

**TO: JAMES L. APP, CITY MANAGER**  
**FROM: ED GALLAGHER, COMMUNITY DEVELOPMENT DIRECTOR**  
**SUBJECT: GRANT APPLICATION REQUEST**  
**DATE: FEBRUARY 18, 2014**

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**Needs:** For the City Council to participate in a grant application as the “lead” applicant to fund development of a tracking program to implement the City’s Climate Action Plan.

- Facts:**
1. The City adopted a Climate Action Plan (CAP) to comply with State regulations in November 2013.
  2. The CAP includes numerous implementation “action” measures to reduce greenhouse gas emissions (GHG) to achieve the goals of the Plan.
  3. Other responsibilities to implement the City’s CAP includes tracking, monitoring and reporting on our progress. The City does not have a tracking or monitoring system for this purpose.
  4. A tracking and monitoring program can be developed to assist the City (and sister agencies) by outside consultants. A cost estimate to develop such a program is approximately \$125,000.
  5. The Strategic Growth Council has circulated the 3<sup>rd</sup> and final round of the Proposition 84 grant application program. Development of a CAP tracking and monitoring program that could be used by all jurisdictions in the County may be an eligible project for funding under this grant program.
  6. The grant application requires a “lead” applicant. The application also needs a resolution approving the lead applicant to apply for the grant. The County and other city participants are not able to include this item on an agenda in time to meet the grant application deadline of February 28<sup>th</sup>. Staff is requesting the City Council consider taking the position of lead applicant to assist in applying for this grant.
  7. Rincon Consultants is able to prepare the grant application at no cost to the City. The SLO County Air District is available to assist in grant administration and project management.
  8. The grant application includes a matching fund requirement of 10 percent. Five percent of the match can be met through “in-kind” services with the remaining balance required in cash. The City’s proportional share of cash match for this grant would be approximately \$2,000. This may be reduced depending on how many jurisdictions participate.

**Analysis  
and**

**Conclusions:** Some CAP measures can be implemented through collaboration with other jurisdictions since there are measures that are similar in each of the seven cities and the County (i.e. education and outreach). Other measures are unique to each community and must be implemented locally. Staff is working with our local partners to identify the most efficient and cost-effective ways to implement the City’s CAP. Development of a tracking and

monitoring system that can be used by each community (independently) would be a cost-efficient method to proceed on this particular component of CAP implementation.

Many measures are already being voluntarily implemented, yet we have no system to track our progress. Additionally, since tracking measures requires data from several departments and in some cases, data from other agencies (i.e. traffic model and population data), it would be extremely helpful to have a tracking program to manage it.

A couple examples of information that we need help on tracking and reporting are as follows:

- PG&E's Senior Energy Program Services Manager, Dave Christensen, reported that 79 businesses have voluntarily participated in their "direct install" program of energy efficiency upgrades and retrofits for their businesses from January 2010 through December 2013. The total annual energy savings is 1,166,652 kwh which equals approximately \$174,977 being saved each year.
- Habitat for Humanity has worked with 61 residents in the Sierra Bonita neighborhood to upgrade their homes to make them more energy efficient through Grid Alternatives and CAPSLO programs.

Participation in the grant application as the "lead" applicant only involves submitting the attached resolution approving the City's participation. If the City and partners are successful with the grant application the City would need to commit to funding our proportionate share of the grant match (up to \$2,000), to accept participation in the grant. If the grant application is successful the Council may consider formal acceptance to participate in and commitment of funds at that time in the future.

**Fiscal Impact:** Should the City be successful in the grant application and accepts participation in the program, the General Fund fiscal impact would be \$2,000.

**Options:** The City Council is requested to take one of the actions listed below:

- a. Adopt the attached resolution to approve applying for the Strategic Growth Council Proposition 84 Grant Program as "lead" applicant.
- b. Amend, modify, or reject the above-listed action.

**Attachment:**

1. Resolution

RESOLUTION NO 14-xxx

RESOLUTION OF THE CITY OF EL PASO DE ROBLES  
APPROVING THE APPLICATION FOR GRANT FUNDS FOR  
THE SUSTAINABLE COMMUNITIES PLANNING GRANT AND INCENTIVES PROGRAM  
UNDER THE SAFE DRINKING WATER, WATER QUALITY AND SUPPLY, FLOOD  
CONTROL, RIVER AND COASTAL PROTECTION  
BOND ACTION OF 2006 (PROPOSITION 84)  
FOR THE CLIMATE ACTION PLAN IMPLEMENTATION TOOLKIT

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WHEREAS, the Legislature and Governor of the State of California have provided funds for the program shown above; and

WHEREAS, the Strategic Growth Council has been delegated the responsibility for the administration of this grant program, establishing necessary procedures; and

WHEREAS, said procedures established by the Strategic Growth Council require a resolution certifying the approval of applications by the Applicants governing board before submission of said applications to the State; and

WHEREAS, the applicant, if selected, will enter into an agreement with the State of California to carry out the development of the proposal.

NOW, THEREFORE, BE IT RESOLVED that the City of El Paso de Robles:

1. Approves the filing of an application for the Climate Action Plan Implementation Toolkit in order to become a sustainable community; and
2. Certifies that the City of El Paso de Robles understands the assurances and certification in the application; and
3. Certifies that the City of El Paso de Robles will have sufficient funds to develop the Proposal or will secure the resources to do so; and
4. Certifies that the Proposal will comply with any applicable laws and regulations; and
5. Appoints the Community Development Director, or designee, as agent to conduct all negotiations, execute and submit all documents including, but not limited to, applications, agreements, payment requests and so on, which may be necessary for the completion of the aforementioned project.

Approved and adopted the 18<sup>th</sup> day of February, 2014. I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of El Paso de Robles.

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

ATTEST:

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Duane Picanco, Mayor

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Caryn Jackson, Deputy City Clerk