

TO: MEG WILLIAMSON, ACTING CITY MANAGER

FROM: WARREN FRACE, COMMUNITY DEVELOPMENT DIRECTOR

**SUBJECT: SCHEDULE DATES FOR APPLICANT INTERVIEWS/APPOINTMENTS
FOR PASE ROBLES HOUSING AUTHORITY VACANCY**

DATE: JANUARY 19, 2016

Needs: For the City Council to consider setting a date to interview candidates for filling a vacancy on the Paso Robles Housing Authority Board of Commissioners.

Facts:

1. The Paso Robles Housing Authority was established in the 1940's and is a separate Agency from the City of Paso Robles and is primarily responsible for the operation of the Oak Park Housing Project.
2. One of the statutory duties of the Paso Robles City Council is to appoint members to the Board of Commissioners.
3. The Board has seven members with three-year staggered terms. Five members may be appointed from the community at large; two members must be residents of Oak Park Public Housing.
4. On February 29, 2016, the seat occupied by Shari Goforth will expire. Ms. Goforth has indicated that she will not be applying for reappointment.
5. Beginning in January 2016, the City began advertising for applicants for the vacant position. A notice was placed on the City's website and advertisements were placed in the San Luis Obispo Tribune and Paso Robles Press on January 8, 15 and 22nd.
6. Potential dates to consider holding Paso Robles Housing Authority Board of Commissioners interviews include Thursday evening, either on February 4th, or 11th.

Policy

Reference: Adopted Council policies regarding advisory bodies.

Options:

- a. Set a date of either Thursday, February 4th or 11th, 2016 at 6:30 p.m. for interviewing applicants and making appointments to the Housing Authority Board of Commissioners; or
- b. Amend, modify, or reject the above option.