



City of El Paso de Robles

"The Pass of the Oaks"

Paso Robles City Library

MINUTES OF THE LIBRARY BOARD OF TRUSTEES

September 14, 2017 ~ Paso Robles City Library, 1000 Spring Street, Paso Robles

President Tina Lau

Maria Garcia; Michael Miller; Meta Nisbet; Deborah Sharp;

CALL MEETING TO ORDER

President Lau called the meeting to order at 9:00 a.m.

ROLL CALL

Angelica Fortin, City Librarian, took roll as follows:

Members present: Garcia, Lau, Nisbet, Miller

Absent: Sharp

City Staff: Julie Dahlen, Director Community Services Department

Angelica Fortin, City Librarian

City Council rep: None

CONSENT AGENDA

-A motion was made by Trustee Miller, seconded by Trustee Garcia to approve the minutes from the August 10, 2017 meeting. Motion passed. Voice vote: 4 ayes, no dissent.

-City Council highlights from the August 15, 2017 and September 5, 2017 were received.

BUSINESS ITEMS

-Library Board Goals-After review and discussion, a motion was made by Trustee Miller, seconded by Trustee Nisbet, to approve the Library Board of Trustees goals for 2018 with an added goal. Voice vote: 4 ayes, no dissent.

ADJOURNMENT –Adjourned at 10:30 a.m. to:

- To the Library Board training on Tuesday, October 10th at 9 am in the Library Conference Room;

- then to the next regularly scheduled meeting of the Paso Robles Library Board of Trustees on Thursday, October 12, 2017, 9:00 a.m. in the Library Conference Room, 1000 Spring St.

These minutes were approved by the Library Board of Trustees at their October 12, 2017 meeting.

Respectfully submitted by Angelica Fortin, City Librarian

AF/dr

Library Board of Trustees Minutes of September 14, 2017



City of PASO ROBLES
AIRPORT COMMISSION
MINUTES – REGULAR MEETING
September 28, 2017

Emergency Operations Center, 900 Park St., Paso Robles

CALL TO ORDER AND PLEDGE OF ALLEGIANCE – 6:30 PM

ROLL CALL –

Commissioners: Martin Caskey, Mitch Culver, Eric Cook, Tony Gaspar, Gary Marshall, Mike Nunno and Jerry Takier

City Council: Jim Reed (Liaison), John Hamon

Staff: Dick McKinley, Roger Oxborrow

PUBLIC COMMENT –

Brian Denham introduces himself as a new business entity in the area. He is working to start up skydiving operations on the airport and get acquainted with the community.

CONSENT AGENDA

1. Meeting Minutes – **A motion** by Mr. Gaspar, seconded by Mr. Nunno, to approve the Consent Agenda as presented, passes unanimously. The agenda consists of the minutes of the August 24, 2017, Regular Meeting.

DISCUSSION ITEMS

2. Airport Appreciation Day

The commission received reports from staff and from Tony Gaspar, Chairman of the AirFest event regarding the successes and accomplishments of the annual Airport Appreciation Day. It is agreed that the temperature of the day impacted the attendance somewhat. The Commission was complimentary and appreciative of the many volunteers who worked make this event become reality.

3. Commission Work Plan

The Commission reviews a list of possible tasks requiring their effort. Procedures for developing the work product are discussed. It is agreed that a next project should be to review and update the airport Minimum Standards document in the same manner as the recently completed Airport Leasing Policy and the Airport Regulations. The process will require staff to revise and present a first draft of the document to an assigned sub-committee. Their finished review draft will then be forwarded to the full commission for consideration and recommendation to the City Council for approval. Commissioners Caskey, Culver and Marshall agreed to serve as the review sub-committee. Staff will schedule their meeting once the first draft is complete.

Further discussion centers on Airport marketing and development. It is necessary to develop strategies as well as define the available target areas to focus upon. The effort should follow similar marketing strategies in play, elsewhere in the City. It is suggested that key City staff involved in these programs could provide useful direction to the commission for their effort. The commission requests Mr. Frutchey and Mr. Frace be invited to the next meeting to share their insights on current City marketing efforts.

Public comment is heard from Richard Morton.

No other action is taken.

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DIRECTOR/MANAGER UPDATES

4. Airport Leases

Staff reports on the effort to provide completed, long-term lease agreements with those tenants affected by the Airport Lease Policy changes. All have been approved by the City Council and the last are being executed now. The City's effort to engaged the services of real estate professionals in leasing and disposing of various City properties and how these resources can assist in airport marketing is discussed. No action is taken.

5. Airport Construction

The commission reviews the list of airport construction projects that have recently been completed. The list includes the major taxiway rehabilitation project, as well as smaller repair and improvement projects. Mr. Gaspar asks about the possibility of repainting the 'Paso Robles' label on the main apron. Staff will research. Outside projects, including the shoulder backing on Airport Road and adjacent streets, are noted. No action is taken.

6. Airport Regulation Implementation

The commission received a report on the efforts to bring private hangar occupancies into compliance, including a hanger clean-up day scheduled in October, as well as individual hangar inspections. Enforcement criteria for hangar content is discussed. No action is taken.

7. Special Events Update

With the completion of the final special event of the season, the commission reviews the effectiveness and accomplishments of the various events. There is discussion of the need to plan and organize these events more in advance. The amount of volunteer labor needed to implement each of these events is an essential consideration in the planning phases. No action is taken.

City Council Liaison Discussion –

No report from Council Liaison Reed.

Commission Reports and Requests –

None.

ADJOURN – 8:25 PM

Next Meeting: 6:30 p.m., October 26, 2017, at the Airport Terminal, 4900 Wing Way