

TO: Thomas Frutchey, City Manager

FROM: Julie Dahlen, Director, Library and Recreation Services

SUBJECT: Schedule Dates for Applicant Interviews/Appointments for Library and Recreation Services Advisory Body Vacancies

DATE: February 16, 2016

Needs: For the City Council to consider setting interview dates to fill vacancies for the following advisory bodies:

Facts:

1. The **Youth Commission** has a maximum of twelve members, (9 voting and 3 alternate) with one- and two-year staggered terms. **There are 5 voting-member vacancies.**
2. The **Parks and Recreation Advisory Committee** has five members, no alternates, with two-year staggered terms. **There are 2 vacancies.**
3. The **Library Board of Trustees** has five members, no alternates, with three-year staggered terms. **There are 2 vacancies.**
4. The **Senior Citizen Advisory Committee** has a maximum of nine members, (7 voting and 2 alternate) with two-year staggered terms. **There is one voting-member vacancy.**
5. A recruitment notice for the vacancies will be posted on the City's website and ads will be placed in local newspapers. The application period ends Friday, April 8, 2016

Analysis and

Conclusion: City Council is asked to set dates to interview candidates for Library and Recreation Services advisory committees during April and May 2016. There are 10 total vacancies.

Policy

Reference: Adopted Council policies regarding advisory bodies.

Fiscal

Impact: None

Options:

- a. Set Thursday, April 28, 2016 AND Thursday May 5, 2016 at 6:30 p.m. to interview applicants; or
- b. Amend, modify, or reject the above option.
- c. Take no action.