

TO: James L. App, City Manager
 FROM: Ed Gallagher, Community Development Director
 SUBJECT: 2013 Community Development Block Grant (CDBG) Program
 DATE: December 3, 2013

Needs: For the City Council to make budget appropriations for projects to be accomplished with the City's allotment of 2013 Community Development Block Grant (CDBG) funds.

Facts: 1. At its meeting of February 7, 2013, the City Council adopted Resolution 13-026 determining that the following activities are to be funded with the City's 2013 allotment of Community Development Block Grant (CDBG) funds (which were estimated to be \$167,775):

2013 CDBG Funds:

Sidewalks in Turtle Creek Park	\$ 99,609
Handicapped Ramps	\$ 10,000
El Camino Homeless Organization	\$ 25,166
Capacity Building (an administrative use of CDBG funds)	\$ 16,500
<u>Administration</u>	<u>\$ 16,500</u>
Total.....	\$167,775

2. In May 2013, the County notified the City that the US Department of Housing and Urban Development (HUD) had determined that the City's 2013 Allocation of CDBG funds would be slightly increased to \$ 169,156. Therefore, the allocations were adjusted, as provided in Resolution 13-026 as follows:

2013 CDBG Funds:

Sidewalks in Turtle Creek Park	\$ 100,783
Handicapped Ramps	\$ 10,000
El Camino Homeless Organization	\$ 25,373
Capacity Building (an administrative use of CDBG funds)	\$ 16,500
<u>Administration</u>	<u>\$ 16,500</u>
Total.....	\$169,156

3. Resolution 13-026 allocated \$25,166 later to become \$25,373 to Transitional Food and Shelter (TFS) or "another qualified non-profit public service organization" to provide emergency shelter for medically-fragile persons.
4. In June 2013, TFS notified the City that it did not have the administrative capacity to comply with the County's and HUD's requirements for administering this program and requested that the CDBG funds be re-allocated to El Camino Homeless Organization (ECHO) with the understanding that ECHO would provide case management services to TFS to support their program of providing emergency shelter for medically-fragile persons.
5. The City has determined that ECHO is "another qualified non-profit public service organization" and is therefore recommends that ECHO receive the \$25,373 funds.
6. The City has already budgeted the amount allocated to Administration and Capacity Building (administrative activities), but needs to make appropriations for the non-administrative projects.

Analysis
and

Conclusion: The attached resolution appropriates the 2013 CDBG funds to the projects listed above.

Policy

Reference: Federal regulations for the Community Development Block Grant Program

Fiscal

Impact: Participation in the federal CDBG Program has involved and will continue to demand a commitment of staff resources. Utilizing CDBG funds for the allowable administrative expenses avoids adverse impacts on the City's General Fund.

- Options:
- a. Adopt Resolution 13-XXX to allocate the City's allotment of 2013 CDBG funds.
 - b. Amend, modify or reject the foregoing option.

Attachment: Resolution Appropriating 2013 CDBG Funds

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RESOLUTION NO. 13-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES
APPROPRIATING 2013 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

WHEREAS, at its meeting of February 7, 2013, the City Council of the City of El Paso de Robles (City) adopted Resolution 13-026 determining that certain activities were to be funded with the City's 2013 allotment of Community Development Block Grant (CDBG) funds and program income (which collectively were estimated to be \$167,775); and

WHEREAS, in May 2013, the US Department of Housing and Urban Development (HUD) had determined that the City's allocation of 2013 CDBG funds would total \$169,156; and

WHEREAS, Resolution 13-026 provides authorization for administrative adjustments to accommodate changes between estimated and determined allocations of CDBG funds which resulted in the following allocations to City activities to be accomplished with 2013 CDBG funds:

2013 CDBG Funds:

Sidewalks in Turtle Creek Park.....	\$ 100,783
Handicapped Ramps.....	\$ 10,000
El Camino Homeless Organization.....	\$ 25,373
Capacity Building (an administrative use of CDBG funds).....	\$ 16,500
<u>Administration.....</u>	<u>\$ 16,500</u>
Total	\$169,156

WHEREAS, the City has already budgeted the amount allocated to Administration and Capacity Building (administrative activities);

NOW, THEREFORE, BE IT RESOLVED, by City Council of the City of El Paso de Robles that a budget appropriation is approved as follows:

1. Non-Administrative 2013 CDBG Funds:

- a. \$100,800 for the Sidewalks in Turtle Creek Park is appropriated to Account No. 227-910-5452-386;
- b. \$10,000 for Handicapped Ramps is appropriated to Account No. 227-910-5452-381;
- c. A total of \$25,400 is appropriated to Account No. 227-710-5235-211 for the El Camino Homeless Organization.

ADOPTED by the City Council of the City of El Paso de Robles at a regular meeting of said Council held on the 3rd day of December 2013 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Duane Picanco, Mayor

ATTEST:

Caryn Jackson, Deputy City Clerk