



Council Agenda Report

From: Warren Frace, Community Development Director

Subject: Schedule dates to interview applicants and make appointments to the Planning Commission and Housing Authority Board of Commissioners

Date: December 20, 2016

Facts

1. The Paso Robles City Planning Commission consists of seven (7) regular appointed members who are each assigned in staggered three year terms.
2. Commissioners Doug Barth, John Donaldson and Bob Rollins' terms will expire February 28, 2017.
3. The City Council is responsible for the appointment of the Paso Robles Housing Authority's Board of Commissioners, which consists of seven (7) regular members who are each assigned in staggered four year terms.
4. Housing Authority's Board of Commissioners Jack Boonstra and Bob Fonarow's terms will expire February 28, 2017
5. A recruitment notice is being placed in local newspapers for three (3) consecutive weeks, and on the City's website. The application deadline is January 6, 2017.
6. Newly appointed Planning Commission members would be sworn in on or before the first regularly scheduled Commission meeting on March 14, 2017.
7. The League of California Cities, Planning Commissioners Academy training, which Planning Commissioners attend, will take place on March 1 – 3, 2017, therefore it would be preferable to select new Commissioners before they are formally "seated" so that they may attend the training.
8. Potential dates to consider holding interviews include three Thursday evenings, January 19th, 26th or February 2nd, 2017.
9. As we don't know how many applicants there will be, it would be prudent to select two of the three dates. If one date is not needed, it can be dropped.

Options

1. Select two of the following dates--Thursday, January 19th, 26th or February 2nd, 2017--at 6:30 p.m. for interviewing applicants and making appointments to the Planning Commission and Housing Authority Board of Commissioners;
2. Amend the above option;
3. Refer back to staff.

Fiscal Impact

None.

Recommendation

Select two of the following dates--Thursday, January 19th, 26th or February 2nd, 2017--at 6:30 p.m. to interview applicants and make appointments to the Planning Commission and Housing Authority Board of Commissioners.