

**TO:** James L. App, City Manager  
**FROM:** Ed Gallagher, Community Development Director  
**SUBJECT:** Authorization to Apply for a Housing-Related Parks Program Grant  
**DATE:** January 7, 2014

---

**Needs:** For the City Council to adopt a resolution authorizing the filing of an application to the State Department of Housing and Community Development (HCD) for a Housing-Related Parks Program (HRPP) Grant.

**Facts:**

1. At its meeting of December 17, 2013, the City Council, by voice vote, authorized staff to apply for an HRPP Grant.
2. The State's Guidelines for the HRPP grants require the City Council adopt a Resolution approving the grant application. Attached is such a resolution.
3. Applications for HRPP Grants must be filed with HCD no later than January 22, 2014. Award of HRPP Grants must occur no later than June 30, 2014.

**Analysis and Conclusion:** The attached resolution is a standard format used by HCD for their grants.

**Policy Reference:** HCD's Guidelines for the Housing-Related Parks Program

**Fiscal Impact:** Minimal impact to the General Fund for staff time to prepare the grant application. Acceptance of the grant, which would be presented to the City Council for action at a future date, would commit the City to devote staff time to administer the grant. The costs to maintain grant-funded improvements will be itemized for consideration if/when the City Council considers acceptance of the grant award.

**Options:**

- a. Adopt the attached resolution authorizing the filing of an application with the State Department of Housing and Community Development (HCD) for a Housing-Related Parks Program Grant; or
- b. Amend, modify, or reject the above option.

RESOLUTION NO. 14-xxx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES  
AUTHORIZING THE APPLICATION FOR A HOUSING-RELATED PARKS PROGRAM GRANT,  
EXECUTION OF A STANDARD AGREEMENT AND ANY AMENDMENTS THERETO,  
AND ANY OTHER DOCUMENTS NECESSARY TO SECURE A HOUSING-RELATED PARKS PROGRAM  
GRANT FROM THE STATE OF CALIFORNIA, DEPARTMENT OF  
HOUSING AND COMMUNITY DEVELOPMENT  
(HOUSING-RELATED PARKS PROGRAM GRANT)

---

WHEREAS, The State of California, Department of Housing and Community Development (the "Department") has issued a Notice of Funding Availability dated October 2, 2013 (NOFA), under its Housing-Related Parks (HRP) Program; and

WHEREAS, the City of El Paso de Robles ("Applicant") desires to apply for a HRP Program grant and submit the 2013 Designated Program Year Application Package released by the Department for the HRP Program; and

WHEREAS, the Department is authorized to approve funding allocations for the HRP Program, subject to the terms and conditions of the NOFA, Program Guidelines, Application Package, and Standard Agreement;

NOW, THEREFORE, BE IT RESOLVED, by City Council of the City of El Paso de Robles that:

1. Applicant is hereby authorized and directed to apply for and submit to the Department the HRP Program Application Package released October 2013 for the 2013 Designated Program Year. If the application is approved, the Applicant is hereby authorized and directed to enter into, execute, and deliver a State of California Standard Agreement ("Standard Agreement"), and any and all other documents required or deemed necessary or appropriate to secure the HRP Program Grant from the Department, and all amendments thereto (collectively, the "HRP Grant Documents").
2. Applicant shall be subject to the terms and conditions as specified in the Standard Agreement. Funds are to be used for allowable capital asset project expenditures to be identified in **Exhibit A** of the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application are enforceable through the Standard Agreement. Applicant hereby agrees to use the funds for eligible capital asset(s) in the manner presented in the application as approved by the Department and in accordance with the NOFA and Program Guidelines and Application Package.
3. That the City Manager is authorized to execute in the name of Applicant the HRP Program Application Package and the HRP Grant Documents as required by the Department for participation in the HRP Program.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 7<sup>th</sup> day of January, 2014, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Duane Picanco, Mayor

ATTEST: I hereby attest and certify that the foregoing is a true and full copy of a resolution of the City Council of the City of El Paso de Robles adopted at a duly convened meeting on the date above-mentioned, which has not been altered, amended or repealed.

---

Caryn Jackson, Deputy City Clerk

---

Date