



Council Agenda Report

From: David Athey, City Engineer

Subject: Wallace Group – Needs List Contract Change Order and Budget Amendment

Date: January 16, 2018

Facts

1. In December 20, 2016, the City Council authorized the City Manager to enter into an agreement with the Wallace Group to prepare conceptual plans and cost estimates for items on the Development Impact Fee Needs List as part of the Circulation Element update process recommended by the Housing Constraints and Opportunities Committee.
2. Wallace Group has finished the conceptual plans and cost estimates and the information was recommended for approval by the Housing Constraints and Opportunity Commission Members.
3. The cost to produce the cost estimates has exceeded the original budget due to additional analysis and changes request by staff, the Housing Constraints and Opportunities Committee (HCOC and the City Council.

Options

1. Take no action.
2. Authorizing the City Manager to approve budget transfers and contract amendment for the Wallace Group Cost Estimating for Needs List up to \$161,427.
3. Refer back to staff for additional analysis.

Analysis

The original Needs List Cost Estimate contract was authorized for \$103,729. From September to November 2017 the needs list project were reviewed by the City Council and twice by the Housing Constraints and Opportunities Committee:

- 9/22/17 Special City Council meeting – Huer Huero Creek crossing options
- 10/19/17 Housing Constraints and Opportunities Committee review meeting
- 11/13/17 Housing Constraints and Opportunities Committee approval meeting

In preparation and response to these meetings, the Wallace Group had to prepare a number of additional engineering studies and cost estimates under very tight time lines. Wallace Group was very responsive to City request, but these tasks quickly overshoot the original budget. Staff is requesting the City Council authorize an additional \$60,000 to cover outstanding bills and cover remaining completion items.

Fiscal Impact

The Wallace Group Needs List cost estimates contract will cost \$161,427 and will be funded by Transportation Impact Fees:

• 12/20/16 Wallace Group cost estimating for Needs List	\$103,729
• <u>1/9/17 Contract Addendum</u>	<u>\$57,698</u>
Total	\$161,427

Recommendation (Option 2)

Approve Resolution 18-xxx authorizing the City Manager to approve budget transfers and contract amendment for the Wallace Group Cost Estimating for Needs List up to \$161,427.

Attachments

1. Draft Resolution 18-xxx

Attachment 1

RESOLUTION 18-xxx

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICES CONTRACT WITH THE WALLACE GROUP RELATING TO AN UPDATE OF THE DEVELOPMENT IMPACT FEE PROGRAM

WHEREAS, at its meeting of September 15, 2016, the City Council viewed a presentation outlining the background and formation of the 2011 Circulation Element of the General Plan, the progress made towards its stated goals, and the potential of eliminating expensive road segments on the Needs List of the Justification Study of the Development Impact Fee program; and

WHEREAS, the Housing Constraints and Opportunities Committee formed by the City Council has requested that the Needs List of the Justification Study of the Development Impact Fee Program be prioritized and its cost estimates be re-evaluated; and

WHEREAS, to accompany the preparation of an amendment to the Circulation Element of the General Plan, Central Coast Transportation Consulting (CCTC) has provided a proposal to update the City's Travel Demand Model and analyze for CEQA purposes, the elimination of the Golden Hill Road – Dry Creek Road connection and analyze the value of other road segments; and

WHEREAS, the Wallace Group has provided a proposal to more thoroughly plan, define and provide cost estimates for the items on the Transportation Section of the Needs List of the Justification Study of the Development Impact Fee program; and

WHEREAS, Jorge Aguilar with the Wallace Group is known for his expertise in planning and design of major transportation infrastructure. His background in the City includes project management for design of both Highway 101 - 46E and 46W interchange projects; and

WHEREAS, the additional tasks and meeting have been added to the original project scope requiring additional funding.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. All of the above recitals are true and correct and incorporated herein by reference.

Section 2. The City Council hereby approves the contract amendment for engineering consulting services relating to the update of the Development Impact Fee Program provided by the Wallace Group, and authorize the City Manager to execute the amendments up to \$161,427, subject to any minor, technical, or non-substantive changes as approved by the City Manager and the City Attorney.

Section 3. The City Council appropriates an additional amount not to exceed \$57,698 from Transportation Impact Fee Fund 213.

Attachment 1

APPROVED this 6th day of January 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Steven W. Martin, Mayor

ATTEST:

Kristen L. Buxkemper, Deputy City Clerk