



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

CITY COUNCIL AGENDA

5:30 CLOSED SESSION / 6:30 REGULAR MEETING

Tuesday, December 5, 2017

**Location: Paso Robles Council Chamber / Library Conference Center
1000 Spring Street, Paso Robles**

**Please submit all speaker cards and correspondence for City Council to the City Clerk
Please refrain from cell phone use and turn ringer off during the meeting**

5:30 PM – CALL TO ORDER

ROLL CALL Councilmembers Steve Gregory, John Hamon, Jim Reed, Fred Strong, and Mayor Steven Martin

CLOSED SESSION ITEMS

- **Conference with Legal Counsel - Anticipated Litigation (One Case)**
Pursuant to Government Code Section 54956.9(d)(4)
- **Meet and Confer Conference with Labor Negotiator**
Gov. Code section 54957.6

City Negotiator: Thomas Frutchey, City Manager
Employee Organizations: International Association of Firefighters (IAFF)
Police Officers Association (POA)
Service Employees International Union (SEIU)
Unrepresented Management
Unrepresented Part-time Employees

PUBLIC COMMENT REGARDING CLOSED SESSION MATTERS

ADJOURN TO CLOSED SESSION

6:30 PM – RECONVENE TO OPEN SESSION

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

INVOCATION Family Worship Center

ROLL CALL Councilmembers Steve Gregory, John Hamon, Fred Strong, Jim Reed, and Mayor Steven Martin

STAFF AND COMMISSIONER INTRODUCTIONS

REPORT FROM CLOSED SESSION

PRESENTATIONS - None

GENERAL PUBLIC COMMENTS

This is the time the public may address the Council on items within the Council's purview but not scheduled on the agenda. **PLEASE TURN IN A SPEAKER CARD, SPEAK DIRECTLY INTO THE MICROPHONE AND BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON IS LIMITED TO 3 MINUTES.** Any person or subject requiring more than three minutes may be scheduled for a future Council meeting or referred to committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

AGENDA ITEMS TO BE DEFERRED

CONSENT CALENDAR

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted by a member of the Council or public the item may be removed from the Consent Calendar and considered separately. Councilmembers and members of the public may offer comments or ask questions of clarification without removing an item from the Calendar. Individual items are approved by the vote that approves the Consent Calendar, unless an item is pulled for separate consideration. Items pulled from consent will be heard at the end of the meeting.

1. [Approve City Council Minutes from 11/21/17](#)

K. Buxkemper, Deputy City Clerk

2. [Receive Warrant Requests](#)

K. Gularte, Accounts Payable

3. [Cancel January 2, July 3, and September 4, 2018 Regular City Council Meetings](#)

K. Buxkemper, Deputy City Clerk

Recommendation: Approve the cancellation of the regular Council meetings scheduled for January 2, July, 3, and September 4, 2018 and direct the City Manager to take any and all steps necessary to ensure that no City business is unreasonably delayed by the cancellations.

4. [Appoint Senior Citizen Advisory Committee Appointment](#)

J. Dahlen, Director of Community Services

Recommendation: Appoint Paul Nevosh to a 2-year term on the Paso Robles Senior Citizen Advisory Committee, effective immediately.

5. [Award the Construction Contract for the Sherwood Fire Station 2 Concrete Repairs](#)

D. Esperanza, Capital Project Engineer

Recommendation: Authorize the City Manager to enter into an agreement with Viborg Sand & Gravel for the amount of \$52,190 (\$47,445 including a 10% contingency) for Sherwood Fire Station 2 Concrete Repairs and authorize the City Manager and City Attorney to make minor changes to the agreement, if needed, remaining fully consistent with overall Council direction.

6. [Contract for the Construction of and Construction Management Services for the Sherwood Tract Sewer Mains Upgrade Project](#)

D. McKinley, Director of Public Works / D. Esperanza, Capital Projects Engineer

Recommendation: Authorize the City Manager to enter into an agreement with Souza Construction in the amount of \$1,322,200 for the construction of the Sherwood Tract Sewer Mains Upgrade, and with Cannon Engineering in the amount of \$153,000 for construction management and related services for the Sherwood Tract Sewer Mains Upgrade project.

7. [Approve Resolution 17-XXX Approving Final Design and Authorize the Preparation of Construction Bid Documents for the 13th Street Pedestrian Access Improvements from Park to Pine Street](#)

D. Esperanza, Capital Projects Engineer

Recommendation:

1. Approve Resolution No. 17-XXX establishing a budget as follows: General Fund/Supplemental Sales Tax \$40,000, Budget No. 1009101-54520-C0105
2. Authorize the City Manager to engage the services of Wallace Group to prepare final design of the 13th Street Park to Pine Pedestrian Enhancements, for 13th and Pine Street intersection using CDBG Grant funds for \$23,740, and the remainder of the project, including contingency for \$40,000.

8. [Approve Cycle de Mayo – New City-Wide Event](#)

F. Berman, Superintendent of Maintenance

Recommendation:

1. Approve the request by the North County Cycle Peds to present Cycle de Mayo in City Park on May 6, 2018.
2. Pending the success of the 2018 event, authorize the City Manager to approve future applications for Cycle de Mayo.

9. [Approve Resolution 17-XXX – Agreement for Acquisition of Sewer and Temporary Construction Easement from Claire Dattilo \(1823 Union Road\)](#)

D. Athey, City Engineer

Recommendation:

1. Approve Resolution 17-XXX approving an agreement for purchase and sale of permanent sewer easement and temporary construction easement and authorize the City Manager to sign the agreement.
2. Authorize the City Manager and City Attorney to make any minor changes needed in the agreement, based on new information, remaining fully consistent with Council intent and direction.
3. Authorize the City Manager to pay Ms. Dattilo \$20,000 for the Easements, contingent on the signature of JP Morgan Chase Bank on the Sewer Easements.
4. Accept the easement for sewer purposes, and approve the temporary construction easement provided by Claire Dattilo after signature by JP Morgan Chase Bank.

10. [Approve Service Contract with Paso Robles Wine Country Alliance for 2018](#)

M. Williamson, Assistant City Manager / S. Howenstine, Civic Engagement Coordinator

Recommendation: Authorize the City Manager to enter into a professional service contract for community development and economic development services with the Paso Robles Wine Country Alliance from January 1, 2018 through December 31, 2018 granting the requested funding amount of \$60,000.

11. [Appoint Marlane Sanders as Director of the Administrative Services Department](#)

T. Frutchey, City Manager

Recommendation: Confirm the appointment of Marlane Sanders as Administrative Services Department Director.

12. [Executive Search for Assistant City Manager](#)

T. Frutchey, City Manager

Recommendation: Authorize the City Manager to execute a professional services agreement with Ralph Andersen & Associates for the recruitment of the City’s next Assistant City Manager.

13. [Approve Resolution 17-XXX - Consultant Agreement Authorization for Preparation of an Environmental Document for Hyatt Place Hotel Proposed on Theatre Drive \(APN: 009-831-029\)](#)

S. DeCarli, City Planner

Recommendation: Approve attached draft Resolution A, approving use of Rincon Consultants by determining that it is in the best interest of the City to sole source this MND to Rincon Consultants in the amount of \$22,783, and to direct staff to enter into a contract with Rincon Consultants to complete this study in accordance with the proposal submitted.

14. [Approve Resolution 17-XXX – Memorandum of Understanding with Professional Firefighters \(IAFF, Local 4148\)](#)

M. Williamson, Assistant City Manager

Recommendation: Approve Resolution 17-XXX:

1. Authorizing the City Manager to execute a Memorandum of Understanding (MOU) with the Paso Robles Professional Firefighters (IAFF, Local 4148), as attached therein; and
2. Appropriating \$85,000 in FY17-18 to implement the agreement.

CONSENT CALENDAR ROLL CALL VOTE

REPORT ON ITEMS APPROVED ON CONSENT

PUBLIC HEARINGS

15. [2018 CDBG Draft Action Plan](#)

W. Frace, Director of Community Development

Recommendation:

1. Direct that the following applications to be listed in the draft One Year Action Plan as being recommended for funding:

| | |
|---|-------------------|
| a) Handicapped Ramps (Oak Creek Park) | \$ 142,816 |
| b) Indicate which of the three (3) public service applications submitted, which is to be listed in the Draft Consolidated Plan as being recommended for funding | \$ 32,958 |
| c). Administration | \$ 43,944 |
| Total | \$ 219,758 |
2. Set the regular Council meeting on Tuesday, March 6, 2018 as the date for the public hearing for 2018 CDBG allocations.

ROLL CALL VOTE

16. [City Manager’s Purchasing Authority](#)

T. Frutchey, City Manager

Recommendation:

1. Introduce and hold first reading of an ordinance that amends Paso Robles Municipal Code Section 6.04.160, allowing the City Council to establish by resolution the maximum limit for professional and specialized services agreements that can be approved by the City Manager.
2. Provide the City Manager with conceptual direction to: propose amendments to the Fiscal Policy and its attachments that would increase the limit from \$20,000 to \$35,000 and, once implemented, monitor the

purchases that no longer need Council approval for one year, keeping the Council apprised and reviewing the results with the Council at the end of that pilot period.

ROLL CALL VOTE

17. [Urgency Ordinance – Employee Retirement Contract: Authorize an Amendment to the Retirement Contract between the California Public Employees’ Retirement System for Local Police Members, Second-Tier Classic Local Miscellaneous Members, and New Local Miscellaneous Members](#)

M. Williamson, Assistant City Manager

Recommendation: Introduce, read by title only, and adopt Urgency Ordinance No. XXX N.S. authorizing an amendment to the Contract between the City of El Paso de Robles and the Board of Administration of the California Public Employees’ Retirement System for its “Police Safety” and second-tier classic and third-tier new “Miscellaneous” members.

ROLL CALL VOTE

DISCUSSION ITEMS - None

COUNCIL BUSINESS & COMMITTEE REPORTS

18. [Current Council Committee Activities and Reports](#)

UPCOMING EVENTS

- Regular Planning Commission Meeting – 6:30pm on Tuesday, December 12, 2017 in the Council Chamber/Library Conference Center, 1000 Spring Street, Paso Robles.
- Regular City Council meeting – 6:30pm on Tuesday, December 19, 2017 in the Council Chamber/Library Conference Center, 1000 Spring Street, Paso Robles.

ADJOURNMENT

The deadline for submitting items for the next regular meeting is December 8, 2017

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk’s Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City’s web site at www.prcity.com/government/citycouncil/agendas.asp.

All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and place them at the Staff Table prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

AMERICANS WITH DISABILITIES ACT Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk’s Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.
