

TO: Dick McKinley, Public Works Director
Thomas Frutchey, City Manager

FROM: Freda Berman, Maintenance Superintendent

SUBJECT: Tree Planting at City Water Tanks

DATE: June 7, 2016

NEEDS: For City Council to consider a contract for tree planting and irrigation around the City water tanks in Paso Robles Landscape & Lighting District Zone 10, Sub Areas 72 A, B, C and D.

FACTS:

1. During the summer of 2014, the Fire Chief declared the hillside around the City water tanks in Landscape & Lighting District 10, Sub Areas 72 A, B, C and D to be a fire hazard requiring abatement. This area is specifically defined as the four phases of Tract 2350 and is bordered by Rolling Hills Road, Golden Hill Road and Williams Plaza.
2. Trees and plant material on the hillside suffered significantly over the past drought years from winter freeze, extreme heat, and a minimally-designed irrigation system requiring numerous repairs.
3. On October 21, 2014, City Council authorized the expenditure of \$20,215 from General Fund Reserves to cover the cost of fire hazard abatement and hillside irrigation and directed staff to proceed with plans to replant screening trees around the water tanks. Those funds were expended on the hazard abatement and hillside irrigation work. Additional funding is needed for tree planting.
4. Staff prepared plans and specifications to replant 50 trees around the tanks along with the installation of an appropriate tree bubbler irrigation system. The trees range in size from 24" to 36" box and include both evergreen and deciduous varieties suitable for the area. Fifteen 36" box oaks are included in the 50 trees.

5. The project was bid. On May 5, 2015, however, City Council decided not to proceed with the tree planting bid award due to the Governor's mandated water conservation measures. On March 15, 2016, City Council directed staff to proceed and re-bid the project. The scope of the project was revised to include a deductive alternate for 12 bare root trees to replace 12 24" box trees.
6. On May 26, 2016, two bids were received for Water Tank Tree Planting and Irrigation:

| | |
|--------------------------------------|-----------|
| Newton Construction & Management.... | \$ 54,000 |
| Martinelli Landscape..... | \$ 59,854 |

ANALYSIS &

CONCLUSION: The bid submitted by Newton Construction & Management is a responsive and responsible bid.

POLICY

REFERENCE: Public Contract Code and City of Paso Robles Purchasing and Payment Procedures Manual

FISCAL IMPACT: The cost for the water tank tree planting project is proposed to be allocated from both General Fund Reserves and the Oak Tree Replacement Fund.

The Oak Tree Replacement Fund has a balance of \$9,800.00. It is proposed that 25% of the balance, \$2,450.00, be allocated to this project. This allocation will cover the cost of three of the specified oak trees.

The deductive alternate is not being considered as the bid deduct of \$700 is not a significant savings and requires a separate mobilization to plant the bare root trees during the proper season.

Details of the project budget are as follows:

| | |
|------------------------|--------------|
| Construction Contract: | \$54,000 |
| 5% Contingency: | <u>2,700</u> |
| Total Allocation: | \$56,700 |

- OPTIONS:**
- a.** Approve Resolution No. 16-XXX
 - 1) Allocating \$54,250 to Budget No. 1003115-52220-C0048 from General Fund Reserves; and
 - 2) Allocating \$2,450 to Budget No. 1003115-52220-C0048 from the Oak Tree Replacement Fund; and
 - 3) Authorizing the City Manager to enter into a contract with Newton Construction & Management in the amount of \$54,000.
 - b.** Amend, modify, or reject the above option.

Attachments:

- 1. Resolution

RESOLUTION NO.16-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES AUTHORIZING
FUNDING AND AWARDING A CONTRACT TO PLANT TREES AT CITY WATER TANKS –
PASO ROBLES LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT ZONE 10, SUB
AREAS 72A, B, C, D

WHEREAS, the hillside around the City water tanks located in Landscape and Lighting District Zone 10, Sub Areas 72A, B, C and D was declared a fire hazard in 2014; and

WHEREAS, on October 21, 2014, City Council authorized \$20,215 from General Fund Reserves to cover the cost of fire hazard abatement and hillside irrigation and directed the preparation of plans to replant screening trees around the water tanks; and

WHEREAS, bid documents were prepared and advertised, and on May 5, 2015 City Council decided to defer the project award due to the Governor's mandated water conservation measures; and

WHEREAS, on March 15, 2016, City Council directed that the project be rebid; and

WHEREAS, bid documents were prepared and advertised, and at the bid opening on May 26, 2016, two bids were received; and

WHEREAS, staff reviewed the bid and found that Newton Construction & Management submitted a complete, responsive and responsible bid; and

WHEREAS, funds for this project are to be allocated from General Fund Reserves and the Oak Tree Replacement Fund.

NOW, THEREFORE, BE IT RESOLVED, AS FOLLOWS:

SECTION 1. The City Council of the City of El Paso de Robles does hereby approve an allocation of \$54,250 to Budget No. 1003115-52220-C0048 from General Fund Reserves.

SECTION 2. The City Council of the City of El Paso de Robles does hereby approve an allocation of \$2,450 to Budget No. 1003115-52220-C0048 from the Oak Tree Replacement Fund.

SECTION 3. The City Council does hereby authorize the City Manager to execute the contract with Newton Construction & Management in the amount of \$54,000 to plant trees at the City water tanks in accordance with the bid documents issued for the work.

APPROVED by the City Council of the City of Paso Robles this 7th day of June 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Steven W. Martin, Mayor

Kristen L. Buxkemper, Deputy City Clerk

| | | | |
|---|--|--|---|
| Approvals/workflow 1. Dept Head 2. Admin Svcs 3. City Manager 4. City Council | City of Paso Robles BUDGET ADJUSTMENT REQUEST | | Budget JE # |
| | | | BAR # |
| | | | AGENDA DATE <div style="text-align: right;">06/07/2016</div> |

| DESCRIPTION | ORG # | OBJECT # | PROJECT # | AMOUNT |
|--------------------------------|---------|----------|-----------|---------------------|
| FINANCING SOURCES | | | | |
| General Fund Reserves | 100 | 99999 | | \$ 54,250.00 |
| Oak Tree Replacement Fund | | | | \$ 2,450.00 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| TOTAL FINANCING SOURCES | | | | \$ 56,700.00 |
| FINANCING USES | | | | |
| Water Tank Tree Planting | 1003115 | 52220 | C0048 | \$ 56,700.00 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| TOTAL FINANCING USES | | | | \$ 56,700.00 |

JUSTIFICATION: (attach letter if required)

REQUESTED BY:

06/07/2016
Date

Dick McKinley
Department Head

REVIEWED & APPROVED BY:

Date

Administrative Services

APPROVED BY:

Date

City Manager

PASSED AND ADOPTED by the City Council of the City of Paso Robles, State of California, this _____ day of _____, 20____. Agenda Item No. _____

ATTEST: _____
Agenda Item No. 5
Deputy City Clerk
Page 86
CC Agenda 6-7-16