



# MINUTES OF THE PASO ROBLES YOUTH COMMISSION

Wednesday, December 6, 2017, 2:30 p.m.

Centennial Park White-Oak room  
600 Nickerson Drive, Paso Robles, CA 93446

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**CALL TO ORDER** (Chair, Mason Seden-Hansen) 2:40 p.m.

**ROLL CALL**

Members present: Lauren Athey, Sophia Baer, Joseph Cantrell, Valeria Cisneros, Katherine Dickinson, Araceli Gomez, Mark Martinez, Josh Ramos, Mason Seden-Hansen, Cori Southward, Ysabel Wulfinf

Absent: Brian Morales

City staff present: Lynda Plescia

City Council present: John Hamon

Absent: Steve Martin

PRJUSD present: Joan Summers

Absent: Kristen Shouse

**PUBLIC COMMENT** – None.

**CONSENT AGENDA** -Items on the Consent Agenda are considered routine, and, therefore do not require separate discussion. However, if discussion is necessary, or if a member of the public wishes to comment on any item, the item may be removed from the Consent Agenda and considered separately. Questions of clarification may be made by the Advisory members without removal from the Agenda.

1. **Approved Minutes of November 1, 2017 meeting** (Seden-Hansen)  
Moved and seconded by Baer/ Cantrell to approve the minutes of the November 1, 2017 meeting- motion carried.
2. **Council Summary Report**  
November 7 and November 21, 2017  
**Received and Filed**

**BUSINESS ITEMS**

3. **Teambuilding Activity**- (Seden-Hansen)  
Committee break-out sessions- the following chairpersons were selected for each group:
  - Katherine- Advocacy
  - Joe- Community Service
  - Ysabel- Promotion
  - Mason- Revise Bylaws
  - Cori- Youth Summit
4. **Advocacy**- (Seden-Hansen)
  - Advocacy Opportunity Report
  - City Council meeting sign-up
5. **Community Service**- (Seden-Hansen)
  - Salvation Army bell ringing
  - Santa's Sleigh

*Paso Robles Youth Commission Advisory Committee Minutes of December 6, 2017*

- Toy Bank
- MLK Celebration
- Volunteer Activities Available
- Adopt a Park

6. **Revise Bylaws** (Seden-Hansen)

Revise the bylaws as follows:

Article 4-

- Include a Recruitment Chair
- Include duties of each officer position
  - Duties:**
    - a) Chairperson shall be responsible for conducting meetings
    - b) Vice-Chair shall be in charge of communications
    - c) Secretary shall be responsible for taking meeting minutes
    - d) Recruitment Chair shall be responsible for promotions

Article 6-

- Remove text ‘from Sept – June’ regarding the regular meeting schedule.

**ROLL CALL VOTE: Moved and seconded by Dickinson/Wulfing to revise bylaws- motion carried.**

**CITY STAFF AND COUNCIL COMMENTS:**

- Lynda Plescia, Recreation Services Manager

**COUNCILMEMBER REPORT:**

- John Hamon

**SCHOOL BOARD COMMENTS:**

- Joan Summers

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

Chair Seden-Hansen adjourned meeting at 4:12 p.m.

Next regular meeting on Wednesday, January 10, 2018, 2:30 p.m., at Centennial Park White Oak room, 600 Nickerson Drive, Paso Robles.

**THESE MINUTES WERE APPROVED BY THE YOUTH COMMISSION ADVISORY COMMITTEE AT THEIR JANUARY 10, 2018 MEETING**

Respectfully submitted by Sharon Williams, Administrative Assistant

**2018 Sub-Committees**

1. **Advocacy Committee** (Araceli, Katherine, Mason, Valeria)
2. **Community Service Committee** (Joe, Lauren, Mark, Sophia)
3. **Promotion Committee** (Josh, Lauren, Mark, Ysabel)
4. **Revise Bylaws Committee** (Brian, Cori, Mason, Valeria)
5. **Youth Summit Committee** (Brian, Cori, Katherine, Ysabel)



**City of PASO ROBLES**  
**AIRPORT COMMISSION**  
**MINUTES – REGULAR MEETING**  
December 7, 2017

**Airport Terminal, 4900 Wing Way, Paso Robles**

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**CALL TO ORDER AND PLEDGE OF ALLEGIANCE – 6:45 PM**

**ROLL CALL –**

Commissioners: Martin Caskey, Mitch Culver, Eric Cook, Tony Gaspar and Mike Nunno  
Absent: Jerry Takier Gary Marshall  
City Council: Jim Reed (Liaison), John Hamon, Steve Martin  
Staff: Tom Frutchet, Dick McKinley & Roger Oxborrow

**PUBLIC COMMENT –**

Mayor Steve Martin congratulated the Commission on this, the first anniversary of their formation and their many accomplishments towards improving airport operations and development. City Manager Tom Frutchet likewise thanked the commission on behalf of City Staff for their support and their efforts to work together to accomplish all they have in this past year. Elliott Cannon inquired as to the current status of the proposed skydive operation that was introduced at a previous meeting.

**CONSENT AGENDA**

1. Meeting Minutes – **A motion** by Mr. Gaspar, seconded by Mr. Culver, to approve the Consent Agenda as presented, passes unanimously. The agenda consists of the minutes of the October 26, 2017, regular meeting.

**DISCUSSION ITEMS**

2. FBO Lease Development

The Commission receive a report from Bill Borgsmiller, President of ACI Jet, the airport FBO. ACI has continually worked to establish a viable aircraft maintenance service in their facility, complemented by a flight school that can offer appropriate levels of flight training. As the previous combinations have not been successful, ACI has modified their strategies to include a more direct, 'hands-on' approach to their recruitment efforts. The current prospects look more promising with a possible business beginning operation in early 2018.

The commission discussed the need to adhere to adopted airport standards and performance criteria for mechanics. The operation requirements of itinerant mechanics on the airport are discussed, as well. It is noted that once a maintenance service begins to operate, it also becomes a responsibility of all airport users to support and utilize the service in order to help keep them in operation. No action is taken by the Commission on this item.

3. Airport Minimum Standards Review

Staff reports on the effort to review the Minimum Standards document as part of the ongoing Commission work effort. The initial review of the document has been completed and a working draft of the standards update will be forwarded to the appointed subcommittee within the next two weeks. It is anticipated that shortly after the holidays, the sub-committee will be able to meet to review and agree upon a revised draft that can be presented to the full Commission at their January 25 meeting for consideration. No action is taken by the Commission.

#### **DIRECTOR/MANAGER UPDATES**

##### 4. Airport Activity

Staff provides a status report on various work items and projects that have been in process over the past few months:

- Hangar inspections, cleanup and enforcement efforts have been largely successful. Many of the offending occupancies have been cleaned up and/or removed, freeing up a number of additional hangars for rent.
- The taxiway rehabilitation project is complete.
- Various landscaping projects around the terminal, intended to improve and upgrade existing landscape areas have been completed.
- A recent meeting with the FAA to review the airport's Capital Improvement Project list is discussed and the grant program and priority listing is reviewed.
- The Verizon cell tower project is on the Planning Commission agenda for December 12.
- The contract to repaint the Oasis hangar (4860 Wing Way) is on the December 19 City Council agenda for approval.

#### **City Council Liaison Discussion –**

Council Highlights from the meetings of November 7 and November 21 are provided for Commission review.

#### **Commission Reports and Requests –**

Mr. Gaspar asks if a hangar cleanup effort, similar to that which was completed on the Nunno lease site would be conducted in the Port-A-Port area. The details and timeline are discussed.

#### **ADJOURN – 8:05 PM**

Next Meeting: 6:30 p.m., January 25, at the Airport Terminal, 4900 Wing Way



# MINUTES OF THE SENIOR CITIZEN ADVISORY COMMITTEE

December 11, 2017

1:30 p.m.

Senior Center, 270 Scott Street, Paso Robles

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**CALL TO ORDER** (*Chair Lance*) 1:32 p.m.

**PLEDGE OF ALLEGIANCE** (*Lance*)

**OATH OF OFFICE** administered to Paul Nevosh by Director Julie Dahlen.

## **ROLL CALL**

**Members present:** Eileen Brown, Doris Lance, Paul Nevosh, Tina Scarsella, Louis Villano, Mara Whitten

**Absent:** Marta Crawford

**City staff present:** Lynda Plescia, Julie Dahlen

**SVS present:** Martha Durrett

**City Council present:** Jim Reed

**Absent:** Steve Gregory

**Guest:** Kooki Peters

**PUBLIC COMMENT** None

## **CONSENT AGENDA**

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1. **Approve Minutes of November 13, 2017 meeting** (*Lance*)  
Moved and seconded by Brown/ Villano to approve the minutes of the November 13, 2017 meeting-  
motion carried.
2. **Senior Endowment Report** (*Lance*)  
November 2017 Senior Endowment Report - received and filed.
3. **Council Summary Report** (*Lance*)  
November 7 and November 21, 2017 report - received and filed.

## **BUSINESS ITEMS:**

4. **SENIOR VOLUNTEER SERVICES DIRECTOR UPDATE** (*Plescia*)
5. **SENIOR VOLUNTEER SERVICES REPORT**

*Senior Citizen Advisory Committee meeting minutes of December 11, 2017*

- Martha Durrett, SVS Staff

6. **CITY COMMUNICATION REPORT**

- Lynda Plescia, Recreation Services Manager

7. **COUNCILMEMBER REPORT**

- Jim Reed

**ADJOURNMENT**

Moved and seconded by Scarsella/ Villano to adjourn meeting at 2:17 p.m.

Next regular meeting on Monday, January 8, 2018 at 1:30 p.m. at the Senior Center, 270 Scott Street, Paso Robles.

**THESE MINUTES WERE APPROVED BY THE SENIOR ADVISORY COMMITTEE AT THEIR JANUARY 8, 2018 MEETING.**

Respectfully submitted by Sharon Williams, Administrative Assistant



# MINUTES OF THE PARKS AND RECREATION ADVISORY COMMITTEE

December 11, 2017

4:00 p.m.

Centennial Park – Live Oak Room, 600 Nickerson Drive, Paso Robles

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## **CALL TO ORDER** (*Vice-Chair Finley*) 4:00 p.m.

### **ROLL CALL** (*Berman*)

**Members present:** Dale Breckow, Stacia Finley, James McPherson, Pamela Reynolds

**Absent:** Justin Perino

**City Staff present:** Freda Berman, Julie Dahlen, Lynda Plescia

**City Council present:** Steve Gregory, John Hamon

### **PUBLIC COMMENT**

None.

### **CONSENT AGENDA**

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1. **Approve Minutes of November 13, 2017 meeting** (*Finley*)  
Moved and seconded by Breckow / McPherson to approve the minutes of the November 13, 2017 meeting- motion carried.
2. **Council Summary Report** (*Finley*)  
November 7 and November 21, 2017 council report- received and filed.

### **BUSINESS ITEMS**

3. **Advocacy Activities/Opportunities** (*Finley*)  
Finley, Breckow, Reynolds, and McPherson reported.
4. **CITY COMMUNICATION / REPORTS**
  - Julie Dahlen, CSD Director
  - Lynda Plescia, Recreation Services Manager
  - Freda Berman, Maintenance Superintendent

*Parks and Recreation Advisory Committee meeting minutes of December 11, 2017*

5. **COUNCILMEMBER REPORT**

- Steve Gregory
- John Hamon

**ADJOURNMENT**

Moved and seconded by Reynolds/ Finley to adjourn meeting at 4:50 p.m. - motion carried.

Next regular meeting on Monday, January 8, 2018 at 4:00 p.m. in the Centennial Park Live Oak Room, 600 Nickerson Drive, Paso Robles.

**THESE MINUTES WERE APPROVED BY THE PARKS AND RECREATION ADVISORY COMMITTEE AT THEIR JANUARY 8, 2018 MEETING**

Respectfully submitted by Sharon Williams, Administrative Assistant





## City of El Paso de Robles

"The Pass of the Oaks"

### Paso Robles City Library

## **MINUTES OF THE LIBRARY BOARD OF TRUSTEES**

December 14, 2017 ~ Paso Robles City Library, 1000 Spring Street, Paso Robles

*President Tina Lau*

*Maria Garcia; Michael Miller; Meta Nisbet; Deborah Sharp;*

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### **CALL MEETING TO ORDER**

President Lau called the meeting to order at 9:00 a.m.

### **ROLL CALL**

Angelica Fortin, City Librarian, took roll as follows:

Members present: Lau, Nisbet, Miller, Sharp

Absent: Garcia

City Staff: Julie Dahlen, Director Community Services Department

Angelica Fortin, City Librarian

City Council rep: Councilman Gregory

### **CONSENT AGENDA**

-A motion was made by Trustee Miller, seconded by Trustee Sharp, to approve the minutes from the October 12, 2017 Library Board meeting and receive and file the City Council highlights from October 17, 2017; November 7, 2017; November 21, 2017, and the December 5, 2017 meetings. Motion passed. Voice vote: 4 ayes, no dissent.

### **ADJOURNMENT** –Adjourned at 10:25 a.m. to:

- The next regularly scheduled meeting of the Library Board of Trustees on Thursday, January 11, 2018, 9:00 a.m., in the Library Conference Room, 1000 Spring St.

**These minutes were approved by the Library Board of Trustees at their January 11, 2018 meeting.**

Respectfully submitted by Angelica Fortin, City Librarian

AF/dr

Library Board of Trustees Minutes of December 14, 2017