

TO: Thomas Frutchey, City Manager
Dick McKinley, Public Works Director

FROM: Freda Berman, Maintenance Superintendent

SUBJECT: City Park Tree Maintenance Contract

DATE: July 19, 2016

Needs: For the City Council to consider a contract for tree maintenance in City Park related to the City Park Rehabilitation & Repair project.

Facts: 1. On December 1, 2015, City Council authorized \$1,193,270 to rehabilitate and repair City Park. A State of California Housing-Related Parks Program (HRPP) Grant funded project costs totaling \$804,450 with the balance coming from remaining Redevelopment Funds.

2. The scope of the rehabilitation and repair included a new playground, entry plaza and BBQ pit, ADA compliant pathways, repaired Gazebo and horseshoe pits, improved irrigation and electrical systems and new trees and plants.

3. The final piece of the project is trimming the large trees in the park and replacing another tree that died since the project was developed.

4. Staff prepared plans and specifications to prune 13 trees as recommended by a certified arborist and plant a 36” box tree on the north side of the park. The project was bid and on Thursday, June 30, 2016, four bids were received for City Park Tree Maintenance:

West Coast Arborists	\$12,575
A & T Arborists	\$21,525
C & C Tree Service	\$35,000
Whit’s Turn Tree Care	\$35,040

Analysis &

Conclusion: The bid submitted by West Coast Arborists is a responsive and responsible bid.

Policy

Reference: Public Contract Code; City of Paso Robles Purchasing and Payment Procedures Manual; Resolution 15-151 authorizing \$1,193,270 from funds awarded through the State of California Housing-Related Parks Program Grant and remaining Redevelopment Funds.

Fiscal

Impact: Previously allocated funds will cover all contract costs. No additional City funds are required. As of July 6, 2016, approximately \$88,000 remained from the original allocation.

Details of the project budget are as follows:

Construction Contract:	\$12,575
10% Contingency:	<u>\$ 1,257</u>
Total Allocation:	\$13,832

- Options:
- a. Approve Resolution No. 16-xxx authorizing the City Manager to enter into a contract with West Coast Arborists in the amount of \$12,575.
 - b. Amend, modify, or reject the above option.

Attachments:

1. Resolution

Resolution No. 16- XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES
AWARDING A CONTRACT FOR CITY PARK TREE MAINTENANCE

WHEREAS, On December 1, 2015, City Council authorized \$1,193,270 from a State of California Housing-Related Parks Program Grant and remaining Redevelopment Funds to repair and rehabilitate City Park; and

WHEREAS, the scope of the project included a new playground, entry plaza and BBQ pit, ADA compliant pathways, repaired Gazebo and horseshoe pits, improved irrigation and electrical systems and new trees and plants; and

WHEREAS, pruning the large trees in the park is the final project task; and

WHEREAS, bid documents were prepared and advertised, and at the bid opening on June 30, 2016, four bids were received; and

WHEREAS, staff reviewed the bids and found that West Coast Arborists submitted a responsive and responsible bid; and

WHEREAS, previously allocated funds will cover all contract costs.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES
DOES HEREBY RESOLVE AS FOLLOWS:

The City Council does hereby authorize the City Manager to execute a contract with West Coast Arborists in the amount of \$12,575 for tree maintenance at City Park in accordance with the bid documents issued for the work.

APPROVED this 19th day of July, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Steven W. Martin, Mayor

Attest:

Kristen L. Buxkemper, Deputy City Clerk