHEREAS, to properly align designated work qualifications / skill set / education / licensure & working titles with the prescribed work needs of the organization, the following revisions to the City’s Job Classification system are proposed:

- New Technical Supervisor II to address the expanding skills needed for operation of the future Water and Wastewater Plants; and
- Revisions to the Technician II classification to establish a Community Services Officer position; and
- Reclassification of the tourism position from Administrative Assistant II to the Supervisor/Professional/Coordinator classification to address the expanded complexity of the tourism program; and
- Revisions to the working titles within the Professional Manager I/II/III to properly assign requisite work skills needed by the organization to accomplish certain technical/professional work assignments; and

WHEREAS, the City engaged in a “meet and confer” process with representatives of the SEIU Local 620 which resulted in agreement on the classification descriptions including salary range; and

WHEREAS, the annual costs for these classification modifications and reassignment of work are within the established budget/financial forecast.

NOW, THEREFORE, LET IT BE RESOLVED by the City Council of the City of El Paso de Robles that the revised Job Classifications (as shown in Attachments A through C) are to be established;

LET IT BE FURTHER RESOLVED, by the City of El Paso de Robles that the Salary Range of Range 368 will be established for the newly introduced Technical Supervisor II classification; and

LET IT BE FURTHER RESOLVED, by the City Council of the City of El Paso de Robles that the tourism position within Program 100-130-5101-104 shall be reclassified from Administrative Assistant II to the Supervisor/Professional/Coordinator classification.

PASSED AND ADOPTED by the City Council of the City of El Paso de Robles this 18<sup>th</sup> day of March 2014 by the following vote:

AYES: Martin, Steinbeck, Hamon, Picanco

NOES:

ABSENT: Strong

ABSTAIN:

  
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Duane Picanco, Mayor

ATTEST:

  
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Caryn Jackson, Deputy City Clerk