



City of El Paso de Robles

"The Pass of the Oaks"

Paso Robles City Library

MINUTES OF THE LIBRARY BOARD OF TRUSTEES

March 9, 2017 ~ Paso Robles City Library, 1000 Spring Street, Paso Robles

President Pamela Alch

Tina Lau; Michael Miller; Deborah Sharp;

CALL MEETING TO ORDER

President Alch called the meeting to order at 9:05 a.m.

ROLL CALL

Angelica Fortin, City Librarian, took roll as follows:

Members present: Alch, Miller, Lau,

Absent: Sharp

City Staff: Angelica Fortin, City Librarian

City Council rep: Councilman Steve Gregory

PUBLIC COMMENTS –None

CONSENT AGENDA

1. Trustee Miller, seconded by Trustee Lau, made a motion to approve the Minutes of the February 9, 2017 meeting. Motion passed. Voice vote: 3 ayes, no dissent.

DISCUSSION ITEMS

2. **Policy Review**

-After review and discussion, a motion was made by Trustee Lau, seconded by Trustee Miller to accept the Art Selection and Displays policy as amended. Motion passed. Voice vote: 3 ayes, no dissent.

-After review and discussion, a motion was made by Trustee Miller, seconded by Trustee Lau, to accept the Bulletin Board and Distribution of Free Printed Materials policy as amended. Motion passed. Voice vote: 3 ayes, no dissent.

Continued

ADJOURNMENT –Adjourned at 10:00 a.m. to the next regularly scheduled meeting of the Library Board of Trustees on Thursday, April 13, 2017, 9:00 a.m. in the Library Conference Room.

**THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF CITY RECORDS
UNTIL APPROVED BY THE LIBRARY BOARD OF TRUSTEES AT THEIR NEXT REGULAR MEETING**

Respectfully submitted by Angelica Fortin, City Librarian

AF/dr

Library Board of Trustees Minutes of March 9, 2017



City of PASO ROBLES

AIRPORT COMMISSION

MINUTES – REGULAR MEETING

March 23, 2017

Emergency Operations Center, 900 Park St., Paso Robles

CALL TO ORDER AND PLEDGE OF ALLEGIANCE – 6:30 PM

ROLL CALL Commissioners: Caskey, Cook, Gaspar, Marshall, Nunno, Takier.
Absent: Mitch Culver
City Council: Jim Reed (Liaison), John Hamon.
Staff: Tom Frutchey, Dick McKinley, Roger Oxborrow

PUBLIC COMMENT – None.

CONSENT AGENDA

1. Meeting Minutes – **A motion** by Mr. Nunno, seconded by Mr. Marshall to approve the Consent Agenda as presented, passes unanimously. The agenda consists of the minutes of the February 23 Regular Meeting.

DISCUSSION

2. Airport Leasing Policy

By way of staff introduction, the Commission received copies of various airport maps depicting designated land use, available utilities and proposed new utilities locations, available lease parcels and a diagram of approximate available acreages in various areas of the airport. The Commission also reviewed maps showing current rental rates of the existing airport lease sites and a planning map showing possible locations of future development. Public comment is heard from Bill Borgsmiller, Richard Morton, Jim Reed, and John Hamon.

The Commission continued discussion on the various aspects of determining land values and establishing rental rates. The need for regularly scheduled appraisals in order to facilitate a uniform escalation process is discussed. The policy should review the effects on existing leases and whether it applies. It is pointed out that this policy discussion is essentially applicable only to the establishment and function of future lease agreements.

In order to establish land values, it is recommended to agree on a list of comparable airports and to conduct market surveys that reflect the prices our airport should expect to charge. The value of an outside leasing agent is discussed. In order to establish a clear goal and identify the airport's true potential, there are still pieces of the picture that are missing. The City should draft an RFP to secure a broker's opinion of airport values. There are variables to each lease proposal that must be reviewed.

Chairman Cook summarizes the key points of the discussion. It is important to identify a clear list of the variables and their level of importance in negotiating a lease. Outside help from Real Estate professionals is necessary to determine the hierarchy of the negotiating points of any lease.

A motion by Mr. Nunno, seconded by Mr. Marshall, to instruct staff to proceed with the development of a Request for Proposals (RFP) for professional real estate/leasing services to assist in the process passes with 6 affirmative votes; Commissioner Culver being absent.

**Airport Commission
Meeting Minutes
March 23, 2017
Page 2**

Director/Manager Update –

Mr. McKinley reports that the City has received a request from ACI, Inc., the airport FBO, to exercise their lease option for the remaining four-years of the lease. The levels of service and compliance with the various lease conditions are briefly discussed.

The Airport Event Calendar is also discussed.

Commission Reports and Requests –

Mr. Gaspar reports that the planning for AirFest, the annual Airport Appreciation Day is underway, having completed the first meeting this past week. The objectives to continue to grow the event to become a prominent west coast fly-in are still an essential part of the effort.

Mr. Takier invites all to participate and support the Ninth Annual Warbirds, Wings & Wheels event to be held at the Museum on Mother's Day weekend, May 13.

Mr. Marshall reports on an airport safety seminar, sponsored by the AOPA, wherein operational safety at uncontrolled fields was a topic of discussion.

Chairman Cook looks to future work projects for the Commission and suggests that a sub-committee be appointed to provide a preliminary review of the work begun by the Airport Advisory Committee to review and modify the Airport Rules & Regulations document. He thanks Mr. Caskey and Mr. Marshall for volunteering to serve on this sub-committee.

ADJOURN – 8:25 PM Next Meeting: 6:30 p.m., April 27, 2017, at the EOC, 900 Park Street, Paso Robles



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

PLANNING COMMISSION MINUTES

April 11, 2017

6:30 P.M.

Planning Commissioners Roll Call:

Present: Barth, Davis, Agredano, Donaldson, Jorgensen, Brennan and Rollins.

6:30 P.M.: Planning Commission Meeting called to order

General Public Comments Regarding Matters Not On The Agenda: None

Staff Briefing: None

Agenda Items Proposed to be Tabled or Re-Scheduled: None

Public Hearings

1. **Conditional Use Permit 17-002**

1928 Experimental Station Road / APN 025-422-018

Applicant – Todd St. John

A request to allow for the construction of a metal detached accessory building to be used as a garage/workshop at 1928 Experimental Station Road.

Open Public Comment

Speakers: Todd St. John - Applicant

Closed Public Comment.

Action:

- A.** A motion was made by Commissioner Rollins, seconded by Commissioner Barth and passed 7-0-0 to approve Resolution A as presented.

Other Scheduled Matters:

2. **Temporary Sign Compliance Report**

Location: City Wide

City Staff will provide a presentation regarding efforts to improve compliance with the City's temporary sign regulations.

Action:

- A. The Planning Commission gave direction by consensus to agendize review of the Portable and Temporary Sign rules of the Sign Ordinance.
- B. A motion was made by Commissioner Rollins, seconded by Commissioner Barth and passed 7-0-0 to receive and file the report as presented.

Consent Calendar

3. Development Review Committee Minutes (for approval)

March 20, 2017

March 27, 2017

4. Planning Commission Minutes (for approval)

March 28, 2017

Action:

- A. A motion was made by Commissioner Barth, seconded by Commissioner Rollins and passed 7-0-0 to Consent Items #3 & #4 as presented.

5. Other Committee Reports:

- a. Housing Constraints Advisory Committee: Director Report.
- b. Short-Term Rentals City manager's Task Force: Director Report.

Planning Commissioners' Comments

Staff Comments:

Director's Comments:

Regular Meeting Adjourned at: 7:21 PM