



Council Agenda Report

From: Christopher Alakel, Water Resources Manager
Dick McKinley, Public Works Director

Subject: Maintenance of Traffic Signals – Bid Award

Date: June 6, 2017

Facts

1. The City currently has 27 signalized intersections and six lighted LED crosswalks. The intersections and crosswalks require regular monthly maintenance and occasional emergency repairs.
2. Maintenance of all these City assets is currently contracted out to a qualified private sector firm.
3. In addition to regular monthly inspections and maintenance, this contract includes converting all signal lamps to LEDs to reduce energy costs, traffic signal outages, and long-term maintenance costs.
4. The City's current signal maintenance contract expires June 30, 2017. The term of the new maintenance agreement is two years.
5. Staff prepared documents to solicit bids to maintain the City's traffic signals and lighted crosswalks. Bids were submitted by four firms. The low bid was submitted by St. Francis Electric, LLC. The St. Francis Electric bid has been determined to be responsive and responsible. The total bid amount for the two-year term is \$195,840 (\$97,920 per year for the two-year contract duration).

Options

1. Take no action.
2. Award a contract to St. Francis Electric, LLC for \$195,840 to maintain City traffic signals and lighted crosswalks through June 30, 2019.
3. Amend or modify the above options.

Analysis and Conclusions

St. Francis Electric has over 70 years of experience, a very good reputation in the industry, and is highly regarded by the agencies they serve. St. Francis Electric employs multiple technicians that are located in close enough proximity to the City to satisfy the 2-hour emergency response requirement stipulated in the maintenance contract.

The bid specifications required bidders to provide a cost for recurring monthly maintenance. In addition, bidders provided an hourly labor and equipment rate for a specified bank of hours for emergency response and tasks initiated by the City that are not routine. The monthly maintenance rate is a set fee while any costs for emergency work will be on a time-and-materials basis. Actual billing will reflect real hours worked to complete emergency repairs and non-routine work.

Fiscal Impact

The contract will commence beginning July 1, 2017, and there are sufficient funds budgeted in Street Maintenance for this work.

Recommendation

1. Authorize the City Manager to enter into a maintenance contract with St. Francis Electric LLC for the routine maintenance and emergency repair of City traffic signals and lighted crosswalks.
2. Authorize the City Manager and City Attorney to make minor adjustments to the agreement, if necessary, remaining fully consistent with the Council's intent.

Attachments

None