

TO: Thomas Frutchey, City Manager

FROM: Jim Throop, Director of Administrative Services

SUBJECT: Surplus Property

DATE: June 7, 2016

Needs: For the City Council to consider declaring certain City property as surplus and authorize its disposal.

Facts:

1. City equipment, from time to time, is declared surplus due to age, cost of maintenance, and/or obsolescence.
2. The property listed in Exhibit A is no longer serviceable or a cost-effective approach for City operations.
3. Disposal of said equipment cannot take place until formally declared surplus by the Council.
4. Proceeds from the sale of the surplus equipment will be deposited back into the appropriate fund, be it General Fund, Equipment Replacement Fund, or an Enterprise Fund.

Analysis &

Conclusion: The equipment identified in the attached exhibit is no longer being used by the City. The equipment will be sold by public auction, bid, sale, or whichever approach is anticipated to bring the highest net return to the City, once the expenses of selling or otherwise surplusizing are subtracted from the sales prices.

Fiscal

Impact: Sale proceeds will be deposited back into the appropriate fund(s).

- Options:
- a. Approve Resolution No. 16-XXX declaring certain City property as surplus and authorizing its sale to recyclers, wholesalers or by public auction, bid or sale; or
 - b. Amend, modify, or reject the above option.

RESOLUTION NO. 16-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF EL PASO DE ROBLES
DECLARING CERTAIN CITY PROPERTY AS SURPLUS

WHEREAS, the City no longer has a need or use for the equipment listed on Exhibit A due to age, obsolescence and/or cost of maintenance; and

WHEREAS, it is highly desirable to sell or dispose of the surplus equipment for the highest return possible;

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of El Paso de Robles that the City property identified in the attached Exhibit A, which is incorporated herein by reference, is declared surplus and is to be sold by public auction, bid or sale at the least cost or greatest benefit to the City, as determined by the Director of Administrative Services; and

BE IT FURTHER RESOLVED by the City Council of the City of El Paso de Robles that the Director of Administrative Services is authorized to undertake any and all actions to transfer title to the successful bidder/purchaser or donee.

APPROVED by the City Council of the City of El Paso de Robles this 7th day of June, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Steven W. Martin, Mayor

ATTEST:

Kristen L. Buxkemper, Deputy City Clerk

EXHIBIT A

1. Computer/Technology Equipment

- a. HP 7800 - 1
- b. HP 8000 USDT - 2
- c. HP 8100 - 45
- d. Dell Dimension 4100 – 1
- e. Dell Optiplex 380 – 1
- f. HP Proliant ML310 – 1
- g. HP DL320 – 1
- h. HP 15" Monitor – 2
- i. HP 17" Monitor - 2
- j. HP 18" Monitor – 1
- k. HP 19" Monitor – 16
- l. HP 19 WS Monitor – 1
- m. HP 22" Monitor – 9
- n. IBM x41 Laptop – 1
- o. IBM A31 Laptop – 1
- p. Lenovo T43 Laptop – 4
- q. Lenovo T60 Laptop – 1
- r. Post Racks/Shelves - 4