



# CITY OF EL PASO DE ROBLES

*"The Pass of the Oaks"*

## CITY COUNCIL MINUTES

Tuesday, December 6, 2011 7:30 PM

MEETING LOCATION: PASO ROBLES LIBRARY/CITY HALL  
CONFERENCE CENTER, 1000 SPRING STREET

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PLEASE SUBMIT ALL CORRESPONDENCE FOR CITY COUNCIL PRIOR  
TO THE MEETING WITH A COPY TO THE CITY CLERK  
PLEASE REFRAIN FROM CELL PHONE USE DURING THE MEETING - PLEASE TURN RINGER OFF

### 7:30 PM – CONVENE REGULAR MEETING

**CALL TO ORDER** – Downstairs Conference Center

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**ROLL CALL** Councilmembers John Hamon, Nick Gilman, Ed Steinbeck, Fred Strong, and Mayor Duane Picanco

**STAFF INTRODUCTIONS**

### PUBLIC COMMENTS

This is the time the public may address the Council on items other than those scheduled on the agenda. **PLEASE SPEAK DIRECTLY INTO THE MICROPHONE AND BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON AND SUBJECT IS LIMITED TO A 3-MINUTE DISCUSSION.** Any person or subject requiring more than three minutes may be scheduled for a future Council meeting or referred to committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered

- **Kathy Barnett** commented on reading of the water meters – hers was not read this month
- **Tally & Cameron Holt** updated the Council and the public regarding Youth Commission activities.
- **Pat Sheehan** Thanked the Council for this years' service
- **Tina Salter** spoke about the Homeless Shelter Proclamation (item 10).
- **Wayne Montgomery** asked about the Olsen Beechwood project and whether the public would be able to comment.

### AGENDA ITEMS TO BE DEFERRED (IF ANY)

- Item 19 pulled continued to January 17<sup>th</sup>

**PRESENTATIONS** - None

**PUBLIC HEARINGS** None

## CONSENT CALENDAR

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted or if a member of the public wishes to comment on an item, the item may be removed from the Consent Calendar and considered separately. Councilmembers may ask questions of clarification without removing an item from the Calendar. INDIVIDUAL ITEMS ARE APPROVED BY THE VOTE THAT APPROVES THE CONSENT CALENDAR, UNLESS AN ITEM IS PULLED FOR SEPARATE CONSIDERATION.

1. **Approve City Council Minutes from November 15, 2011**  
D. Fansler, City Clerk
2. **Approve Warrant Register No. 100332 - 100425 (11/10/11), 100426 - 100516 (11/18/11), 100517 - 100628 (11/23/11), and other payroll services.**  
J. Throop, Administrative Services Director
3. **Approve Advisory Body Minutes**  
Youth Commission Minutes from October 5, 2011  
Senior Citizen Advisory Committee Minutes from October 11, 2011  
Parks and Recreation Advisory Committee Minutes from October 11, 2011  
Library Board of Trustees Minutes from October 13, 2011
4. **Read, by title only, and adopt Ordinance No. 975 N.S. amending Sections 14.06.020 and 14.10.260 of the Municipal Code regarding Wastewater Service Charges (First Reading Date: November 15, 2011).**  
D. Monn, Public Works Director
5. **Read, by title only, and adopt Ordinance No. 976 N.S. amending Title 21 (Zoning) Of The Municipal Code To Establish Chapter 21.21, Section 21.21.150 – Emergency Homeless Shelters (First Reading Date: November 15, 2011).**  
E. Gallagher, Community Development Director
6. **Adopt Resolution No. 11-148 authorizing the purchase of a new bus for transit.**  
J. Throop, Administrative Services Director
7. **Reschedule Applicant Interview Date for the Airport Advisory Committee to December 15, 2011. *Item 7 amended – interview date changed to January 12, 2012.***  
M. Williamson, Assistant City Manager
8. **Adopt Resolution No. 11-149 approving updates to the Airport Master Plan.**  
M. Williamson, Assistant City Manager
9. **Adopt Resolution No. 11-150 authorizing a one year contract with Anthem Blue Cross and authorize side-agreements with each employee labor group to memorialize the modification of the base health plan coverage.**  
M. Williamson, Assistant City Manager
10. **Proclamation – National Homeless Persons’ Memorial Day**

Mayor Picanco opened the public discussion. There were no comments, either written or oral, and the public discussion was closed.

Consent Calendar items 1 through 10 (with item 7 amendment) were approved on a single motion by Councilman Strong and seconded by Councilman Hamon.

Motion passed by the following roll call vote:

AYES: Strong, Hamon, Gilman, Steinbeck, Picanco

NOES:

ABSTAIN:

ABSENT

## DISCUSSION

### 11. 2012 Community Development Block Grant (CDBG) Program

E. Gallagher, Community Development Director

For the City Council to (a) decide which applications for the City's 2012 Community Development Block Grant (CDBG) funds should be recommended in the Draft Annual Action Plan and (b) set a date for the public hearing for the 2012 CDBG Fund allocations.

Mayor Picanco opened the public discussion. Speaking from the public were Pearl Munak, Diane Reece, Gail Foos, Kathy Barnett, and Gary Jordon. There were no other comments, either written or oral, and the public discussion was closed.

Councilman Steinbeck, seconded by Councilman Strong, moved to:

- (1) Identify the following applications to be listed in the Draft One Year Action Plan as being recommended for funding

Turtle Creek Sidewalk.....	\$ 105,965
Handicapped Ramps.....	\$ 30,000
LED Crosswalks.....	\$ 30,000
Public Services Activities.....	\$ 31,873
Administration & Capacity Building.....	\$ 40,000
	<hr/>
	\$ 237,838

- (2) Allow the Literacy Council's application to be considered along with the other applications for public service activities.

- (3) Set Thursday, March 8, 2011 as the date for the public hearing for 2012 CDBG allocations.

Motion passed by the following roll call vote:

AYES: Steinbeck, Strong, Gilman, Hamon, Picanco  
NOES:  
ABSTAIN:  
ABSENT:

## **12. Olsen Ranch Beechwood Specific Plan - Options For Project Completion**

E. Gallagher, Community Development Director

For the City Council to consider options to complete preparation of the Olsen Ranch Beechwood Specific Plan (OBSP), and provide direction on the preferred option.

Mayor Picanco opened the public discussion. Speaking from the public were Mike Harrod, Neil Olsen, and Jay Huebner, who spoke of their desire to move forward on the project with Studio 81; Ray Allen who spoke about his opposition to the project; Kathy Barnett, who had a series of questions about the project; and Wayne Montgomery, who spoke about his concerns with consultants and water. There were no other comments, either written or oral, and the public discussion was closed.

Councilman Strong, seconded by Councilman Gilman moved to request a proposal from Studio 81 planning consultants, and submit to the City Council for consideration.

Motion passed by the following roll call vote:

AYES: Strong, Gilman, Steinbeck, Hamon, Picanco  
NOES:  
ABSTAIN:  
ABSENT:

## **13. Development Impact Fee Facility Needs List Review**

E. Gallagher, Community Development Director

For the City Council to discuss contents of the draft Comprehensive AB 1600 Impact Fee Needs List.

Mayor Picanco opened the public discussion. Speaking from the public were Keith Belmont, Kathy Barnett, Mike Harrod, and Vince Vanderlip, who submitted questions, a couple of which concerned costs and choice of consultant. There were no other comments, either written or oral, and the public discussion was closed.

Councilman Hamon, seconded by Councilman Strong, moved to continue this item to a date established by staff in January or February 2012.

Motion passed by the following roll call vote:

AYES: Hamon, Strong, Gilman, Steinbeck, Picanco  
NOES:  
ABSTAIN:  
ABSENT:

#### **14. Wastewater Facility Charge Method Review**

D. Monn, Public Works Director

For the City Council to consider a work scope and draft schedule for review of wastewater facility charges.

Mayor Picanco opened the public discussion. Speaking from the public were Karl Hansen, Keith Belmont, Vince Vanderlip, and Kathy Barnett. There were no other comments, either written or oral, and the public discussion was closed.

##### **First Action**

Councilman Strong, seconded by Councilman Hamon moved to adopt Resolution No. 11-151 establishing the work scope and schedule for the additional Wastewater Facility Charge Method Review.

Motion failed by the following roll call vote:

AYES: Strong, Hamon  
NOES: Gilman, Steinbeck, Picanco  
ABSTAIN:  
ABSENT:

##### **Second Action**

Councilman Hamon, seconded by Councilman Gilman, moved to adopt Resolution No. 11-151 amended to limiting their authorization to soliciting proposals for consideration by Council.

Motion passed by the following roll call vote:

AYES: Hamon, Gilman, Strong, Picanco  
NOES: Steinbeck  
ABSTAIN:  
ABSENT:

#### **15. Approval of Roof Design for New City Park Restrooms**

D. Monn, Public Works Director

For the City Council to reconsider roof line elements for the planned City Park Restroom replacement.

Mayor Picanco opened the public discussion. There were no comments, either written or oral, and the public discussion was closed.

##### **First Action**

Councilman Strong, seconded by Councilman Steinbeck moved to adopt Resolution No. 11-152 approving roof elevation E3 'A'.

Motion failed by the following roll call vote:

AYES: Strong, Steinbeck  
NOES: Gilman, Hamon, Picanco  
ABSTAIN:  
ABSENT:

##### **Second Action**

Councilman **Gilman** moved to adopt Resolution No. 11-152 approving roof elevation E3 'C'.

Motion died for lack of a second.

**Third Action**

Councilman Hamon, seconded by Councilman Picanco, moved to adopt Resolution No. 11-152 approving roof elevation E3 'D'.

Motion passed by the following roll call vote:

AYES: Hamon, Picanco, Gilman  
NOES: Steinbeck, Strong  
ABSTAIN:  
ABSENT:

**16. Airport Rules and Regulations & User Fee Update**

M. Williamson, Assistant City Manager

For the City Council to approve an amendment to the Airport Rules and Regulations and associated Airport User Fee Schedule.

Mayor Picanco opened the public discussion. Speaking from the public were Dale Gustin and Karl Hansen. There were no other comments, either written or oral, and the public discussion was closed.

Councilman Hamon, seconded by Councilman Steinbeck, moved to adopt Resolution No. 11-153 approving the amendment to Airport Rules and Regulations Fee Schedule.

Motion passed by the following roll call vote:

AYES: Hamon, Steinbeck, Gilman, Strong, Picanco  
NOES:  
ABSTAIN:  
ABSENT:

**17. Airport Fuel Equipment Replacement**

D. Monn, Public Works Director

For the City Council to consider replacing airport fuel handling equipment and authorizing a sole source vendor for said services and installation.

Mayor Picanco opened the public discussion. Speaking from the public was Dale Gustin. There were no other comments, either written or oral, and the public discussion was closed.

Councilman Strong, seconded by Councilman Hamon, moved to adopt Resolution No. 11-154, approving the sole source vendor and fund appropriations.

Motion passed by the following roll call vote:

AYES: Strong, Hamon, Gilman, Steinbeck, Picanco  
NOES:  
ABSTAIN:  
ABSENT:

**18. Design Services for Paso Robles Uptown Family Park**

J. Dahlen, Library and Recreation Services Director

For the City Council to consider authorizing City staff to commence negotiations with Verde Design to determine a fee for work associated with designing the Paso Robles Uptown Family Park (grant funded).

Mayor Picanco opened the public discussion. Speaking from the public were Kathy Barnett, who asked about the input process for the project, and Dale Gustin, who spoke in favor of the master plan. There were no other comments, either written or oral, and the public discussion was closed.

Councilman Hamon, seconded by Councilman Gilman, moved to adopt Resolution No. 11-155 authorizing City staff to commence negotiations with Verde Design to determine a fee for work associated with designing the Paso Robles Uptown Family Park.

Motion passed by the following roll call vote:

AYES: Hamon, Gilman, Steinbeck, Strong, Picanco  
NOES:  
ABSTAIN:  
ABSENT:

**19. Fire Engine Replacement**

Ken Johnson, ES Chief/Doug Monn, Director of Public Works,  
Jim Throop, Director of Administrative Services

For the City Council to consider a plan to finance replacement of two fire engines.

Mayor Picanco opened the public discussion. Speaking from the public was Dale Gustin. There were no other comments, either written or oral, and the public discussion was closed.

Councilman Strong, seconded by Councilman Steinbeck moved to continue this item to January 17, 2012.

Motion passed by the following roll call vote:

AYES: Strong, Steinbeck, Gilman, Hamon, Picanco  
NOES:  
ABSTAIN:  
ABSENT:

**20. Ornamental Lights Upgrade**

D. Monn, Public Works Director

For City Council to provide direction regarding completion of the upgrades to the City Park ornamental lights.

Mayor Picanco opened the public discussion. Speaking from the public was Dale Gustin. There were no other comments, either written or oral, and the public discussion was closed.

**First Action**

Councilman Strong, seconded by Councilman Gilman moved to direct staff to install the light diffusers.

Motion failed by the following roll call vote:

AYES: Strong, Gilman  
NOES: Steinbeck, Hamon, Picanco  
ABSTAIN:  
ABSENT:

**Second Action**

Councilman Hamon, seconded by Councilman Steinbeck, moved to direct staff to forego installation of light diffusers and receive a credit of \$1500 from Republic ITS.

Motion passed by the following roll call vote:

AYES: Hamon, Steinbeck, Gilman, Strong, Picanco  
NOES:  
ABSTAIN:  
ABSENT:

**21. Surplus Property**

J. Throop, Administrative Services Director

For the City Council to consider declaring certain City equipment as surplus and authorize its disposal.

Mayor Picanco opened the public discussion. Speaking from the public was Dale Gustin. There were no other comments, either written or oral, and the public discussion was closed.

Councilman Strong, seconded by Councilman Hamon, moved to adopt Resolution No. 11-156 declaring certain City property as surplus and authorize its sale to recyclers, wholesalers or by public auction, bid or sale - amended to read that the unsold equipment "may be" sold to PRUSD.

Motion passed by the following roll call vote:

AYES: Strong, Hamon, Gilman, Steinbeck, Picanco

NOES:

ABSTAIN:

ABSENT:

## 22. Billboard Lease for Tourism Promotions

M. Williamson, Assistant City Manager

For the City Council to consider extending a Billboard lease on behalf of the Travel Paso Robles Alliance (TPRA) for tourism promotion purposes.

Mayor Picanco opened the public discussion. Speaking from the public was Dale Gustin. There were no other comments, either written or oral, and the public discussion was closed.

Councilman Strong seconded by Councilman Gilman, moved to adopt Resolution 11-157 authorizing the City Manager to enter into a four year billboard lease with Mr. Paul O. Smith on behalf of the TPRA for the continued goal of its use in tourism promotion purposes.

Motion passed by the following roll call vote:

AYES: Strong, Gilman, Steinbeck, Hamon, Picanco

NOES:

ABSTAIN:

ABSENT:

**CITY MANAGER** - None

**COUNCIL COMMENTS** (Including oral reports on conferences attended)

- Mayor Picanco wants to address the development fee waiver program that is due to end soon.
- Mayor Picanco asked for comment about a request to meet letter sent by Templeton Community Services District.

**CLOSED SESSION ITEMS** - None

**ADJOURNMENT AT 10:51PM TO:**

- 25<sup>th</sup> ANNUAL VINE STREET VICTORIAN SHOWCASE - SATURDAY, DECEMBER 10, 2011 FROM 6-9 PM.
- PLANNING COMMISSION MEETING - 7:30 PM ON TUESDAY, DECEMBER 13, 2011 AT THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET, PASO ROBLES.
- PLANNING COMMISSION INTERVIEWS AND APPOINTMENTS - 7:00 PM ON THURSDAY, DECEMBER 15, 2011 IN THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET, PASO ROBLES.
- REGULAR CITY COUNCIL MEETING - 7:30 PM ON TUESDAY, DECEMBER 20, 2011 IN THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET, PASO ROBLES.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at <http://www.prcity.com/government/citycouncil/agendas.asp>.

All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and place them at the Staff Table prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

**AMERICANS WITH DISABILITIES ACT** Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.

**Submitted by:**

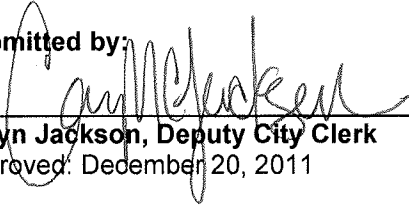
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**Caryn Jackson, Deputy City Clerk**

Approved: December 20, 2011



Submitted by:

A handwritten signature in black ink, appearing to read 'Caryn Jackson', written over a horizontal line.

**Caryn Jackson, Deputy City Clerk**

Approved: December 20, 2011