

TO: James L. App, City Manager
FROM: Jim Throop, Director of Administrative Services
SUBJECT: Surplus Property
DATE: December 3, 2013

Needs: For the City Council to consider declaring certain City property as surplus and authorize its disposal.

Facts:

1. City equipment, from time to time, is declared surplus due to age, cost of maintenance and/or obsolescence.
2. The property listed in Exhibit A is no longer serviceable or needed for City operations.
3. Disposal of said equipment cannot take place until formally declared surplus by the Council.
4. Proceeds from the sale of the surplus equipment will be deposited back into the General Fund, Equipment Replacement Fund, or the appropriate Enterprise Fund.

Analysis & Conclusion:

The equipment identified in the attached exhibit is no longer being used by the City. The equipment will be sold by public auction, bid or sale, or donation to another public entity, whichever method is for the least cost or the greatest benefit to the City.

Fiscal

Impact:

Sale proceeds will be deposited back into the appropriate fund(s).

Options:

- a. Adopt Resolution No. 13-xxx declaring certain City property as surplus and authorizing their sale to recyclers, wholesalers or by public auction, bid or sale; or
- b. Amend, modify, or reject the above option.

RESOLUTION NO. 13-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF EL PASO DE ROBLES
DECLARING CERTAIN CITY PROPERTY AS SURPLUS

WHEREAS, the City no longer has a need or use for the equipment listed on Exhibit A due to age, obsolescence and/or cost of maintenance; and

WHEREAS, it is highly desirable to sell or dispose of the surplus equipment for the highest return possible;

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of El Paso de Robles that the City property identified in the attached Exhibit A, which is incorporated herein by reference, is declared surplus and is to be sold by public auction, bid or sale at the least cost, donation to another public entity, or greatest benefit to the City, as determined by the Director of Administrative Services; and

BE IT FURTHER RESOLVED by the City Council of the City of El Paso de Robles that the Director of Administrative Services is authorized to undertake any and all actions to transfer title to the successful bidder/purchaser or donee.

PASSED AND ADOPTED by the City Council of the City of El Paso de Robles this 3rd day of December 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Duane Picanco, Mayor

Caryn Jackson, Deputy City Clerk

EXHIBIT A

1. Police Dispatch Desks
 - a. Two dispatch consoles
 - b. Purchased in 2001
 - c. Replaced in October 2013 using 911 grant funds
 - d. No longer needed by the Police Dept
 - e. Two State agencies, who cannot participate in the 911 grant fund program, have stated they are interested in the old equipment