

TO: James L. App, City Manager  
FROM: Julie Dahlen, Director Library & Recreation Services  
SUBJECT: Senior Endowment Fund Expenditure Approval  
DATE: December 1, 2015

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NEEDS: For the City Council to consider the allocation of \$500 from the Senior Endowment Fund to fund an Eagle Scout garden project at the Paso Robles Senior Center at 270 Scott Street.

FACTS:

1. The Senior Citizens Advisory Committee (SCAC) has created a Senior Endowment Fund to be used for operations, maintenance and enhancements of senior programs and facilities.
2. The SCAC advises staff and City Council regarding senior programs and recommends expenditures from the Senior Endowment Fund.
3. With the approval of Public Works staff, Eagle Scout candidate, Stephen Preston, has proposed to install drought-tolerant landscaping at the Senior Center at a cost not to exceed \$500.
4. On November 9, 2015, the SCAC voted to allocate \$500 from the Senior Endowment Fund in support of the Eagle Scout project.
5. City policy requires that the City Council approve such expenditures.

ANALYSIS &  
CONCLUSION:

With the approval of Public Works staff, Eagle Scout candidate, Stephen Preston, has proposed to install drought-tolerant landscaping at the Senior Center at a cost not to exceed \$500. The Senior Citizen Advisory Committee has voted to allocate \$500 from the Senior Endowment fund in support of the project. City policy requires the additional approval of City Council for such expenditures.

FISCAL IMPACT:

\$500 from account #4011661-52240

OPTIONS:

1. Authorize appropriation of \$500 from the Senior Endowment Fund account #4011661-52240 to support Stephen Preston's Eagle Scout project.
2. Amend, modify, or reject the option above.

ATTACHMENT:

Senior Citizen Advisory Committee minutes dated 11/9/15



# MINUTES OF THE SENIOR CITIZEN ADVISORY COMMITTEE

November 9, 2015

1:30 p.m.

Senior Center, 270 Scott Street, Paso Robles CA 93446

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**CALL MEETING TO ORDER** – Chair Durrett called meeting to order at 1:30 p.m.

**PLEDGE OF ALLEGIANCE** – Chair Durrett

## **ROLL CALL**

**Members present:** Marie Brinkmeyer, Eileen Brown, Marilyn Carey, Martha Durrett, Kooki Peters, Tony Streiling,

**Absent:** Louis Villano

**City staff present:** Cindy Duff, Julie Dahlen, Lynda Holt

**Absent:** Sharon Williams

**Council present:** Steve Gregory

**Absent:** Jim Reed

**Guest:** Bill Pluma, Terry Dritas, Stephen Preston

## **PUBLIC COMMENT** –

### **CONSENT AGENDA**

Items on the Consent Agenda are considered routine, and, therefore do not require separate discussion. However, if discussion is necessary, or if a member of the public wishes to comment on any item, the item may be removed from the Consent Agenda and considered separately. Questions of clarification may be made by the Advisory members without removal from the Agenda.

1. **Approve Minutes of October 12, 2015 meeting-**  
Moved and seconded by Carey / Peters to approve the minutes of the October 12, 2015 meeting - motion carried.
2. **Senior Endowment Report-**  
October 2015 Senior Endowment report was received and filed.

### **BUSINESS ITEMS:**

3. **Boy Scout Project** (*Stephen Preston*)  
Preston proposed placing 2,200 sq. ft. of a drought friendly garden between the Veterans Center and Senior Center as a part of his Eagle Scout project. He requested funding of \$500 from the Senior Endowment fund. Maintenance will be provided by the Boy Scouts.

**Peters motioned to fund Preston's project with \$500 from the Sr. Endowment Fund. Streiling seconded.**

Director Dahlen will provide a staff report for this endowment request for the December 1 City council meeting.

*Senior Citizen Advisory Committee meeting minutes of November 9, 2015*

## **SENIOR VOLUNTEER SERVICES REPORT** – (Marie Brinkmeyer)

- Average monthly attendance at Senior Center from July through October is 3,500.
- Four new groups at the Center:
  - Genealogy
  - Mindfulness and Meditation
  - Basic Sign language
  - Making Dioramas
- Annual Thanksgiving luncheon November 25.
- Ugly Sweater Contest- December 18.
- Pictures with Santa at Holiday Get Together- December 18.

## **CITY COMMUNICATIONS**

### **Lynda Holt, Recreation Services Manager**

- Thanksgiving for Paso Robles flyers distributed.
- Recreation Activity Guide delivery in December.
- BookPlates- 4<sup>th</sup> Annual fundraiser.

### **Julie Dahlen, Library and Recreation Services Director**

- Cross training between Library and Recreation.
- Interview for two part-time staff at Library.
- City Librarian position to open.

### **Councilman Steve Gregory**

- Economic Forecast- economically good.
- Announce/ hire of City Manager- unanimous selection.
- Centennial Pool fundraiser April 30.

## **UNSCHEDULED MATTERS**

Marie Brinkmeyer presented Bill Pluma with a Senior Corps award for his Veterans service.

## **ADJOURNMENT**

Meeting adjourned at 2:15 p.m. by Chair Durrett.

Adjourn to the next regular meeting on Monday, December 14, 2015 at 1:30 p.m. in the Senior Center, 270 Scott Street, Paso Robles.

**THESE MINUTES ARE NOT OFFICIAL OR A PERMANENT PART OF CITY RECORDS UNTIL APPROVED BY THE SENIOR ADVISORY COMMITTEE AT THEIR NEXT REGULAR MEETING.**

Respectfully submitted by Cindy Duff, Administrative Assistant