

City of El Paso de Robles

RESOLUTION NO. 91-112

A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF EL PASO DE ROBLES
AMENDING CERTAIN SECTIONS OF THE
MUNICIPAL AIRPORT RULES & REGULATIONS

WHEREAS, Paso Robles Municipal Code, Chapter 13.01.030 enables the Council to adopt Airport Rules & Regulations by resolution; and

WHEREAS, the Council has adopted said Rules & Regulations by Resolution 91-26 for the safe and efficient operation of the Municipal Airport, and

WHEREAS, said Regulations require amendment due to changing operational needs of the Airport, and

WHEREAS, said recommended changes have been reviewed and approved by the Citizens' Airport Advisory Committee.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of El Paso de Robles that:

1. Section 10.6, adopted March 5, 1991, is now included as Section 10.15, unchanged, within the Regulations.

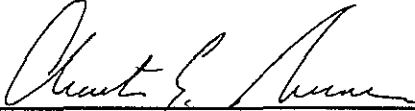
2. Sections 10.41 through 10.48, and Sections 10.51 through 10.59 are hereby added to the Municipal Airport Rules & Regulations, per the attached Exhibit "A".

ADOPTED AND PASSED this 20th day of August, 1991 by the following vote:

AYES: Martin, Picanco, Reneau, Russell and Iversen

NOES: None

ABSENT: None


CHRISTIAN E. IVERSEN, MAYOR

ATTEST:


DEPUTY CITY CLERK

EXHIBIT "A"

SECTION 10 - OPERATING PERMITS

10.10 - General

(existing)

10.15 - Non-Compliance

(existing)

10.20 - Business License

(existing)

10.30 - Use Permit

(existing)

10.40 - AIRPORT OPERATING PERMIT

(existing)

10.41 - Application

An applicant for an Airport Operating Permit shall submit an application to the Airport Manager on a form approved by the City. Such application shall include name and address of the proposed business, the scope of operations to be conducted and the names of principal persons within the business who are authorized to act in its behalf.

10.42 - Evaluation

Applications for an Airport Operating Permit shall be evaluated on the basis of compatibility with other and neighboring uses and activities on the Airport. Applications shall also be reviewed to determine consistency with established Airport policies, goals and regulations.

10.43 - Fees

Relevant permit fees shall be established and included in a current Airport User Fee Schedule and applied accordingly.

10.44 - Liability Exposure

No application shall be approved which unduly creates additional hazard or liability exposure to the Public, the Airport, or the City of Paso Robles.

10.45 - Liability Insurance

Each applicant for an Airport Operating Permit shall provide and continue to maintain adequate liability insurance in a form and by an underwriter acceptable to the City, to those minimum limits as specified by the City. Each policy covering operations on the Airport shall name "The City of El Paso de Robles as additional primary insured without offset to the City's own liability insurance."

10.46 - Flight Training

Each applicant for an Airport Operating Permit who proposes to conduct flight training on the Airport shall provide to the City a syllabus outlining the procedures and content of the proposed flight training program. Such outline should include areas of operation, proposed methods of informing students of local operating procedures (traffic pattern) and limitations, and safety and emergency procedures. Segments of the training program which are included in existing Aviation Regulations may include such regulations by reference only. The required flight training program shall be approved by the Airport Manager prior to the commencement of any training operations on the Airport.

10.47 - Public Protection

Each applicant for an Airport Operating Permit who proposes to conduct members of the Public on to Airport operating areas, and on or near aircraft, shall provide, to the satisfaction of the Airport Manager, a written procedure which provides for the safe and efficient handling of the Public in these areas and which does not create undue hazard to the Public or those aircraft operating within the proposed areas.

10.48 - Renewal

Each Airport Operating Permit shall be valid for a period of one year from its date of issue. Renewal may be made by City Staff without formal application request by applicant. The Airport Manager shall, however, review each operating Permit at the time of renewal to assure full compliance with Airport Regulations, the terms of the permit, and any change in the scope of operation which would dictate a modification to the permit, itself. Said permit shall be modified as necessary at the time of its renewal.

10.50 - SPECIAL EVENTS PERMIT

(existing)

10.51 - Application

An applicant for an Airport Special Event Permit shall submit an application to the Airport Manager on a form approved by the City. Such application shall include the name and address of the sponsoring organization, those principal persons involved, the scope and extent of the proposed event, and the number of persons and/or aircraft anticipated to attend.

10.52 - Evaluation

Applications for an Airport Special Event Permit shall be evaluated on the basis of relative merit, compatibility with Airport operations, anticipated benefit to the Airport, the Public, and the City of Paso Robles, and the compatibility with allowed uses for City and Airport property.

10.53 - Fees

The fees charged for a Airport Special Event Permit shall be in accordance with those fees specified in the current Airport Users Fee Schedule. The fees charged shall also reflect any additional Airport Staff time or services which may be required for the event.

10.54 - Liability Exposure

No application for an Airport Special Event Permit shall be approved which unduly creates addition hazard or liability exposure to the Public, the Airport, or the City of Paso Robles.

10.55 - Liability Insurance

Each applicant for an Airport Special Event Permit shall provide adequate liability insurance in a form and by an underwriter acceptable to the City, to those minimum limits as specified by the City. Such insurance shall remain in effect during that period of time of the event as specified in the Special Event Permit. Each policy covering a special event on the Airport shall name "The City of El Paso de Robles as additional primary insured without offset to the City's own liability insurance."

10.56 - Alcoholic Beverages

No alcoholic beverage shall be served on Airport premises in conjunction with any Special Event allowed under the provisions contained herein.

10.57 - FAA Waiver

Each applicant for an Airport Special Event Permit who requires a waiver from the FAA for proposed operations during the event shall make application to the FAA separate and apart from the Airport Special Event Permit process. The event sponsor shall be listed as applicant for the FAA waiver. The provisions and requirements of said waiver shall be reviewed and approved by the Airport Manager prior to the event.

10.58 - Crowd Control/Operations

Each applicant for an Airport Special Event Permit who proposes to involve more than thirty (30) persons outside of normal Airport Operations for said event shall submit a Crowd Control/Operations Plan to the Airport Manager for review and approval. Such plan shall include but not be limited to provisions for the follow as pertains to the proposed event.

- (A) Vehicle Parking
- (B) Transient (Spectator) Aircraft Parking
- (C) Participant Aircraft Parking
- (D) Static Display Area
- (E) Pit Area
- (F) Crowd Line
- (G) Spectator Area
- (H) Participant Aircraft Pattern & Limitations
- (I) Concession Areas
- (J) Public Accommodations (Restrooms, First Aid, etc.)
- (K) Tactical Communications
- (L) Additional Aircraft Communications
- (M) Ground Handling of Aircraft and Vehicles
- (N) Personnel Training and Coordination
- (O) Public Address and Communication

The Airport Manager may waive, approve, or require additional information or provision for any of the elements above, based upon the scope of the proposed event.

10.59 - Time Limitation

All Licenses, permits, waivers, and certificates required herein shall be applied for, a minimum of 60 days prior to the proposed event. Said documents shall be completed and submitted for final review and approval by the City via the Airport Manager no less than 30 days prior to the date of the proposed event. In cases where the required permit requires additional time to process, then the applicant shall submit application with enough time to provide for completion 30 days prior to the event.