

TO: Dick McKinley, Public Works Director
Thomas Frutchey, City Manager

FROM: Freda Berman, Maintenance Superintendent

SUBJECT: Street Sweeping - REVISED TO CORRECT ERRATA

DATE: February 16, 2016

NEEDS: For City Council to consider a contract for Citywide Street Sweeping Services.

- FACTS:**
1. On August 5, 2014, City Council authorized a contract for Citywide street sweeping services. That contract expired on October 31, 2015 and street sweeping services were rebid.
 2. On December 1, 2015, City Council rejected all bids and directed staff to make adjustments to the project and rebid.
 3. The revised street sweeping scope includes:
 - Downtown Core Streets – twice per month
 - Residential Streets – once per every eight weeks
 - Arterial/Collector Streets – once per quarter
 4. The contract term is one year with the option to extend, by mutual consent, for an additional three years at the same yearly price.
 5. On January 28, 2016, four bids were received for Citywide Street Sweeping Services:

Venco Power Sweeping	\$ 48,1643.20
SP Maintenance Services	\$ 54,351.00
CleanStreet	\$ 100,429.00
Contract Sweeping Services	\$ 101,323.11

The request for bids and the bids themselves are available for inspection and will be retained.

ANALYSIS &

CONCLUSION: The bid submitted by Venco Power Sweeping is a responsible and responsive bid.

POLICY

REFERENCE: Public Contract Code and City of Paso Robles Purchasing and Payment Procedures Manual

FISCAL IMPACT: Street sweeping services are included in the Public Works Maintenance & Operations budget at \$65,000 per year.

The project budget includes:

Contract	\$ 48, 1643.020
7% Contingency	<u>3,370.00</u>
	<u>\$ 51,513.020</u>

OPTIONS: a. Award the bid for Citywide Street Sweeping Services to Venco Power Sweeping in the amount of \$48,~~1643.20~~ from budget 1003301-52205, authorizing a contingency of \$3,370.00, and authorizing the City Manager to execute a contract for these services.

b. Amend, modify, or reject the above option.

(Note: As this contract is straightforward, is with the low bidder, and does not involve the use of multiple funding sources, no resolution is required.)

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 - b. Amend, modify, or reject the above option.
 - c. Take no action.

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