



Council Agenda Report

From: Thomas Frutchey, City Manager
Subject: Appointments to Airport Commission
Date: November 1, 2016

Facts

1. The Council has recently created an Airport Commission, to advise the Council on the broad range of airport operation, lease, land use, and development issues.
2. The City advertised for applicants; the Council interviewed the 27 qualified applicants over three nights: October 13, 20, and 27.
3. The importance of the Airport Commission was fully demonstrated by the number of highly qualified and interested applicants. The most difficult part of the process was the Council having to select only seven from the high number of desired applicants.

4. The following seven persons were appointed, by formal Council action, on October 27, with the assigned term lengths:

<u>Commissioner</u>	<u>Term</u>
Caskey, Martin	2
Cook, Eric	3
Culver, Mitch	3
Gaspar, Tony	3
Marshall, Gary	2
Nunno, Mike	2
Takier, Jerry	3

5. The adopted Bylaws call for terms of three years. Different initial term lengths were selected for three of the seven positions to ensure smooth transitions in future years. A minimum of 2 years was selected for the initial term, given the importance of the tasks necessary in the initial years, and the valuable knowledge that will be gained as the major issues are tackled. The terms will start November 1, 2016.
6. All seven appointees are airport stakeholders (meeting the required minimum of four) and four appointees (Messrs. Caskey, Gaspar, Marshall, and Takier) are residents of Paso Robles (meeting the required minimum of four).
7. If any of the appointees are unable to serve their terms, the Council has the ability to select replacements from the applicants already interviewed, or call for new applications.
8. The Council has expressed its appreciation to all of the applicants; the selection process was very difficult because of the quality of the applicants.

Options

1. Take no action;
2. Provide any desired direction to staff or the Commission as to initial tasks to be undertaken.
3. Provide no substantive direction, but request that the Commission quickly develop its initial work plan, for consideration and approval by the Council.

Analysis and Conclusions

In addition to addressing procedural matters (selecting a chair, etc.) the Commission can develop its work plan at its initial meetings. These could include the following major tasks, among others:

- ❖ Developing recommended leasing policies and rates;
- ❖ Updating the business plan;
- ❖ Developing a land use plan for Airport properties;
- ❖ Developing an economic development strategy;
- ❖ Developing a marketing strategy;
- ❖ Etc.

The Council may choose to provide initial direction to the Commission on these or other projects.

Fiscal Impact

None.

Recommendation

Provide any desired direction to staff or the Airport Commission.

Attachments

None.