

TO: James L. App, City Manager

FROM: Ed Gallagher, Community Development Director

SUBJECT: Housing Authority Board Interviews

DATE: December 16, 2014

Needs: For the City Council to consider appointing resident member to the Housing Authority Board of Commissioners (the "Board").

Facts:

1. One of the statutory duties of the City Council is to appoint members of the Board.
2. The Board has seven members with three-year staggered terms. Five members may be appointed from the community at large; two members must be residents of Oak Park Public Housing.
3. In November 2014, Sherryl Bragg vacated her resident seat. Her term expires February 29, 2016.
4. Eloisa Medina, a resident of Oak Park, has submitted an application to serve on the Board.
5. Dave Cooke, Executive Director for the Housing Authority, has reported that the Board took action at its meeting of November 18 to recommend that the City Council appoint Ms. Medina to replace Ms. Bragg.

Analysis and Conclusion: A copy of Ms. Medina's resume and application are attached. Ms. Medina will be encouraged to attend the Council meeting on December 16 so that Councilmembers might pose any questions they deem appropriate to the Board seat.

Policy Reference: Health and Safety Code Sections 34200 et seq.; City Council Policies & Procedures governing advisory bodies.

Options: That the City Council take one of the actions listed below.

- a. By minute action, appoint Eloisa Medina to the vacated resident term formerly held by Sherryl Bragg that will expire on February 27, 2016.
- b. Amend, modify or reject the above option.

ELOISA F. MEDINA

3209 Pine Street, Paso Robles, CA 93446 | C: 805-712-1018 | eloisaf65@hotmail.com

Summary

Highly-energy Social Services Manager excelling in client support, program development and complex problem solving. Comprehensive background includes providing case management services to adults and youth involved in homelessness. Bilingual Program Manager seeks opportunity to serve a community agency that provides comprehensive housing and employment support to immigrants. Empathetic and culturally-sensitive professional who excels at working directly with clients..

Highlights

- First Aid certified
 - Suicidal ideation identification
 - Family and children's programs knowledge
 - Alternative Discipline Techniques
 - Exemplary people management skills
 - Natural leader
 - Collaborative manager
 - Exceptional communication skills
 - Compassionate and active listener
-

Accomplishments

Supervised one case manager at a facility serving more than fifty homeless and low-income individuals.
Panel speaker at Meeting the needs for Latinos in Behavioral Health Conference on Mental issues, stigma in May 2014.

Experience

Case Manager	09/2012 to Current
El Camino Homeless Organization	Atascadero, CA
Explained program offerings and requirements to clients and answered related questions. Kept up-to-date, thorough and accurate case files. Led weekly program management meetings. Addressed program and policy issues, developed best practices and improved service delivery. Managed a caseload of 35 clients at any given time. Referred clients to partner agencies for additional services. Met with clients one-on-one to determine necessary services and make appropriate treatment recommendations. Explained available housing, domestic violence, employment, education and substance abuse treatment resources to clients. Collaborated with team members to identify and accomplish agency objectives. Educated residents and families about available services and resources.	

Education

GED	
Fresno City College	Fresno, CA, USA
Cultural Diversity and Ethnic Studies coursework	

City of Paso Robles

APPLICATION FOR APPOINTMENT TO A CITY ADVISORY BODY/COMMITTEE/ COMMISSION

Name of Advisory Body: Paso Robles Housing Authority

Name of Applicant: Eloisa F. Medina
First Name Middle Initial Last Name

Street Address: 3209 Pine Street City, Zip: Paso Robles 93446

Mailing Address: Same as above
(if different from home) P.O. Number City State Zip

Home Phone: (805) 712-1018 Home Fax: () E-mail: eloisaf65@hotmail.com

Retired? ☐ Occupation (if applicable) Case Manager

Employer (if applicable) El Camino Homeless Org.

Work Phone: (805) 462-3663 Work Fax: () E-mail: eloisaechocm@gmail.com

EDUCATION & TRAINING

High School Fowler High Fowler CA
Name City State

College Fresno City College Fresno CA
Name City State

Degrees/Majors General Education

Other Schools/Training Promotora of Collaborative of San Luis Obispo; Mental Health First Aid USA; Youth Issues, Gangs & Violence; Meeting the needs for Latinos in Behavioral Health; Cultural Competency

MEMBERSHIP IN ORGANIZATIONS

Moose

ADVISORY BODY/COMMITTEE/COMMISSION APPOINTMENTS

Current _____
 Current _____
 Previous _____
 Previous _____
 Previous _____

TERM

From _____ To _____
 From _____ To _____
 From _____ To _____
 From _____ To _____
 From _____ To _____

ADDITIONAL INFORMATION

Please provide any supplemental information to this application, including the specific reason you believe you should be appointed to this advisory body.

I live in the Oak Park community and I am tired of people referring to my neighborhood as "ghetto" I want tenants and visitors to Oak Park to feel proud but most of all to feel safe. I want to help educate my neighbors, crime does not began nor ends in Oak Park, it can spread to the rolling hills, if we as community do not take a stand to the gangs that are braking and damaging our families.

LAST NAME Medina

COMMITTEE NAME Paso Robles Housing Authority

READ CAREFULLY

This is a public document. I understand that all information contained within it will be provided to the public upon request.

If appointed to a City committee, commission or other advisory body, I authorize the City to post the following on its Web site. I understand that other Web sites not controlled by the City may provide links to a City Web page that has my personal information on it. I also authorize the City to update my personal contact information on its Web site if my contact information changes.

- | | | |
|--|--|---|
| <input type="checkbox"/> Home address | <input type="checkbox"/> Business address | <input checked="" type="checkbox"/> Cell Phone Number |
| <input type="checkbox"/> Home phone number | <input type="checkbox"/> Business phone number | <input checked="" type="checkbox"/> Personal E-mail address |
| <input type="checkbox"/> Home Fax number | <input type="checkbox"/> Business fax number | <input type="checkbox"/> Business e-mail address |

Further, if my home address and telephone number are otherwise non-disclosable under the California Public Records Act (California Government Code §6250 et seq.), I understand that by agreeing to the release of the information above, this information may be provided by the City in response to a request made under the Public Records Act.

Date 10/24/2014

Eloisa Medina
 Signature

If appointed to a City committee, commission or other advisory body, I **DO NOT** authorize the City to post my contact information on its Web site or to release such information to a third party who may post the information on their Web site. The City may, however, disclose on the Internet and in all other appropriate places that I serve on a City committee, commission or other advisory body.

Date _____

Signature _____



PASO ROBLES HOUSING AUTHORITY

To provide quality, affordable housing, that promotes quality of life through a healthy community.

Board of Commissioners Meeting Agenda

November 18, 2014. 5:30 p.m.

@ Chet Dotter Senior Complex Community Room
801 28th St. Paso Robles, CA

1. Public Comment
2. City Liaison Report -informational
3. Consent Agenda:
 - a) Approval of October 21, 2014 meeting minutes -informational / action
 - b) Fiscal: September, 2014 (unaudited) -action
4. Director's Summary Report:
 - a. See attached Summary Report - informational
5. Old Business:
No Old Business
6. New Business:

- a. Eloisa Medina: Candidate for Tenant Board of Commissioner recommendation. -discussion / action to
See attached resume recommend
 - b. Fiscal Policy: minimal progress. Dave to continue to work on recommendation. - discussion
 - c. Certificate of Board of Commissioners of the Housing Authority of the - certification
City of Paso Robles.
7. Adjourn to closed session
8. Re-adjourn to regular session.
9. Suggested Agenda items for December?
10. Next scheduled meeting is at 5:30 on December 9, 2014 at the Chet Dotter Senior Housing Complex, located at
801 28th St. Paso Robles, Ca

Attachments:

- 3a: October, 2014 Minutes
- 3b: September Financials
- 4a: Director Summary Report
- 6a: Tenant Resume / Memorandum
- 6c: Board Certificate, Housing Authority By Laws, Memorandum