

TO: James L. App, City Manager
FROM: Dick McKinley, Public Works Director
SUBJECT: Vehicle and Equipment Replacement
DATE: September 1, 2015

NEEDS: For the City Council to consider replacing vehicles and equipment consistent with the City's Equipment Replacement Program/Policy.

FACTS:

1. The FY15/16 replacement list is comprised of equipment necessary to support Police, Utilities and Maintenance tasks.
2. The City has been very conservative in its replacement of vehicles and equipment throughout the recession. Vehicles and equipment have remained in use past adopted replacement schedules and useful life in order to preserve cash during the recession.
3. The equipment recommended for replacement is evaluated based upon:
 - a. Age and run time hours for medium and heavy equipment.
 - b. Adopted policy:
 1. Police patrol cars are replaced every three years or 80,000 miles, whichever occurs first.
 2. Trucks and other vehicles are replaced every ten years or 80,000 miles.
 - c. Productivity of the equipment: if the aged equipment due for replacement is not projected to be used effectively in the future, the replacement equipment is proposed to be an item that will aid work efficiency.
4. Prices for replacement vehicles were compiled using the State and/or Governmental Agency Cooperative bidding.

ANALYSIS &

CONCLUSION: The City adopted equipment replacement policy is based on the useful life of the equipment.

Additionally, equipment is examined to determine if the useful life can be extended and/or the equipment can still satisfy the needs it was intended. The FY15/16 requested purchases are limited to equipment or vehicles essential to life/safety and maintenance operations for which the useful equipment life has been exhausted, become ineffectual or obsolete.

The Council Ad Hoc committee did review the replacement equipment replacement list on August 13, 2015. Their recommendations to remove two generators from the

list and investigate Grant funding for next year have been incorporated into the final list included with this staff report.

POLICY

REFERENCE: City of Paso Robles Vehicle/Equipment Replacement Policy

FISCAL

IMPACT: The Fiscal Year 2014/2015 Vehicle/Equipment replacement list includes 25 requested vehicles and/or pieces of equipment (see Attachment "A"). Equipment needs by fund as follows.

The City's General Equipment Replacement Fund contains \$1,600,000.

Police	\$ 118,000
Other General Fund	\$ 465,300
Sales Tax	<u>\$ 46,664</u>
General Fund Total	\$ 629,964

The City's Utility Funds contain \$23,000,000 in retained earnings.

Water, Wastewater, Airport	\$ 250,880
Sales Tax	<u>\$ 20,070</u>
Enterprise Fund Total	\$ 270,950

Adequate funds are available to pay cash.

- OPTIONS:**
- a. Adopt Resolution No. 15-xx allowing the purchase of the new vehicles and equipment.
 - b. Amend, modify, or reject the above option.

Attachment:

- 1) Resolution
- 2) Vehicle/Equipment Replacement Attachment A

RESOLUTION NO. 15-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES AUTHORIZING
THE ACQUISITION OF VEHICLES AND EQUIPMENT BUDGETED FOR REPLACEMENT IN
FISCAL YEAR 2015/16

WHEREAS, the City has adopted vehicle replacement policies based on the useful life of the vehicles/equipment; and

WHEREAS, prior to being considered for replacement, equipment is examined to determine if the useful life can be extended or has been exhausted; and

WHEREAS, the City's equipment replacement policies and dedication to modernization of the equipment has allowed increased productivity; and

WHEREAS, the FY 2015/16 replacement list, ATTACHMENT A, is comprised of only the most critical vehicles/equipment that are essential to life/safety and maintenance for field tasks; and

WHEREAS, the FY 2015/16 budget contains 32 requested vehicles and equipment totaling \$900,914; and

WHEREAS, vehicles and equipment are budgeted for replacement purchases in the FY2015/16 budget and funded in the Vehicle Replacement Fund or the respective Enterprise Funds; and

WHEREAS, prices were compiled using the State bid list and Governmental Agency Cooperative bidding to achieve the lowest cost possible.

THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. That the City Council of the City of Paso Robles does hereby authorize the City Manager to commence acquisition of the vehicles and equipment listed on Attachment A in the amount of \$900,914.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 1st day of September 2015 by the following votes:

AYES:
NOES:
ABSTAIN:
ABSENT:

Steven W. Martin, Mayor

ATTEST:

Kristen L. Buxkemper, Deputy City Clerk

ATTACHMENT A

Proposed Vehicle/Equipment Replacements 2015/16

WATER									
#	Year	Existing Vehicle / Equipment	Mileage / Status	Policy Replace Date	Proposed Vehicle / Equipment	Cost	Funding Source	Account	Comment
315	2001	GMC Sierra 1 Ton Dump Truck	28,157/Over	2011	Dump Truck	\$ 81,450.00	Enterprise Fund	6003401-54540	Class 7 Dump Truck
316	1992	Berkeley H2O Pump	538 hours/Over	2007	Water Pump	\$ 42,000.00	Enterprise Fund	6003401-54540	4" Water/Trash Pump
593	2003	Chevy S10 Pickup	60,000	2013	1/2 ton truck	\$ 23,200.00	Enterprise Fund	6003401-54540	Extended cab
add					Equipment Trailer	\$ 21,000.00	Enterprise Fund	6003401-54540	24K LB GVWR Equipment Trailer
add					3/4 ton truck	\$ 32,900.00	Enterprise Fund	6003401-54540	Crew cab
327	2003	Chevy 2500 1/2 ton	103,000	2013					surplused in 2014 - Water has not released
TOTAL:						\$ 200,550.00			

WASTE WATER									
#	Year	Existing Vehicle / Equipment	Mileage / Status	Policy Replace Date	Proposed Vehicle / Equipment	Cost	Funding Source	Account	Comment
540	2003	Chevy S10 Pickup	62,255/Over	2013	1/2 Ton Truck	\$ 23,200.00	Enterprise Fund	6013501-54540	Extended Cab
add					Kubota RTV	\$ 20,000.00	Enterprise Fund	6013501-54540	6 Passenger RTV
TOTAL:						\$ 43,200.00			

AIRPORT									
#	Year	Existing Vehicle / Equipment	Mileage / Status	Policy Replace Date	Proposed Vehicle / Equipment	Cost	Funding Source	Account	Comment
	old	John Deere Mower	N/A		Gearmore Mower	\$ 7,130.00	Enterprise Fund	6023601-54540	Gearmore Flail Mower
TOTAL:						\$ 7,130.00			

PARKS									
#	Year	Existing Vehicle / Equipment	Mileage / Status	Policy Replace Date	Proposed Vehicle / Equipment	Cost	Funding Source	Account	Comment
405	2001	Leaf Sweeper/Vac	83 hours/over	2011	John Deere Mower	\$ 10,250.00	General Fund	1003202-54540	Zero Turn 60" Deck
407	2007	John Deere Gator	2,022 hours/Over	2013	John Deere Gator	\$ 9,200.00	General Fund	1003207F-54540	Two Person RTV with dump bed
408	2007	John Deere Gator	2,236 hours/Over	2013	John Deere Gator	\$ 9,200.00	General Fund	1003207F-54540	Two Person RTV with dump bed
411	2007	John Deere Mower 757	850 hours/Over	2013	John Deere Mower	\$ 10,250.00	General Fund	1003207F-54540	Zero Turn 60" Deck

419	2005	Golf Style Cart	1,261 hours/Over	2010	John Deere Gator	\$ 9,200.00	General Fund	1003207F-54540	Two Person RTV with dump bed
420	2007	Range Wing Mower	800 hours/Over	2013	Range Wing Mower	\$ 57,000.00	General Fund	1003204-54540	Range Wing Mower
493	2000	Top Dresser	NA/Due	2015	Top Dresser	\$ 10,500.00	General Fund	1003206-54540	Top Dresser
559	1996	John Deere Tractor/Loader	950 hours/Over	2012	Tractor/Loader	\$ 29,050.00	General Fund	1003207F-54540	30 HP Tractor/Loader with box scraper and mower
561	1998	Infield Tractor	820 hours/Over	2004	Dump Trailer	\$ 6,500.00	General Fund	1003207F-54540	9,990 GVWR Dump Trailer
567	2007	John Deere Gator	2,457 hours/Over	2013	John Deere Gator	\$ 9,200.00	General Fund	1003207F-54540	Two Person RTV with dump bed
add					3/4 ton utility	\$ 28,000.00	General Fund	1003202-54540	
add					3/4 ton utility	\$ 28,000.00	General Fund	1003201F-54540	
add					Skid Steer	\$ 62,300.00	General Fund	1003204-54540	Skid Steer with attachments
add					1 ton utility	\$ 40,900.00	General Fund	1003206-54540	
add					Chipper	\$ 16,600.00	General Fund	1003203-54540	Vermeer wood/brush chipper
413	2003	Chevy S10	87,000	2013					surplused in 2014-Parks has not released
414	2003	Chevy S10	72,000	2013					surplused in 2014-Parks has not released
					TOTAL:	\$ 336,150.00			

FLEET

#	Year	Existing Vehicle / Equipment	Mileage / Status	Policy Replace Date	Proposed Vehicle / Equipment	Cost	Funding Source	Account	Comment
902	1999	GMC Service Truck	76,000/Over	2009	3/4 ton truck	\$ 23,000.00	General Fund	1003120-54540	
add					fork lift	\$ 23,950.00	General Fund	1003120-54540	5,000 Lb Fork lift for maintenace yard
add					lube trailer	\$ 18,000.00	General Fund	1003120-54540	Service Lube Trailer for servicing lift stations/generators
					TOTAL:	\$ 64,950.00			

STREETS

#	Year	Existing Vehicle / Equipment	Mileage / Status	Policy Replace Date	Proposed Vehicle / Equipment	Cost	Funding Source	Account	Comment
773	2003	crane on vehicle	N/A	2013	crane	\$ 8,200.00	General Fund	1003303-54540	6'-14' 2,700 Lb Crane
					TOTAL:	\$ 8,200.00			

BUILDINGS

#	Year	Existing Vehicle / Equipment	Mileage / Status	Policy Replace Date	Proposed Vehicle / Equipment	Cost	Funding Source	Account	Comment
add					3/4 ton utility	\$ 28,000.00	General Fund	1003254F-54540	new personnel
add					3/4 ton utility	\$ 28,000.00	General Fund	1003201F-54540	new personnel
					TOTAL:	\$ 56,000.00			

POLICE

#	Year	Existing Vehicle / Equipment	Mileage / Status	Policy Replace Date	Proposed Vehicle / Equipment	Cost	Funding Source		Comment
647	2011	Ford Crown Victoria	91,136/Over	2014	1/2 ton Truck	\$ 37,300.00	General Fund	1002110-54540	1/2 ton, Crew Cab Code Enforcement SSV - all white
648	2011	Ford Crown Victoria	89,328/Over	2014	Ford Explorer	\$ 46,700.00	General Fund	1002110-54540	SUV Patrol
685	2005	Ford Taurus	82,500/Over	2012	Ford Explorer	\$ 34,000.00	General Fund	1002110-54540	SUV Investigations/Pool vehicle
TOTAL:						\$ 118,000.00			

Enterprise Fund	\$	250,880.00
tax	\$	20,070.40
Total Enterprise Fund*	\$	270,950.40

General Fund	\$	583,300.00
tax	\$	46,664.00
Total General Fund*	\$	629,964.00

***Totals do not include any applicable freight**