



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

CITY COUNCIL MINUTES

Tuesday, May 7, 2013 7:30 PM

MEETING LOCATION: PASO ROBLES LIBRARY/CITY HALL
CONFERENCE CENTER, 1000 SPRING STREET

PLEASE SUBMIT ALL CORRESPONDENCE FOR CITY COUNCIL PRIOR
TO THE MEETING WITH A COPY TO THE CITY CLERK

PLEASE REFRAIN FROM CELL PHONE USE DURING THE MEETING - PLEASE TURN RINGER OFF

7:30 PM – CONVENE REGULAR MEETING

CALL TO ORDER – Downstairs Conference Center

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL Councilmembers John Hamon, Steve Martin, Fred Strong, and
Mayor Duane Picanco

ABSENT Councilman Steinbeck

STAFF INTRODUCTIONS

PUBLIC COMMENTS

This is the time the public may address the Council on items other than those scheduled on the agenda. **PLEASE SPEAK DIRECTLY INTO THE MICROPHONE AND BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON AND SUBJECT IS LIMITED TO A 3-MINUTE DISCUSSION.** Any person or subject requiring more than three minutes may be scheduled for a future Council meeting or referred to committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

- Millie Drum and Carlotta Racca spoke about the upcoming Relay for Life event.
- Olivia Musial spoke about Youth Commission activities.
- Al Garcia spoke about the upcoming 2013 4th of July event (Paso Blast) at Barney Schwartz Park.
- Jim Fritsche spoke about CERT training.

AGENDA ITEMS TO BE DEFERRED - None

PRESENTATIONS

1. [Proclamation – CASA Child Advocate Month \(May 2013\)](#)

PUBLIC HEARING

2. [Annual Levy Report for the Landscape/Lighting and Drainage Districts](#)
D. Monn, Director of Public Works

For the City Council to hold a public hearing and consider collection of assessments for the Landscape/Lighting District and Drainage Districts for Fiscal Year 2013/2014.

Mayor Picanco opened the public discussion. There were no comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Martin and seconded by Councilman Strong to Receive public testimony regarding the annual levy of the Landscape/Lighting and Drainage Districts; and

- 1) Adopt Resolution No. 13-062 approving the Landscape/Lighting District Engineer's Report; and
- 2) Adopt Resolution No. 13-063 approving the Drainage District Report; and
- 3) Adopt Resolution No. 13-064 ordering the Landscape/Lighting District Levy and Collection of Assessments.
- 4) Adopt Resolution No. 13-065 ordering the Drainage District Levy and Collection of Assessments.

Motion passed by the following roll call vote:

AYES: Martin, Strong, Hamon, Picanco
NOES:
ABSTAIN:
ABSENT: Steinbeck

CONSENT CALENDAR

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted or if a member of the public wishes to comment on an item, the item may be removed from the Consent Calendar and considered separately. Councilmembers may ask questions of clarification without removing an item from the Calendar. INDIVIDUAL ITEMS ARE APPROVED BY THE VOTE THAT APPROVES THE CONSENT CALENDAR, UNLESS AN ITEM IS PULLED FOR SEPARATE CONSIDERATION.

3. [Approve City Council Minutes from April 16, April 18, and April 25, 2013](#)
D. Fansler, City Clerk
4. [Approve Warrant Registers No. 108837-108922 \(4/12/13\), 108923-109067 \(4/19/13\), 109068-109232 \(4/26/13\), and other payroll services](#)
J. Throop, Administrative Services Director
5. [Approve Advisory Body Minutes](#)
Parks and Recreation Advisory Committee Minutes from February 12, 2013
Youth Commission Minutes from March 6, 2013
Parks and Recreation Advisory Committee Minutes from March 12, 2013
Promotions Coordinating Committee Minutes from March 12, 2013
Library Board of Trustees Minutes from March 14, 2013
Airport Advisory Committee Minutes from March 28, 2013
6. [Adopt Resolution No. 13-066 allowing the purchase of the new vehicles and equipment for replacement in Fiscal Year 2013 as established by the City's Equipment Replacement Program/Policy](#)
D. Monn, Public Works Director
7. [Acceptance of Final Map PR 08-0062 \(Camp\) – Resolution No. 13-067](#)
E. Gallagher, Community Development Director
8. **PULLED FOR DISCUSSION AFTER 14A**
9. [Approve Resolution No.13-068 awarding a contract for Maintenance of Traffic Signals to Bear Electrical Solutions in the amount of \\$77,560 per year, and authorize the City Manager to execute the contract](#)
D. Monn, Public Works Director
10. [Adopt Resolution No. 13-069 approving the transfer of PEG funds for FY 2013 to the Paso Robles School District for its use to purchase new capital equipment for student use in its video production classes, as stated in the Districts attached action plan](#)
J. Throop, Administrative Services Director

11. [Adopt Resolution No. 13-070 approving a Fifth Amendment to Airport Lease with the Lubrizol Corporation, for Parcel 14 \(3115 Propellor Drive\) in the Airport Industrial Park](#)
M. Williamson, Assistant City Manager
12. [Adopt Resolution No. 13-071 approving an Amended and Restated Short-Term Rental Agreement with Cook's Coastal Enterprises, for Office Space in the Airport Terminal Building \(4900 Wing Way\)](#)
M. Williamson, Assistant City Manager
13. [Adopt Resolution No. 13-072 approving an 18-month contract with the SEIU Local 620 for no change in wage and benefits through December 31, 2013](#)
M. Williamson, Assistant City Manager
14. [Proclamation – National Police Week and National Peace Officer Memorial Day](#)

14A. ADDENDUM ITEM 14A PULLED FOR DISCUSSION AT THE END OF THE MEETING

Mayor Picanco opened the public discussion. Speaking from the public were Susan DeCarli asked that item 8 be pulled for discussion after item 14A, and Kathy Barnett, who asked that item 14A be pulled for discussion after item 23 at the end of the meeting. There were no other comments, either written or oral, and the public discussion was closed.

Consent Calendar items 3-7 & 9-14 were approved on a single motion by Councilman Strong and seconded by Councilman Hamon. Councilman Martin abstained on the following two warrant items to avoid a perceived conflict of interest:

- Check 108877 - KPRL
- Check 109145 - PR Magazine

Motion passed by the following roll call vote:

- AYES: Strong, Hamon, Martin, Picanco
- NOES:
- ABSTAIN:
- ABSENT: Steinbeck

DISCUSSION

Item Pulled from Consent Calendar

8. [Receive and file Bicycle Stakeholder's Committee Activities Report](#)
E. Gallagher, Community Development Director

Mayor Picanco opened the public discussion. Speaking from the public were Susan DeCarli, Steve Fleury, Dan Rivoire, and Angela Nelson, who spoke about Committee activities. There were no other comments, either written or oral, and the public discussion was closed.

Motion by Councilman Strong, seconded by Councilman Martin to receive and file report.

Motion passed by the following VOICE vote:

- AYES: Strong, Martin, Hamon, Picanco
- NOES:
- ABSTAIN:
- ABSENT: Steinbeck

Regularly Scheduled Items

15. [Union Road Improvements, Kleck to Montebello Oaks](#)
D. Monn, Public Works Director

For City Council to consider the design of Union Road improvements (Kleck to Montebello Oaks).

Mayor Picanco opened the public discussion. Speaking from the public Tom Hardwick and Sheila Healy. There were no other comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Hamon and seconded by Councilman Strong to approve the final design of Union Road (Kleck to Montebello Oaks) as presented and direct staff to schedule an outreach meeting to present the final design to the neighborhood; and prepare final plans, specifications, and cost estimates.

Motion passed by the following roll call vote:

AYES: Hamon, Strong, Martin, Picanco
NOES:
ABSTAIN:
ABSENT: Steinbeck

16. Spring Street/Downtown Accessibility Contract Change Order

D. Monn, Public Works Director

For City Council to consider a change order to the construction contract for the Spring Street/Downtown Accessibility project for downtown sidewalk repairs/modifications.

Mayor Picanco opened the public discussion. There were no comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Martin and seconded by Councilman Hamon to adopt Resolution No.13-073 approving a change order to the contract with Rockwood General Contractors in an amount not to exceed \$150,000.

Motion passed by the following roll call vote:

AYES: Martin, Hamon, Strong, Picanco
NOES:
ABSTAIN:
ABSENT: Steinbeck

17. Traffic Impact Analysis Guidelines

E. Gallagher, Community Development Director

For the City Council to introduce for public review Transportation Impact Analysis Guidelines as implementation of an action item of the 2011 Circulation Element of the General Plan.

Mayor Picanco opened the public discussion. There were no comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Hamon and seconded by Councilman Strong to authorize the Community Development Director to release the draft Transportation Impact Analysis Guidelines to the public for a 30-day comment period.

Motion passed by the following roll call vote:

AYES: Hamon, Strong, Martin, Picanco
NOES:
ABSTAIN:
ABSENT: Steinbeck

18. 21st Street Improvements Project

D. Monn, Public Works Director

For City Council to consider a change order to the construction contract for the 21st Street Improvements project to replace a sewer line under the railroad tracks.

Mayor Picanco opened the public discussion. Speaking from the public was Tom Hardwick. There were no other comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Martin and seconded by Councilman Strong to adopt Resolution No. 13-074 approving the following:

- 1) contract change order in the amount of \$150,000 to Raminha Construction to jack and bore under the railroad tracks and replace an existing sewer line to Riverside; and

- 2) allocation of an additional \$150,000 from Sewer Enterprise Funds to Budget No. 101.910.5452.688.

Motion passed by the following roll call vote:

AYES: Martin, Strong, Hamon, Picanco
NOES:
ABSTAIN:
ABSENT: Steinbeck

19. City Council Special Meeting - Greenhouse Gas Reduction Plan "Toolbox"

E. Gallagher, Community Development Director

For the City Council to set a date for an adjourned meeting to consider the Greenhouse Gas (GHG) Reduction Plan Toolbox.

Mayor Picanco opened the public discussion. Speaking from the public was Sheila Healy. There were no other comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Martin and seconded by Councilman Strong to Receive information and set a date for an adjourned meeting on Thursday, May 23, 2013 for a Special Meeting to consider the GHG Toolbox.

Motion **passed** by the following roll call vote:

AYES: Martin, Strong, Hamon, Picanco
NOES:
ABSTAIN:
ABSENT: Steinbeck

20. City Hall/Library Re-Roof Bids/Specs Preparation

D. Monn, Public Works Director

For the City Council to consider a contract for architectural services to prepare bid specifications and detailed drawings for the replacement of the City Hall/Library building roof at 1000 Spring Street.

Mayor Picanco opened the public discussion. There were no comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Hamon and seconded by Councilman Martin to adopt Resolution No. 13-075 (amended to include consideration of a 30 year roof design) awarding preparation of bid specifications and detailed drawings for the replacement of the City Hall/Library building roof at 1000 Spring Street to T. Brooks and Associates, Inc. for a time and materials not-to-exceed sum of \$18,000.

Motion passed by the following roll call vote:

AYES: Hamon, Martin, Strong, Picanco
NOES:
ABSTAIN:
ABSENT: Steinbeck

21. Maintenance of Automatic Roll-Up Doors Bid Award

D. Monn, Public Works Director

For the City Council to consider rejecting a bid for the maintenance of the automatic roll-up doors at the Public Safety Center.

Mayor Picanco opened the public discussion. There were no comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Martin and seconded by Councilman Strong to reject the Maintenance of Roll-up doors bid submitted by B&B Garage Doors and continue the practice of retaining maintenance and repair help on an as-needed basis using a negotiated rate under a service contract.

Motion passed by the following roll call vote:

AYES: Martin, Strong, Hamon, Picanco
NOES:
ABSTAIN:
ABSENT: Steinbeck

22. Water Meter Installation Fees

D. Monn, Public Works Director

That the City Council consider updating and adjusting installation fees for larger water meters.

Mayor Picanco opened the public discussion. There were no comments, either written or oral, and the public discussion was closed.

Motion by Councilman Hamon, seconded by Councilman Strong to adopt Resolution No. 13-076; increasing fees for the installation of larger water meters to cover their actual cost to the City.

Motion **passed** by the following roll call vote:

AYES: Hamon, Strong, Martin, Picanco
NOES:
ABSTAIN:
ABSENT: Steinbeck

Addendum Item

23. Award Contract to Upgrade Sewer Lines at Riverside Ave & at 15th Street; and Waterlines at 13th Street & Riverside Ave

D. Monn, Public Works Director

For City Council to consider adopting Resolution No. 13-077 awarding a contract to upgrade sewer lines and waterlines.

Mayor Picanco opened the public discussion. There were no comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Strong and seconded by Councilman Hamon to adopt Resolution No. 13-077 to:

- 1) Allocate \$75,800 from the Water Operations Fund—Budget No. 600-910-5452-672.
- 2) Awarding a contract for the Riverside Avenue/15th Street sewer upgrades and the waterline upgrades at 13th Street/Riverside Avenue intersections to HPS Mechanical in the amount of \$592,150, and authorize the City Manager to execute the contract.
- 3) Authorize the City Manager to engage the services of Earth Systems Pacific in the amount of \$46,715 and North Coast Engineering in the amount of \$124,697 to provide Construction Management Services.

Motion passed by the following roll call vote:

AYES: Strong, Hamon, Martin, Picanco
NOES:
ABSTAIN:
ABSENT: Steinbeck

Item Pulled from Consent Calendar

14A. Adopt Resolution 13-078 approving the transfer of \$1,507,780 from the City's Water Fund to the County's Public Work Department, who will hold the funds in a separate "Coverage Account", which will earn interest, until such a time that the City's water rates meet or exceed the Nacimiento Water Project's required rate coverage.

J. Throop, Administrative Services Director

Mayor Picanco opened the public discussion. Speaking from the public was Kathy Barnett. There were no other comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Hamon and seconded by Councilman Strong to adopt subject Resolution.

Motion passed by the following roll call vote:

AYES: Hamon, Strong, Martin, Picanco
NOES:
ABSTAIN:
ABSENT: Steinbeck

COUNCIL COMMENTS:

- Councilman Martin commented on his economic development activities.
- Councilman Strong commented on water issues discussed at the County Board of Supervisors meeting. He also spoke about City truck routes and suggested that issue come back before Council
- Councilman Hamon spoke about a new water group called the Paso Robles Agricultural Alliance for Groundwater Solutions (PRAAGS). He also inquired about the new Sales Tax Oversight Committee and would like to adjourn to those meeting so Council can attend. He spoke about the issue of roadside Memorial installations and removals, and asked to get electrical power information from staff.
- Mayor Picanco commented on the memorial that was moved from the Niblick/South River location to a permanent site on South River path near the Creston Road intersection.

CLOSED SESSION ITEMS (NONE)

A motion was made to adjourn by Councilman Strong and seconded by Councilman Martin.

Motion passed by unanimous VOICE vote.

ADJOURNMENT at 9:38 PM TO:

- PIONEER PARK RESTROOM RE-OPENING – 10:00AM ON THURSDAY, MAY 9, 2013 AT PIONEER PARK, 19TH AND RIVERSIDE DRIVE.
- REGULAR PLANNING COMMISSION MEETING - 7:30PM ON TUESDAY, MAY 14, 2013 IN THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET, PASO ROBLES.
- CITY COUNCIL/PLANNING COMMISSION BREAKFAST - 7:00AM ON FRIDAY, MAY 17, 2013 AT TOUCH OF PASO RESTAURANT.
- PASO ROBLES WINE FESTIVAL GRAND TASTING – 12:00PM ON SATURDAY, MAY 18, 2013 IN THE DOWNTOWN CITY PARK.
- REGULAR CITY COUNCIL MEETING - 7:30PM ON TUESDAY, MAY 21, 2013 IN THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET, PASO ROBLES.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at <http://www.prcity.com/government/citycouncil/agendas.asp>.

All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and place them at the Staff Table prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

AMERICANS WITH DISABILITIES ACT Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.

[View Approved Resolutions](#)

Submitted by:

Caryn Jackson, Deputy City Clerk
Approved: May 21, 2013