



Council Agenda Report

From: Ryan Cornell, Finance Manager

Subject: Surplus Equipment

Date: February 6, 2018

Facts

1. City equipment, from time to time, is declared surplus due to age, cost of maintenance, having become obsolete, or some other relevant factor.
2. The property identified in the attached exhibits is no longer serviceable or needed for City operations.
3. Disposal of said equipment cannot take place until formally declared surplus by City Council.
4. Proceeds from the sale of surplus equipment, if any, will be deposited into the fund from which the equipment was initially purchased.

Options

1. Do nothing.
2. Adopt resolution 18-XXX declaring certain City property as surplus and authorizing its sale.
3. Provide alternative direction to staff or the auditor.

Analysis and Conclusions

The equipment identified in Attachment A and B of resolution 18-XXX is no longer needed by the City. The equipment will be sold by public auction, bid, or sale, whichever method is for the least cost or greatest benefit to the City.

Fiscal Impact

Proceeds from sale of equipment are received by the City. In addition, the City no longer has to pay to maintain, store, or repair this equipment.

Recommendation

Adopt resolution 18-XXX declaring certain City property as surplus and authorizing the sale to recyclers, wholesalers, by public auction, or by bid or sale.

Attachments

1. Resolution 18-XXX, with two exhibits listing the equipment to be surplussed

RESOLUTION NO. 18-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
DECLARING CERTAIN CITY PROPERTY AS SURPLUS

WHEREAS, the City no longer has a need or use for the equipment listed below due to age, cost of maintenance and/or being obsolete; and

WHEREAS, it is highly desirable to sell or dispose of the surplus equipment from the highest return possible;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of El Paso de Robles does hereby approves the property identified in Exhibit A and B as surplus and is to be sold by public auction, bid or sale at the least cost or greatest benefit to the City, as determined by the Director of Administrative Services

BE IT FURTHER RESOLVED, by the City Council of the City of El Paso de Robles that the Director of Administrative Services is authorized to undertake any and all actions to transfer title to the successful bidder/purchaser or done.

APPROVED by the City Council of the City of Paso Robles this 6th day of February 2018 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Steven W. Martin, Mayor

Kristen L. Buxkemper, Deputy City Clerk

Computer/Technology Equipment to Surplus

Equipment Type

QTY

Desktop PCs: to be replaced to take advantage of faster processing and to preempt possible failure (downtime). These units were purchased in 2012 or 2013).

- | | |
|------------|-----------------|
| 1. HP PC | 49 (7 w/no RAM) |
| 2. Dell PC | 1 |

Laptops: after 4 years of regular service, their life is extended as spares and then finally disposed. No longer compatible with current software; purchased around 2011.

- | | |
|--------------------|---|
| 3. Thinkpad Laptop | 1 |
|--------------------|---|

Printers: the repair cost would be greater than the replacement cost.

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|---------------------|---|
| 4. Laserjet Printer | 3 |
|---------------------|---|

Servers: some are non-functioning, others are slow, operating at 10 or 100MB speed. All are no longer supported by manufacturer and/or unable to find new replacement parts.

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|-------------------|----|
| 5. HP Proliant | 13 |
| 6. Dell Poweredge | 1 |

Monitors: as they age, monitors become less bright and eventually fail; these 19" monitors are from 2007.

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|-------------------|--------------------|
| 7. HP 19" Monitor | 10 |
| 8. HP 22" Monitor | 5 |
| 9. HP 24" Monitor | 2 (nonfunctioning) |

Avaya: handsets must be replaced prior to upgrade of VOIP system; no longer compatible.

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|----------------|-----|
| 10. Model 4620 | 2 |
| 11. Model 5610 | 216 |

Data 911 MDC: no longer compatible with current software/hardware. Purchased in 2008.

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|-----------------|----|
| 12. Monitor 18" | 2 |
| 13. PC | 17 |
| 14. Modem | 17 |

Tablets:

- | | |
|---------------------|---|
| 15. iPad Air 2 16GB | 1 |
|---------------------|---|

Mayor Martin is the only Councilmember using a tablet for City business. By surplusizing this tablet and allowing the Mayor to acquire it at market value, the City no longer needs to maintain it or replace it next year, at the end of its useful life. In addition, the City will no longer have to pay the cellular phone connection costs. Purchased in 2015.

Vehicles and Equipment to Surplus

Description of Vehicle:

Item	Vehicle ID	Make/Model	Year	Mileage
1	698	Ford Crown Victoria	2008	76,000
2	640	Chevy Tahoe	2007	115,000
3	302	Chevy 1500	2011	115,000
4	318	Concrete Trailer	1977	N/A
5	524	Ford F250	2006	84,000
6	514	Generac Generator	1991	N/A
7	560	PBM Sprayer	2000	N/A
8	746	Morbark Wood Chipper	2008	1,900 hours
9	732	Mauldin Paver	1995	N/A
10	729	Kera Crack Sealer	1993	N/A

Reason for Disposal:

1. Vehicle #698 – Maintenance cost-to-date: \$33,500. Paint is peeling and the repair costs exceed the value of the vehicle.
2. Vehicle #640 – Maintenance cost-to-date: \$63,000. Rear end need to be replaced and the repair costs exceed the value of the vehicle.
3. Vehicle #302 – Maintenance cost-to-date: \$22,200. Engine is running rough and over heats often in warm weather.
4. Unit #318 – No longer in operation because it is too small for use.
5. Vehicle #524 – Utility bed is rusted and leaking into cabinets. It is also not able to support needed crane for Wastewater plant maintenance.
6. Unit #514 – No longer California Air Resources Board (CARB) compliant.
7. Unit #560 – Item is in need of replacement of pumps, manifold and valves. Repair costs exceed value of the unit.
8. Unit #746 – No longer CARB compliant and weight of machine requires a commercial license (class A) to haul.
9. Unit #732 – Parts for repair are no longer available.
10. Unit #729 – Engine is no longer working and the parts for repair are no longer available.