



# Council Agenda Report

**From:** Thomas Frutchev, City Manager  
**Subject:** Calendar of Upcoming Council Meetings  
**Date:** July 18, 2017

---

## Facts

1. Regular City Council meetings generally occur twice per month. This schedule has worked well to ensure items are heard on a timely basis, and the community is accustomed to the schedule.
2. Each agenda packet is released on Thursday or Friday for the meeting on the following Tuesday; this provides Councilmembers and the public multiple days to study the material as well as contact others, if additional information is needed.
3. The ability of the Council and the public to study the packet and prepare for the meeting is lessened over a major holiday weekend (such as Labor Day).
4. The Council functions best when all five Councilmembers are present, given their diverse perspectives and areas of expertise. Occasionally, the Council holds meetings when only four members can be present, but this is not optimal.
5. The first regular September meeting this year is scheduled for September 5, immediately after the Labor Day weekend. In addition, Councilmembers Hamon and Gregory will not be available.
6. This far in advance, it is not possible to predict the number and type of agenda items that will be ready for consideration on September 5. Given the number and importance of items at recent Council meetings, however, and the number of key issues currently underway, there is a high likelihood that there will be important items needing Council consideration and decisions in early September.

## Options

1. Take no action, in which case the September 5 Council meeting will be held, with only three members present;
2. Cancel the meeting;
3. Move the meeting to another date.

## Analysis and Conclusions

Option 1. Having only three councilmembers present seriously inhibits the Council's ability to conduct effective deliberations. It also runs the risk that items requiring three affirmative votes or a supermajority would need to be postponed.

Option 2. Cancelling the meeting means that all items will need to be postponed at least two weeks to be heard. It also makes for very long meetings, which limits public participation and can negatively impact the Council's ability to make decisions that best serve the public.

Option 3. Moving the meeting to another date remedies the shortcomings of the other two options. It does, however, run the risk of confusing the public as to when the meeting is going to be held. Through additional public notice this risk can be reduced, but not entirely mitigated.

There are limited options for rescheduling the meeting. It cannot be scheduled for the last week in August (a fifth Tuesday) since two Councilmembers will be out of town. In addition, the League of

California Cities annual meeting runs from Tuesday, September 12 through Friday, September 15. Thus, the best option would appear to be Thursday, September 7.

**Fiscal Impact**

None.

**Recommendation**

Reschedule the September 5, 2017 regular Council meeting to Thursday, September 7, 2017.

**Attachments**

1. 2017 Schedule

# City of Paso Robles ~ 2017

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6 \$	7
8	9	10	11	12	13	14
15	16	17	18	19	20 \$	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY						
S	M	T	W	T	F	S
			1	2	3 \$	4
5	6	7	8	9	10	11
12	13	14	15	16	17 \$	18
19	20	21	22	23	24	25
26	27	28				

MARCH						
S	M	T	W	T	F	S
			1	2	3 \$	4
5	6	7	8	9	10	11
12	13	14	15	16	17 \$	18
19	20	21	22	23	24	25
26	27	28	29	30	31 \$	

APRIL						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14 \$	15
16	17	18	19	20	21	22
23	24	25	26	27	28 \$	29
30						

MAY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12 \$	13
14	15	16	17	18	19	20
21	22	23	24	25	26 \$	27
28	29	30	31			

JUNE						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9 \$	10
11	12	13	14	15	16	17
18	19	20	21	22	23 \$	24
25	26	27	28	29	30	

JULY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7 \$	8
9	10	11	12	13	14	15
16	17	18	19	20	21 \$	22
23	24	25	26	27	28	29
30	31					

AUGUST						
S	M	T	W	T	F	S
		1	2	3	4 \$	5
6	7	8	9	10	11	12
13	14	15	16	17	18 \$	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER						
S	M	T	W	T	F	S
					1 \$	2
3	4	5	6	7	8	9
10	11	12	13	14	15 \$	16
17	18	19	20	21	22	23
24	25	26	27	28	29 \$	30

OCTOBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13 \$	14
15	16	17	18	19	20	21
22	23	24	25	26	27 \$	28
29	30	31				

NOVEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9 \$	10	11
12	13	14	15	16	17	18
19	20	21	22 \$	23	24	25
26	27	28	29	30		

DECEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8 \$	9
10	11	12	13	14	15	16
17	18	19	20	21	22 \$	23
24	25	26	27	28	29	30
31						

City Council      Holiday      \$ Payday