



# MINUTES OF THE SENIOR CITIZEN ADVISORY COMMITTEE

July 11, 2016

1:30 p.m.

Senior Center, 270 Scott Street, Paso Robles CA 93446

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**CALL MEETING TO ORDER** - Manager Lynda Holt called meeting to order at 1:30 p.m.

- Director Dahlen administered the Oath of Office to new member Marta Crawford.

**PLEDGE OF ALLEGIANCE** – (Durrett)

**ROLL CALL**

**Members present:** Eileen Brown, Marilyn Carey, Marta Crawford, Martha Durrett, Kooki Peters, Tony Streiling, Louis Villano

**City staff present:** Julie Dahlen, Lynda Holt, Sharon Williams

**SVS present:** Sharon McLean, Marie Brinkmeyer

**Council present:** Steve Gregory

**Absent:** Jim Reed

**PUBLIC COMMENT** – Lorraine Friedman, Mary Chilson

Transportation concerns were discussed. This will be an agenda item at the September meeting.

**CONSENT AGENDA**

Items on the Consent Agenda are considered routine, and, therefore do not require separate discussion.

However, if discussion is necessary, or if a member of the public wishes to comment on any item, the item may be removed from the Consent Agenda and considered separately. Questions of clarification may be made by the Advisory members without removal from the Agenda.

1. **Approve Minutes of June 13, 2016 meeting-** (Holt)
  - Moved and seconded by Peters/Villano to approve the minutes of the June 13, 2016 meeting - motion carried.
2. **Senior Endowment Report-**(Holt)

June 2016 Senior Endowment report was received and filed.

**BUSINESS ITEMS:**

3. **Election of 2016-2017 Officers** (Holt)
  - Moved and seconded by Durrett/Crawford to nominate Kooki Peters as Chairperson- motion carried.
  - Moved and seconded by Peters/Durrett to nominate Marta Crawford as vice-chair- motion carried.
  - Moved and seconded by Villano/Peters to nominate Lou Villano as Secretary- motion carried.

**Senior Citizen Advisory Officers for the 2016-2017 term are:**

- Kooki Peters - Chair Person
- Marta Crawford - Vice-Chair
- Secretary- Louis Villano

*Senior Citizen Advisory Committee meeting minutes of July 11, 2016*

4. **Review and Select 2016-2017 Goals** (*Peters*)  
Goals were reviewed from the last term. It was suggested to make Paso Robles an ‘age friendly city’. Brinkmeyer stated the Commission on Aging is a good resource. She will look into getting a speaker. Goals tabled until the next meeting.
5. **August Meeting DARK** (*Peters*)  
Consider the Senior Citizen Advisory Committee of August 8, 2016 a DARK month.  
**Moved and seconded by Carey/Crawford to have August a DARK month – motion carried.**

#### **SENIOR VOLUNTEER SERVICES REPORT –**

- Marie Brinkmeyer (*SVS Director*)
  - Working on dining room floor wax build-up.
  - Pleased with partnership with Commission on Aging.
- Sharon McLean (*SVS Staff*)
  - Cuesta Emeritus starts in September.

#### **CITY COMMUNICATIONS**

##### **Lynda Holt, Recreation Services Manager**

- Concerts in the Park- ‘Pass the Hat’ donations go to the recreation youth scholarship fund.
- City Park playground complete the end of this month.
- Revised the advisory handbook, available in September.
- Mission statement discussion at September meeting.

##### **Julie Dahlen, Library and Recreation Services Director**

- Library is offering additional summer programs for youth and adults.
- Free eBook’s are available through the Library.
- City park renovation grand opening planned.
- Renewal of Dog Park lease approved for five years.

##### **Councilman Steve Gregory**

- Children’s Librarian approved.
- Police Department will start recruiting locally and bringing in interns.
- Fire Department study session on response time.
- \$1M in additional road repairs approved.
- Regional Transportation tax to be considered county wide on ballot.

#### **UNSCHEDULED MATTERS**

#### **ADJOURNMENT**

Meeting adjourned at 2:27p.m. by Chair Peters.

Adjourn to the next regular meeting on Monday, September 12, 2016 at 1:30 p.m. in the Senior Center, 270 Scott Street, Paso Robles.

**THESE MINUTES WERE APPROVED BY THE SENIOR ADVISORY COMMITTEE AT THEIR  
SEPTEMBER 12, 2016 MEETING.**

Respectfully submitted by Sharon Williams, Administrative Assistant



# MINUTES OF THE PARKS AND RECREATION ADVISORY COMMITTEE

August 8, 2016

Time: 4:00 p.m.

Centennial Park – Live Oak Room, 600 Nickerson Drive, Paso Robles

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## **CALL TO ORDER** (Chair Perino) 4:01 p.m.

### **ROLL CALL**

**Members present:** Dale Breckow, Stacia Finley, Robert Orlando, Pamela Reynolds, Justin Perino

**City Staff present:** Freda Berman, Julie Dahlen, Lynda Holt, Dick McKinley, Sharon Williams

**City Council present:** Steve Gregory, John Hamon

**Planning Commissioner absent:** Sheree Davis

**Guest:** Larry Miller

**PUBLIC COMMENT:** None

### **CONSENT AGENDA**

#### 1. **Approval of minutes for July 11, 2016**

Moved and seconded by Reynolds / Perino to approve the minutes of June 13, 2016- motion carried.

### **BUSINESS ITEMS**

#### 2. **Lease Extension – Sherwood Dog Park** (Larry Miller)

Members will consider whether or not to endorse a 5-year lease extension for the Sherwood Dog Park.

### **ROLL CALL VOTE**

**Finley made motion to endorse the Sherwood Dog Park lease extension/ Orlando seconded- motion carried.**

#### 3. **Advocacy Activities/Opportunities** (Perino)

- Breckow attended concert, plans to go to the next city council meeting.
- Perino spent time at new City Park playground.

#### 4. **Goals** (Perino)

- Members discussed last year's goals and brainstormed on new objectives. Advocating for Larry Moore Park, linking with Public Art and creating a partnership with the School District were discussed. A draft of these ideas and more will be discussed and finalized at the September meeting.

## **CITY COMMUNICATION/REPORTS:**

### **Julie Dahlen, Director:**

- Development Impact fees were discussed at the Housing Constraints meeting. Dahlen will keep members aware of upcoming meetings.

### **Lynda Holt, Recreation Manager:**

- Aquatics staff will be recognized at the next city council meeting along with statistics regarding the swim program.
- Concerts in the Park- considering shifting time to 6p-8p next year.

### **Dick McKinley, Public Works Director:**

- Council adopted approval for River Oaks II.

### **Freda Berman, Maintenance Superintendent:**

- City Park playground is now open.
- Larry Moore Park- beginning stages of working with architect to open restrooms to ADA compliance.
- Red curbs painted by volunteers.

### **Councilman John Hamon:**

- Union Road intersection is planned for an interchange.
- 'How to Saturday' at Library on August 27.
- National Night Out- awareness to Police and Emergency Services held August 2.

### **Councilman Steve Gregory:**

- Accepted State Grant for study of improvements to Creston Road.
- Approved multi-family expansion project of the Alder Creek Apartment complex.
- Dedicated water recharge area at Huer Huero.
- Constraints Committee- \$40M of park improvements in impact fees.
- Invited advisory members to attend Constraint meetings.

## **ADJOURNMENT**

### **Meeting adjourned by Chair Perino at 5:10 p.m.**

Next regular meeting is scheduled for Monday, September 12, 2016, at 4:00 p.m. in the Centennial Park Live Oak Room, 600 Nickerson Drive, Paso Robles.

**THESE MINUTES WERE APPROVED BY THE PARKS AND RECREATION ADVISORY COMMITTEE AT THEIR SEPTEMBER 12, 2016 MEETING.**



# CITY OF EL PASO DE ROBLES

*"The Pass of the Oaks"*

## AIRPORT ADVISORY COMMITTEE MINUTES

Thursday, August 11, 2016 - - 7:30 PM  
ESTRELLA WARBIRDS MUSEUM – Thomson Hall. 4251 Dry Creek Road

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### **CALL TO ORDER** - 7:30 PM by Chairman Phil Corman

#### **Roll Call:**

Committee members:	Butts, Corman, Finn, Surber and Shaw
Absent:	Dave Fretwell
City Council:	Steve Gregory, John Hamon and Jim Reed
Planning Commission:	Doug Barth
Staff:	Dick McKinley and Roger Oxborrow

**PUBLIC COMMENT** Ron Rose, Paso Robles, questions whether an action by three of the committee members to pull the Airport Governance matter from the City Council's Consent Agenda is a violation of the Brown Act.

### **CONSENT**

1. **Minutes** – The committee reviewed the minutes of the April 28, 2016, regular meeting and the Special Meeting with the City Council, held on May 26, 2016.  
**A motion** by Mr. Finn, seconded by Mr. Shaw, to approve as presented, passes unanimously.

### **OLD/RECURRING BUSINESS**

#### **2. City Liaison Reports**

Councilman Gregory reports on recent approval of the Erskine Project which, among other things, will provide an alternative routing for Airport Road. This should alleviate some of the congestion problems currently encountered near Highway 46. Mr. Frutchey, City Manager, reports that September 15 has been scheduled for a study session on the City's Circulation Element. A significant part of that effort will focus on travel in the northeast quadrant of the City. The Planning Commission had no action to report.

#### **3. Sub-Committee Reports**

- **Economic Impact Calculator (McKinley)** – The program software has been acquired and the necessary technical support to make it all work together has been hired. It is anticipated that within the next two weeks, the program will be up and ready to receive the necessary data input from airport users.
- **Airport Lease Policy (Corman/Surber)** – The subcommittee presents a draft document outlining the various elements of a proposed lease policy. Staff is directed to scan and distribute the draft document via the committee mailing list. Public Comments are received from Richard Morton, Tom Frutchey (City Manager), Sherman Smoot, Steve Gregory (Councilman), Elliott Cannon and Tony Gaspar. Committee comments ask to clarify various aspects of the document but generally support the effort. Chairman Corman states that this continues to be a work in progress and welcomes additional public input. No further action is taken.
- **Airport Regulations Review (McKinley)** – Background to the revision effort is provided. An essential question that perhaps should have been asked earlier is, "What kind of Airport is desired?" What kind of latitude is allowed for various activities and what kind of enforcement is really necessary? It is determined that a lot of good work has been done thus far in the revision process and that there is more required. The additional work may be appropriate for the new Airport Commission.

**Airport Regulations – (continued)**

Chairman Corman summarizes the discussion in three basic points:

- (1.) What kind of airport do we want?
- (2.) The work that has been done thus far is good.
- (3.) The remainder of the work will be completed by the Airport Commission.

No other action is taken.

**DISCUSSION ITEMS**

**4. Airport Commission** – Chairman Corman and Mr. McKinley review the history of the bylaws effort in establishing the makeup of the airport commission. Suggested amendments and changes are presented and discussed. The committee heard public input from Ron Rose, Elliott Cannon, Sherman Smoot, Tony Gaspar, Tom Frutche (City Manager) and Richard Morton. After committee discussion, **a motion** by Mr. Surber, seconded by Chairman Corman, to recommend that the version of the bylaws recommended by the sub-committee chair be recommended to move forward with the discussed edits for City Council approval. The motion passed with 3 votes; Mr. Shaw and Mr. Finn abstain.

**5. Airport Events – Airport Appreciation Day** - Tony Gaspar, Chairman of the Airport Appreciation Day event reports on the progress made thus far in the planning and implementation of the various activities planned for the day. At this point, the most significant need is for financial support. He provides a report on the various expenditures incurred and asks for the committee's support to provide the necessary funds. **A motion** by Mr. Shaw, seconded by Mr. Finn, to support the request and encourage City funding and logistical support wherever possible, passes unanimously.

**DIRECTOR/MANAGER UPDATE** – Staff provided a brief update on the status of the taxiway rehabilitation project and also made note of the increased fire activity during the past weeks. The new lease for additional Museum property is on the agenda for City Council approval at their August 16 meeting.

**COMMITTEE COMMENTS** – Chairman Corman advised of an upcoming meeting with AOPA wherein key figures in the City will present a list of the positive attributes of the Paso Robles area in an effort to attract their 2017 regional fly-in to our airport.

**ADJOURN** – 9:30 PM, to: Regular committee meeting:  
Thursday, September 22, 2016, 7:00 PM, Airport Terminal, 4900 Wing Way.



# CITY OF EL PASO DE ROBLES

*"The Pass of the Oaks"*

## AIRPORT ADVISORY COMMITTEE DRAFT MINUTES

Thursday, September 22, 2016 - 7:00 PM  
Airport Terminal Conference Room – 4900 Wing Way

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**CALL TO ORDER** - 7:05 PM by Chairman Phil Corman

**Roll Call:**

Committee members:	Butts, Corman, Fretwell, Surber (arrived 7:10) and Shaw
Absent:	Gerry Finn
City Council:	Steve Gregory, John Hamon and Jim Reed
Planning Commission:	John Donaldson
Staff:	Tom Frutchey, Dick McKinley and Roger Oxborrow

**PUBLIC COMMENT**

Martin Caskey addressed the 'scolding' that was given to the airport public speakers at the last City Council meeting, stating he felt that all deserved an apology for the actions of two of the City Council members.

Richard Morton echoed Mr. Caskey's concern and stated because of the direction the Airport Commission effort has taken, he no longer supports the proposed action.

Elliott Cannon addressed the effort to attract the AOPA Regional Conference to our airport and criticized certain staff members for not attending a key meeting that was held with the AOPA representatives.

Tom Frutchey, City Manager, responded to Mr. Cannon's comments.

Tony Gaspar, Chair of the Airport Appreciation Day event reported on its progress and shared the latest radio advertisement that has been published.

**CONSENT**

1. **Minutes** – The committee reviewed the minutes of the August 11, 2016, regular meeting.  
**A motion** by Mr. Fretwell, seconded by Mr. Surber, to approve as presented, with the additional clarification to the motion on Item #4, that the version of the bylaws RECOMMENDED BY THE SUB-COMMITTEE CHAIR be recommended to move forward with the discussed edits for City Council approval, passes 4:1 with Mr. Butts dissenting.

**OLD/RECURRING BUSINESS**

2. **City Liaison Reports**

Councilman Hamon reports on recent action by the City Council to consider the formation of a new Airport Commission has been tabled to the October 4<sup>th</sup> meeting. Mr. Frutchey, City Manager, reports on the continuing effort to revitalize the Youth Authority facility adjacent to the airport.

3. **Sub-Committee Reports**

- **Economic Impact Calculator (McKinley)** – The committee reviewed the written report contained in the agenda. Mr. McKinley elaborated on key points. Mr. Fretwell provided further clarification. No action is taken.
- **Airport Lease Policy (Corman/Surber)** – The draft Airport lease policy, prepared by the assigned sub-committee is presented for review and comment. Public comment on the matter was heard from Joel Marketello, Martin Caskey, Sherman Smoot, Richard Morton, Dennis Lyons, Doug Erway, Matt Andros, Mitch Culver, and a clarification in process by Mr. Frutchey, City Manager.



**Airport Lease Policy – (continued)**

Chairman Corman then provides background on the development of the document, the assumptions made and the efforts to address the various concerns and deficiencies of current practices. After significant discussion by the committee on policies and procedures, **a motion** by Mr. Fretwell, seconded by Mr. Surber, to forward this draft policy to the City Council for consideration to initiate a working session with concerned people to continue its development, passes 3-2, with Committeemembers Butts and Shaw dissenting.

- **Airport Commission (Corman)**

Chairman Corman provides background on development of the Commission Bylaws document. Public comments are heard from Martin Caskey, Doug Erway, Bill Siegel, Mac Gleim, Sherman Smoot, Mitch Culver, Richard Morton, Joel Marketello, and David Nutile.

After discussion by the committee on the process and the intent of the effort, **a motion** by Mr. Fretwell, seconded by Mr. Surber, to send the document forward to the City Council recommending its adoption, with the addition in the proposed matrix: *“The Commission may approve/disapprove procurement of goods and services financed under the Airport Enterprise Fund, within the framework of the City Procurement Rules”*, passes 3-2, with Committeemembers Butts and Shaw dissenting.

**DIRECTOR/MANAGER UPDATE** – Staff provided a brief update on the status of the taxiway rehabilitation project, noting that the grant funding has been received from the FAA for the full amount of the project and that the City Council approved the award of contract at the last Council meeting. Work should commence within about 30 days.

**COMMITTEE COMMENTS** – Mr. Fretwell reminded the committee that review and final approval work on the Airport Regulations document is slated for the new airport commission when it comes online.

As this is scheduled to be the last meeting of the Airport Advisory Committee, Mr. Frutchey, City Manager, expressed appreciation, thanking each of the committee members for their service.

**ADJOURN** – The meeting was adjourned at 9:00 PM.