

TO: James L. App, City Manager

FROM: Julie Dahlen, Director, Library and Recreation Services

SUBJECT: Schedule Dates for Applicant Interviews/Appointments for
Advisory Body Vacancies

DATE: February 18, 2014

Needs: For the City Council to consider setting dates for interviews of candidates for filling vacancies for the following advisory bodies:

Facts:

1. The **Youth Commission** has twelve members, (9 voting and 3 alternate) with one- and two-year staggered terms. **There are seven vacancies**; five members are eligible for reappointment.
2. The **Parks and Recreation Advisory Committee** has five members, no alternates, with two-year staggered terms. **There are two vacancies**; two members are eligible for reappointment.
3. The **Library Board of Trustees** has five members, no alternates, with three-year staggered terms. **There is one vacancy**; one member is eligible for reappointment.
4. The **Senior Citizen Advisory Committee** has nine members, (7 voting and 2 alternate) with two-year staggered terms. **There are four vacancies**, and four members are eligible for reappointment.
5. A recruitment notice for the vacancies will be posted on the City's website and ads will be placed in local newspapers. The application period ends Friday, April 11, 2014.

Analysis and

Conclusion: In order to have a full complement of members on the City's advisory bodies, it would be helpful for the Council to consider candidates for these committees during April and May 2014. There are 14 vacancies; 12 existing members are eligible for reappointment.

Policy

Reference: Adopted Council policies regarding advisory bodies

Fiscal

Impact: None

Options:

- a. Set Tuesday, April 29, 2014 AND Thursday May 8, 2014 at 7:00 p.m. to interview applicants; or
- b. Amend, modify, or reject the above option.