



# MINUTES OF THE PASO ROBLES YOUTH COMMISSION

Wednesday, December 7, 2016, 2:30 p.m.

Centennial Park White-Oak room  
600 Nickerson Drive, Paso Robles, CA 93446

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**CALL TO ORDER** (*Chair Morales*) 2:34 p.m.

**ROLL CALL**

Members present: Sophia Baer, Ricardo Bolanos, Taylor Hargrave, Brian Morales, Sofia Moses, Mason Seden-Hansen  
Absent: Ethan Athey, Samuel Collins  
City staff present: Lynda Plescia  
City Council present: Steve Gregory, John Hamon  
School Board present: Dave Lambert, Joan Summers  
Guest: Gregg Wangard

**PUBLIC COMMENT** – None.

**CONSENT AGENDA** -Items on the Consent Agenda are considered routine, and, therefore do not require separate discussion. However, if discussion is necessary, or if a member of the public wishes to comment on any item, the item may be removed from the Consent Agenda and considered separately. Questions of clarification may be made by the Advisory members without removal from the Agenda.

1. **Approved Minutes of November 2, 2016 meeting** (*Morales*)  
Moved and seconded by Seden-Hansen / Bolanos to approve the minutes of the November 2, 2016 meeting - motion carried.

**BUSINESS ITEMS** –

2. **Teambuilding Activity**- (*Plescia*)
3. **Guest Speaker**- *Chef Gregg Wangard/ Director of Culinary*
4. **Community Service**- (*Plescia*)

**CITY STAFF AND COUNCIL COMMENTS:**

- Lynda Plescia, Recreation Services Manager
- Councilman Steve Gregory
- Councilman John Hamon

**SCHOOL BOARD COMMENTS:**

- Joan Summers
- Dave Lambert

**COMMISSIONER COMMENTS** – None.

**ADJOURNMENT**

Meeting adjourned by Chair Morales at 3:32 p.m.

Next regular meeting on Wednesday, January 11, 2017, 2:30 p.m., at Centennial Park White Oak room, 600 Nickerson Drive, Paso Robles.

**THESE MINUTES WERE APPROVED BY THE YOUTH COMMISSION ADVISORY COMMITTEE AT  
THEIR JANUARY 11, 2017 MEETING**

Respectfully submitted by Sharon Williams, Administrative Assistant



# City of El Paso de Robles

"The Pass of the Oaks"

## Paso Robles City Library

### MINUTES OF THE LIBRARY BOARD OF TRUSTEES

December 8, 2016 ~ Paso Robles City Library, 1000 Spring Street, Paso Robles

*President Pamela Alch*

*Tina Lau; Michael Miller; Deborah Sharp; Bob Wandruff*

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#### CALL MEETING TO ORDER

President Alch called the meeting to order at 9:00 a.m.

#### ROLL CALL

Angelica Fortin, City Librarian, took roll as follows:

Members present: Alch, Miller, Wandruff, Sharp

Absent: Lau,

City Staff: Julie Dahlen, Director of Library & Recreation Services  
Angelica Fortin, City Librarian

City Council rep: Councilman Steve Gregory

#### PUBLIC COMMENTS -None

#### CONSENT AGENDA

1. A motion was made by Trustee Miller, seconded by Trustee Wandruff, to approve the Minutes of the November 10, 2016 meeting. Motion passed. Voice vote: 4 ayes, no dissent.

#### DISCUSSION ITEMS

2. **Review of the Bulletin Board & Distribution of Free Printed Materials Policy** (Alch)  
-After review, a motion was made by Trustee Wandruff, seconded by Trustee Miller, to approved the revised Bulletin Board & Distribution of Free Printed Materials Policy. Motion passed. Voice vote: 4 ayes, no dissent.

#### ADJOURNMENT

Adjourned at 10:20 a.m. to the following:

-The All Boards meeting on Wednesday, January 11, 2017, 9:00 a.m. in the Library Conference Room;

-then to the next regularly scheduled meeting of the Library Board of Trustees on Thursday, January 12, 2017, 9:00 a.m. in the Library Conference Room, 1000 Spring St.

*continued*

**These minutes were approved by the Library Board of Trustees at their January 12, 2017 meeting.**

Respectfully submitted by Angelica Fortin, City Librarian

AF/dr

Library Board of Trustees Minutes of December 8, 2016



# CITY OF EL PASO DE ROBLES

## *"The Pass of the Oaks"*

### PLANNING COMMISSION MINUTES

January 10, 2017

6:30 P.M.

#### Planning Commissioners Roll Call:

**Present:** Rollins, Barth, Davis, Agredano, Donaldson and Brennan

**Absent:** Burgett

**6:30 P.M.:** Planning Commission Meeting called to order

**General Public Comments Regarding Matters Not On The Agenda:** None

**Staff Briefing:** None

**Agenda Items Proposed to be Tabled or Re-Scheduled:** None

#### Public Hearings

- 1. Continued Public Hearing from December 13, 2016 Agenda  
Request to Continue Public Hearing to January 24, 2017  
Planned Development Amendment (PD 15-005) 2940 Union Road.  
Applicant: Paso Highway Hotel Partners**

To approve a request to modify the approved Site Plan exhibit and Architectural Elevations exhibit for the approved Marriott Residence Inn to accommodate a change to a Fairfield Inn and Suites branded hotel.

#### **Open Public Comment**

**Speakers:** Dale Gustin

Closed Public Comment.

#### *Action:*

- A.** A motion was made by Commissioner Barth, seconded by Commissioner Donaldson and passed 6-0-1 (Absent: Commissioner Burgett) to continue the Item to January 24, 2017.

- 2. Tentative Parcel Map PR 16-0165 and Oak Tree Removal (OTR) 16-013  
Omni Design Group applicant  
301 Creston Road**

To consider a recommendation to City Council to subdivide an approximately 3.45-acre parcel with an existing single-family residential unit into four parcels ranging in size from approximately 20,000 square feet to 1.23 acres with a request to remove four oak trees.

### **Open Public Comment**

**Speakers:** David Marchell  
Dale Gustin

Closed Public Comment.

#### *Action:*

- A.** A motion was made by Commissioner Donaldson, seconded by Commissioner Barth and passed 6-0-1 (Absent: Commissioner Burgett) to recommend approval by City Council of Draft Resolution A recommending approval of Tentative Parcel Map 16-0165 subject to site specific conditions of approval.
- B.** A motion was made by Commissioner Donaldson, seconded by Commissioner Barth and passed 6-0-1 (Absent: Commissioner Burgett) to recommend approval by City Council of Draft Resolution B recommending approval of Oak Tree Removal 16-013, subject to replacement requirements.

### **3. Conditional Use Permits (CUP) 16-006 (Wine Boss – Thomas Booth applicant) 1317 Park Street**

To consider application recommendation to City Council for a CUP for a beer/wine lounge within an existing commercial building with the determination that Public Convenience or Necessity (PCN) would be served by the issuance of a Type 42 license by the Department of Alcoholic Beverage Control (ABC).

### **Open Public Comment**

**Speakers:** Thomas Booth – Applicant

Closed Public Comment.

#### *Action:*

- A.** A motion was made by Commissioner Barth, seconded by Commissioner Donaldson and passed 6-0-1 (Absent: Commissioner Burgett) to approve Draft Resolution A recommending approval by City Council of Conditional Use Permit 16-006, subject to site.
- B.** A motion was made by Commissioner Barth, seconded by Commissioner Donaldson and passed 6-0-1 (Absent: Commissioner Burgett) to approve Draft Resolution B recommending the determination that Public Convenience or Necessity would be served by the issuance of a Type 42 ABC license for the Wine Boss located at 1317 Park Street.

### **4. Tract 2772-2 & PD 05-016 – Airport Business Park West of Airport Road, South of Dry Creek Road/ APN: 025-438-003 & 005**

**Applicant: Chris Hoskins**

A request for a one-year time extension of the entitlements associated with Tentative Tract 2772-2 and Planned Development 07-014 related to Phase II of Tract 2772, Airport Business Park, consisting of 20 lots for business park development, on the 26 acre site.

**Open Public Comment**

**Speakers:** Pam Jardini  
Dale Gustin

Closed Public Comment.

*Action:*

- A.** A motion was made by Commissioner Donaldson, seconded by Commissioner Brennan and passed 5-1-1 (Noes: Chairman Rollins, Absent: Commissioner Burgett) to approve a one-year time extension for Tract 2772-2 and PD 05-016 to October 10, 2017.

**5. MUR 16-001 – Wall Mural consistency determination**

**625 12<sup>th</sup> Street**

Applicant: Steve Kalar on behalf of Paso Robles Main Street Association  
Planning Commission to review the request to install a historic themed wall mural (black and white T&D Theatre photo recreation) on the east elevation (alley wall) of the building located at 625 12th Street.

**Open Public Comment**

**Speakers:** Steve Taylor – Artist/Applicant  
Dale Gustin  
Steve King  
Margaret Holstine  
Norma Moye  
Phil Calboaro

Closed Public Comment.

*Action:*

- A.** A motion was made by Commissioner Barth, seconded by Commissioner Davis and passed 6-0-1(Absent: Commissioner Burgett) to approve the request to install the mural on the alley side of the building located at 625 12<sup>th</sup> Street.

**6. 2017 Planning Commission Meeting Schedules**

**Open Public Comment**

**Speakers:** Matt Masia  
Margaret Holstine

Closed Public Comment.

*Action:*

- A. A motion was made by Commissioner Donaldson, seconded by Commissioner Agredano and passed 6-0-1 (Absent: Commissioner Burgett) to adopt the attached meeting schedule with changes – see Attachment 1.
- B. A motion was made by Commissioner Brennan, seconded by Commissioner Barth and passed 6-0-1 (Absent: Commissioner Burgett) to adopt the attached Council Attendance schedule with changes – see Attachment 2.
- C. By consensus the Planning Commission directed staff to agendize Draft DRC Rotation Schedule for adoption on future agenda – see Attachment 3.

**7. Draft Planning Commission Handbook Review and Discussion  
The Planning Commission will review the draft Planning Commission Handbook and provide direction to staff on changes.**

**Open Public Comment**

**Speakers:** Matt Masia  
Margaret Holstine  
Norma Moye

Closed Public Comment.

*Action:*

- A. By consensus the Planning Commission directed staff to make changes and agendize Draft Planning Commission Handbook to the next Planning Commission of January 24, 2017 for adoption.

**Other Scheduled Matters:** None

**Written Correspondence:** None

**Consent Calendar**

**3. Development Review Committee Minutes (for approval)**

November 07, 2016  
November 14, 2016  
November 28, 2016  
December 12, 2016

**4. Planning Commission Minutes (for approval)**

December 13, 2016

*Action:*



- A. A motion was made by Commissioner Donaldson, seconded by Commissioner Barth and passed 6-0-1 (Absent: Commissioner Burgett) to Consent Items #3 and #4 as presented.

**5. Other Committee Reports:**

- a. Parks & Recreation Advisory Committee: Commissioner Davis Report
- b. Main Street Program: No Report
- c. Housing Constraints Advisory Committee: Director Report
- d. Short-Term Rentals City Manager's Task Force: Director Report
- e. PC Handbook AD Hoc: Chairman Rollins Report

**6. Review of City Council Meetings**

December 20, 2016: Chairman Rollins Report

**Planning Commissioners' Comments**

**Staff Comments**

**Regular Meeting Adjourned at: 8:40 PM**

# Attachment 1

## City of Paso Robles ~ 2 0 1 7

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6 \$	7
8	9	10	11	12	13	14
15	16	17	18	19	20 \$	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY						
S	M	T	W	T	F	S
			1	2	3 \$	4
5	6	7	8	9	10	11
12	13	14	15	16	17 \$	18
19	20	21	22	23	24	25
26	27	28				

MARCH						
S	M	T	W	T	F	S
			1	2	3 \$	4
5	6	7	8	9	10	11
12	13	14	15	16	17 \$	18
19	20	21	22	23	24	25
26	27	28	29	30	31 \$	

APRIL						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14 \$	15
16	17	18	19	20	21	22
23	24	25	26	27	28 \$	29
30						

MAY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12 \$	13
14	15	16	17	18	19	20
21	22	23	24	25	26 \$	27
28	29	30	31			

JUNE						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9 \$	10
11	12	13	14	15	16	17
18	19	20	21	22	23 \$	24
25	26	27	28	29	30	

JULY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7 \$	8
9	10	11	12	13	14	15
16	17	18	19	20	21 \$	22
23	24	25	26	27	28	29
30	31					

AUGUST						
S	M	T	W	T	F	S
		1	2	3	4 \$	5
6	7	8	9	10	11	12
13	14	15	16	17	18 \$	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER						
S	M	T	W	T	F	S
					1 \$	2
3	4	5	6	7	8	9
10	11	12	13	14	15 \$	16
17	18	19	20	21	22	23
24	25	26	27	28	29 \$	30

OCTOBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13 \$	14
15	16	17	18	19	20	21
22	23	24	25	26	27 \$	28
29	30	31				

NOVEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9 \$	10	11
12	13	14	15	16	17	18
19	20	21	22 \$	23	24	25
26	27	28	29	30		

DECEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8 \$	9
10	11	12	13	14	15	16
17	18	19	20	21	22 \$	23
24	25	26	27	28	29	30
31						

City Council
Planning Comm.
Holiday
\$ Payday

# Attachment 2

TO: PLANNING COMMISSIONERS  
FROM: MONICA HOLLENBECK  
DATE: January 24, 2017  
SUBJECT: SCHEDULE FOR ATTENDANCE AT 2017 CITY COUNCIL MEETINGS

January	3	Barth - cancelled
January	17	Davis
February	7	Donaldson
February	21	Brennan
March	7	Rollins
March	21	New Commissioner
April	4	Agredano
April	18	Barth
May	2	Davis
May	16	Donaldson
June	6	Brennan
June	20	Burgett
July	4	Rollins - cancelled
July	18	Agredano
August	1	Barth
August	15	Davis
September	5	Donaldson
September	19	Brennan
October	3	Burgett
October	17	Rollins
November	7	Agredano
November	21	Barth
December	5	Davis
December	19	Donaldson

Paso Robles Planning Commission  
 Draft Development Review Committee rotation schedule  
 01/10/2017

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
Donaldson	Davis	Davis	Agredano	Agredano	Agredano	Brennan	Brennan	Brennan	Burgett	Burgett	Burgett
Agredano	Rollins	Rollins	Rollins	Burgett	Burgett	Rollins	Rollins	Rollins	Barth	Barth	Agredano
Brennan	Brennan	Barth	Barth	Barth	Donaldson	Donaldson	Donaldson	Davis	Davis	Davis	Donaldson

  

Agredano	Rollins	Barth	Davis	Brennan	Donaldson	Burgett
5	6	5	5	5	5	5