



# CITY OF EL PASO DE ROBLES

*"The Pass of the Oaks"*

## AIRPORT ADVISORY COMMITTEE MINUTES

Thursday, October 24, 2013 - - 7:00 PM  
Airport Terminal Conference Room – 4900 Wing Way

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### **CALL TO ORDER** - 7:00 PM

#### **Roll Call:**

Committee members:	Rose, York and Willis
Alternate:	Wayne Rice
Absent:	Kevin Kuhn, Lonnie Smith
City Council:	Ed Steinbeck, John Hamon
Staff:	Meg Williamson, Doug Monn and Roger Oxborrow

**PUBLIC COMMENT** – Phil Corman thanks the Museum for their effort in sponsoring the Airshow and the success that it was. He also welcomed the opportunity to enhance communication of airport issues to the public and agreed to the committee's request to publish the monthly meeting minutes in the Airport Association newsletter.

– Wayne Rice, as an airshow organizer, expresses thanks to the City for their support of the show. He further expresses his disappointment with some of our local media for their lack of coverage of the airshow event.

### **COMMITTEE BUSINESS**

1. **Minutes** – The committee reviewed the minutes of the September 26, 2013, meeting.

**A motion** by Mr. Rose, seconded by Mr. Rice, to approve, passes unanimously.

2. **City Liaison Reports** – Since the last meeting, the City Council met to interview 7 applicants and made new appointments to the committee: Phil Corman and Mark Lisa, and Angel York will now serve as the Alternate.

3. **Sub-Committee Reports -**

Airport Promotion & Events (York): Congratulations on the success of the Airshow.

Airport Capital Improvement Review (Rose, Willis): There is more work for the committee to do, but in view of the time of year and the changes in the committee, it is recommended that this sub-committee be dissolved and then reformulated at the beginning of next year.

Airport Appearance (Kuhn, Smith): No report.

4. **Development Status Report** – The City has recently received applications for new annexations to the City. One is for hotel and golf course area, located south of the airport. The others are for residential at the southeast side of the City, which would have virtually no impact on the airport.

5. **Committee 2013 Work Plan** – The committee discussed each of the sub-committees and their accomplishments during the year. **A Motion** by Mr. Willis, seconded by Mr. Rose, to dissolve each - the Capital Improvement Committee, the Events and Promotions Committee and the Airport Beautification Committee passes unanimously. The committee further discussed a number of additional projects and areas for the new committee to review. That list will be included in the discussion and development of the new committee work plan in the coming months.

**Airport Advisory Committee  
October 24, 2013, Meeting Minutes  
Page 2**

**Director/Manager Business**

- Printed copies of the recently adopted Airport Business Improvement Plan are available. The document is also available on the airport web site.
- The City is embarking on an effort to review airport leasing practices and determine if modifications are warranted. The completion of the Proposal period, followed by the actual work will take a number of months.
- Wayne Rice is recognized for his years of service on the committee and a Certificate of Appreciation is presented. Kevin Kuhn, although absent, was similarly recognized for his service.

**Committee Comments** – None

**ADJOURN** – 8:00 PM, to the regular Committee meeting, December 12, 2013, 7:00 PM, 4900 Wing Way.



## City of El Paso de Robles

*"The Pass of the Oaks"*

### Paso Robles City Library

## **MINUTES OF THE LIBRARY BOARD OF TRUSTEES**

November 14, 2013 ~ Paso Robles City Library, 1000 Spring Street, Paso Robles

*President Pamela Alch*

*Tina Lau; Nancy Major; Mary Morrison; Dave Sequeira*

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### **CALL MEETING TO ORDER**

Acting President Morrison called the meeting to order at 9:08 a.m.

### **ROLL CALL**

Don Rader, Administrative Assistant, took roll as follows:

Members present: Major, Morrison, Sequeira

Absent: Alch, Lau

City Staff: Julie Dahlen, Director Library & Recreation Services

Karen Christiansen, Library Manager, Adult Services Librarian

City Council rep: Councilman Fred Strong, Councilman Steven Martin

### **PUBLIC COMMENTS** -None

### **CONSENT AGENDA**

1. -A motion was made by Trustee Sequeira, seconded by Trustee Major, to approve the minutes from October 10, 2013. Motion passed. Voice vote: 3 ayes, no dissent.

### **DISCUSSION ITEMS**

#### **2. Advocacy Activities/Opportunities**

-Julie Dahlen told the Board that Trustee Lau attended the November 5, 2013 City Council meeting and talked about the BookPlates! fundraiser.

-Trustee Sequeira plans on attending the November 19<sup>th</sup> City Council meeting, Trustee Morrison the December 3<sup>rd</sup> Council meeting and Trustee Major the December 17<sup>th</sup> meeting.

#### **3. Discuss Meeting Date, Training for Library Board Members**

-Karen Christiansen is working on the day and time for a training class for Library Board members.

#### **4. Review December Art**

-Art for December was reviewed. Wall art will have the photography of Richard Hansen.

*continued*

## **COMMUNICATIONS/REPORTS**

-**Councilman Fred Strong** discussed the State water plan, health-care costs, draft Climate Action Plan. Strong also suggested the Library consider offering information regarding the naturalization process for U.S. citizenship. Trustee Major offered to assist in this effort.

-**Councilman Steven Martin** talked about the trail system through the City and the establishment of an ad hoc committee re: trail maintenance and safety.

-**Julie Dahlen** is working on the City's 125<sup>th</sup> Anniversary activities and noted that the cook-book is now on sale at the Friend's Store. There will be two days of interviews for the Children's Services Librarian position, with possible second interviews. Next recruitment: two part-time staff positions. She is working on Black Gold issues with Karen Christiansen.

-**Karen Christiansen** told the Board about the Can Your Fines program in which patrons can pay up to \$16 worth of fines with food items. The Giving Tree program has also started in which patrons can pay \$25 for a book and have it dedicated. Sign-ups for the Holiday Wreath Making program have begun. Karen reminded the Board about the BookPlates! fundraiser on Saturday November 16. The Library received shelving from the Lompoc library to use in re-arranging different collections. The upholstered furniture will be steam cleaned and there will be a cleaning crew in the Library the Friday night before the Fundraiser. Trustee Sequeira asked Karen about the video tape collection and Karen explained that the video and audio tape collections are slowly being weeded out with no new titles being purchased.

## **UNSCHEDULED MATTERS** -None

## **ADJOURNMENT**

Adjourned at 10:00 a.m. to the following:

- to the BookPlates! fundraiser on Saturday, November 16, 7:00 p.m. in the Library;
- to the City of Paso Robles 125<sup>th</sup> Anniversary planning meeting on November 20, 2013, 2:00 p.m. in the Library Conference Room;
- to the Volunteer Fall Fest on Sunday, November 24, 1:00 p.m. at the Senior Center;
- then to the next regularly scheduled meeting of the Library Board of Trustees on Thursday, December 12, 9:00 a.m. in the Library Conference Room, 1000 Spring St.

**These minutes were approved by the Library Board of Trustees at their December 12, 2013 meeting.**

Respectfully submitted by Don Rader, Administrative Assistant

Library Board of Trustees Minutes of November 14, 2013