

TO: Thomas Frutchey, City Manager
Dick McKinley, Public Works Director

FROM: Ditas Esperanza, Capital Projects Engineer

SUBJECT: Construction Management Services for the Union Road Repairs – Golden Hill to Highway 46 East Project

DATE: June 7, 2016

Needs: For the City Council to award the construction management services contract to repair Union Road – Golden Hill to Highway 46 East.

Facts:

1. On April 2, 2014, the SLOCOG Board programmed \$877,000, from a Congestion Mitigation Air Quality (CMAQ) Grant towards the Union Road – Golden Hill to Highway 46 East Project.
2. In addition, the City Council included the road segment to be repaired using Supplemental Sales Tax.
3. CMAQ is a Federal Aid Grant. As such, there are strict guidelines and procedures to be used in administering the contract, on the project. To that end, staff needs assistance to administer the contract.
4. A Request for Qualifications (RFQ), was issued on February 14, 2016, for consulting firms to provide construction management services.
5. Federal Aid procedures, and the Professional Code requires that consultant firms be evaluated based on qualifications (not fees).
6. Four firms responded to the City’s RFQ, including: Cannon; MNS; Rick Engineering; and 4 Leaf.

Analysis &
Conclusion: Caltrans and City Staff evaluated the proposals received and concluded that Cannon is the most qualified for the project. Construction management services are very important for Federal Aid projects.

Policy
Reference: Supplemental Sales Tax Expenditure Plan

Fiscal
Impact: Staff negotiated a final scope and fee with Cannon, in the amount of \$172,109. The budget adopted for this project is summarized below:

CMAQ Grant.....	\$ 877,000
Supplemental Sales Tax.....	<u>\$ 623,000</u>
	\$1,500,000

To date, \$100,000 has been spent on design and preliminary work, leaving a balance of \$1,400,000 for the construction phase.

- Options:
- A. Direct the City Manager to enter into a contract for construction management services with Cannon for the Union Road – Golden Hill to Highway 46 East Project, in the amount of \$172,109 plus 10% contingency, for a total of \$184,300.; or
 - B. Amend, modify, or reject the above option.