



## Council Agenda Report

**From:** Tim Murphy, Police Lieutenant

**Subject:** Acceptance of County of San Luis Obispo Department of Parks and Recreation Off-Highway Vehicle License Fund Grant to Purchase OHV Trailer

**Date:** October 18, 2016

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### Facts

1. The City of Paso Robles Police Department applied for and has been selected to receive \$9,000 in FY 2016 from the County of San Luis Obispo Department of Parks and Recreation Off-Highway Vehicle License Fund Grant.
2. This grant does not require matching funds from the City of Paso Robles.
3. A public hearing for Council notification and acceptance is required for the Police Department to secure this grant. This will be accomplished at the regularly scheduled Council meeting through review of this staff report, where public comment will be invited.
4. The Police Department intends to use the County of San Luis Obispo Department of Parks and Recreation Off-Highway Vehicle License funds to purchase an enclosed trailer to store and transport the multi-seat off-highway vehicle previously purchased with grant funding.

### Options

1. Do not accept the grant.
2. Adopt Resolution No. 16-xxx accepting the County of San Luis Obispo Department of Parks and Recreation Off Highway Vehicle License Fund Grant of \$9,000 to Fund 1002110-46200-PD002, and expensing \$9,000 from Fund 1002110-54540-PD002 and approving the outlined expenditure plan.

### Analysis and Conclusions

1. If we do not accept the grant we will be without an enclosed trailer to store and transport the off-highway vehicle already acquired by a similar grant.
2. If we accept the grant we will have an appropriate storage and transportation trailer to protect our current investment.

### Fiscal Impact

Minor ongoing maintenance costs only, paid out of the Police Department's vehicle maintenance budget. The funding is coming from the San Luis Obispo Department of Parks and Recreation Off-Highway Vehicle License Fund and will be placed into the City's Police Department Grant Fund and may only be used for the purposes as described in the grant acceptance document.

### Recommendation

Authorize the City Manager to execute all necessary documents to accept a County of San Luis Obispo Department of Parks and Recreation Off-Highway Vehicle License Fund grant to purchase an enclosed trailer to store and transport the multi-seat off-highway vehicle previously purchased with grant funding.

### Attachments

1. Draft Resolution A
2. BAR

RESOLUTION NO. 16-XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES  
AUTHORIZING THE ACCEPTANCE OF COUNTY OF SAN LUIS OBISPO DEPARTMENT OF  
PARKS AND RECREATION OFF-HIGHWAY VEHICLE LICENSE FUND GRANT

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WHEREAS, the City of El Paso de Robles Police Department is eligible for funds up to \$9,000 from the County of San Luis Obispo Department of Parks and Recreation Off Highway Vehicle License Fund Grant; and

WHEREAS, the County of San Luis Obispo Department of Parks and Recreation Off Highway Vehicle License Fund Grant administrator has notified the City of a \$9,000 maximum award to be received by the City of El Paso de Robles in fiscal year 2016; and

WHEREAS, the monies received from the County of San Luis Obispo Department of Parks and Recreation Off Highway Vehicle License Fund Grant are for the purpose of enforcing illegal off-highway vehicle (OHV) use and to respond to calls for assistance from OHV users within the Salinas River, its tributaries, and several large greenbelt areas within the City; and

WHEREAS, with the acceptance of the above described grant funds, the Police Department plans to purchase equipment for the patrol division to support the frontline law enforcement mission.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City Council of the City of El Paso de Robles does authorize the City Manager to execute all documents necessary to accept a County of San Luis Obispo Department of Parks and Recreation Off-Highway Vehicle License Fund grant in the amount of \$9,000 (maximum).

Section 2. The City Council approves a one-time budget appropriation in the amount of \$9,000 to the General Fund budget account 1002110-46200-PD002 to fund purchases identified in the expenditure plan with an offsetting revenue budget adjustment in the same amount to revenue account 1002110-54540-PD002. Funding of this expense will be through the County of San Luis Obispo Department of Parks and Recreation Off-Highway Vehicle License Fund.

APPROVED this 18<sup>th</sup> day of October, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

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Steven W. Martin, Mayor

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Kristen L. Buxkemper, Deputy City Clerk

Approvals/workflow 1. Dept Head 2. Admin Svcs 3. City Manager 4. City Council	<b>City of Paso Robles</b> <b>BUDGET ADJUSTMENT REQUEST</b>		Budget JE #
	<b>Off-Highway Vehicle License Fund Grant \$9K</b>		BAR #
			<b>AGENDA DATE</b> 10/18/2016

DESCRIPTION	ORG #	OBJECT #		PROJECT #	AMOUNT
<b><u>FINANCING SOURCES</u></b>					
PDPtrlOps - County Grant	1002110	46200		PD002	\$9,000
<b>TOTAL FINANCING SOURCES</b>					<b>\$9,000</b>
<b><u>FINANCING USES</u></b>					
PDPtrlOPs-Equip	1002110	54540		PD002	\$9,000
<b>TOTAL FINANCING USES</b>					<b>\$9,000</b>

**JUSTIFICATION:** (attach letter if required)-\$9K OHV County Grant used to purchase equipment for Patrol Division.

  

<b>REQUESTED BY:</b>	<b>REVIEWED &amp; APPROVED BY:</b>
<div>_____</div> <div>Date Department Head</div>	<div>_____</div> <div>Date Administrative Services</div>

  

**APPROVED BY:**

\_\_\_\_\_

Date City Manager

  

**PASSED AND ADOPTED** by the City Council of the City of Paso Robles, State of California, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_. Agenda Item No. \_\_\_\_\_

  

**ATTEST:** \_\_\_\_\_

Deputy City Clerk