

TO: Mayor and Councilmembers
FROM: Thomas Frutchey, City Manager
SUBJECT: Cancellation of July 5, 2016 Regular Meeting
DATE: April 5, 2016

Needs: For the City Council to conduct the City's business in such a manner as to promote public awareness and participation, receive the public's input, and make the most informed decisions possible.

Facts:

1. The Council generally meets on the first and third Tuesday of every month.
2. The first Tuesday of July, 2016 falls on July 5, one day after the Independence Day holiday. Given the likelihood that many Paso Robles residents and business owners will be either out of town or otherwise engaged over the holiday weekend, holding a meeting on July 5 would not facilitate efforts by the public to be informed about the meeting, undertake any necessary efforts to become reasonably informed on the issues to be addressed, and provide appropriate and desired input to the Council.

Analysis & Conclusion: Given the three-months lead time, staff can ensure that items otherwise likely to be scheduled for Council consideration on July 5 can be scheduled for the regular City Council meeting on either the third Tuesday in June (June 21) or the third Tuesday in July (July 19). If absolutely necessary, a special meeting can be convened.

Policy Reference: Providing adequate opportunity for the public to be fully informed about the issues to be addressed by the Council and to attend and participate in the Council's public decision-making process.

Fiscal Impact: None.

Options:

- A. Cancel the regular Council meeting scheduled for July 5, 2016, due to the Independence Day holiday; or
- B. Amend, modify, or reject the above option.

Attachments: None.