

TO: James L. App, City Manager
FROM: Julie Dahlen, Director Library & Recreation Services
SUBJECT: Senior Endowment Fund Expenditure Approval
DATE: October 1, 2013

NEEDS: For the City Council to consider the allocation of \$2,040 from the Senior Endowment Fund to replace window coverings at the Senior Center.

FACTS:

1. The Senior Citizens Advisory Committee (SCAC) has created a Senior Endowment Fund to be used for operations, maintenance and enhancements of senior programs and facilities.
2. The SCAC advises staff and City Council regarding senior programs and recommends expenditures from the Senior Endowment Fund.
3. Window coverings at the Senior Center are worn beyond repair.
4. On September 9, 2013, the SCAC voted to allocate \$2,040 from the Senior Endowment Fund to replace window coverings at the Senior Center.
5. City policy requires that the City Council approve such expenditures.

ANALYSIS &
CONCLUSION:

Window coverings at the Paso Robles Senior Center are in need of replacement. The Senior Citizen Advisory Committee has voted to allocate up to \$2,040 from the Senior Endowment fund for the purchase of new window coverings. City policy requires the additional approval of City Council for such expenditures.

FISCAL IMPACT:

\$2,040 from account number 401-411-5454-185

OPTIONS:

1. Authorize appropriation of \$2,040 from the Senior Endowment Fund account number 401-411-5454-185 to replace window coverings at the Senior Center.
2. Amend, modify, or reject the option above.

ATTACHMENT:

Senior Citizen Advisory Committee minutes dated 9/9/13



MINUTES OF THE SENIOR CITIZEN ADVISORY COMMITTEE

September 9, 2013

1:30 p.m.

Senior Center, 270 Scott Street, Paso Robles CA 93446

CALL MEETING TO ORDER – Chair Janes 1:31 p.m.

PLEDGE OF ALLEGIANCE – Chair Janes

ROLL CALL

Members present: Martin Arfa, Marie Brinkmeyer, Marilyn Carey, Bob Chaney, Martha Durrett, Pamela Janes, Louis Villano, Sammy Nemeth, Kooki Peters

City staff present: Julie Dahlen, Lynda Holt, Sharon Williams

Sr. Volunteer Services present: Robin Teunissen

City Council present: Mayor Duane Picanco, Ed Steinbeck

Guest: Bill Pluma

PUBLIC COMMENT - None

CONSENT AGENDA

Items on the Consent Agenda are considered routine, and, therefore do not require separate discussion. However, if discussion is necessary, or if a member of the public wishes to comment on any item, the item may be removed from the Consent Agenda and considered separately. Questions of clarification may be made by the Advisory members without removal from the Agenda.

1. Moved and seconded by Durrett/ Nemeth to approve the minutes of the 7/8/13 meeting - motion carried.
2. The July and August 2013 Senior Endowment report was received and filed.

BUSINESS ITEMS:

3. **City's 125th Anniversary Report –Julie Dahlen**
 - Plant 125 oak trees in 2014- involving community around Arbor Day
 - Hats, bags, caps and pins will be on sale at the Friends Store
 - Cookbook and calendar getting ready to go out to print

SENIOR VOLUNTEER SERVICES REPORT- Robin Teunissen

- *Scare Away Hunger* event planned for October:
 - Dress up and decorate pumpkins to be offered in a silent auction.
 - Proceeds go to SLO Food Bank and Senior Nutrition
- Reviewed survey results from Senior Picnic attendees.
- 3 quotes for window coverings, and Knights was the most responsive bid, at \$2,040 for roller shades. Moved and seconded by Peters/Nemeth to purchase of eight roller shades for \$2,040 from the Senior Endowment Fund – motion carried.

Marie Brinkmeyer-

- Distributed report from Sept 2012 – Aug 2013, recapping Senior Center events.

Senior Citizen Advisory Committee Minutes of September 9, 2013

- Unsolicited donations to the Senior Center indicate solid community support of programs.
- Currently soliciting donations of gifts for the December Holiday Party -- \$10 value
- Advisory members are invited to the Sept 14 Senior Center receptionist potluck

CITY COMMUNICATIONS

Recreation Services Manager, Lynda Holt

- Successful concert season is over
- Attendance averaged 2,000
- Drink sales increased by \$5,000
- Playground Renovation- made goal of \$10,000 during concert season; REC Foundation will match
- Summer swim wrapped up – great numbers
- Handed out copy of Sr. PowerPoint; electronically sent to Brinkmeyer to update.

Director, Julie Dahlen

- Library Foundation's annual *BookPlates* event is Saturday, November 16, 7-10 p.m.
- Library Foundation plans to renovate the library with purchase of new furniture.
- Recruitment is underway for a new Children's Librarian and a Library Assistant.
- PR Museum Foundation is now under lease with the City of Paso Robles
- Working with YMCA to update their lease with new pre-school program

Mayor Picanco

- Complimented Julie Dahlen on her efforts with the PR Museum Foundation.
- Painting/Coating for graffiti on new freeway median.
- Sales tax projection is positive.
- Weed abatement at Rader Park and former Pumpkin Farm property.
- Recently hired another police officer; now at 34 officers.

Councilman Ed Steinbeck

- Thanked Julie Dahlen for Pioneer Museum work on lease.
- Concrete barriers between 17th and 21st are coming along.
- 13th Street Bridge is being widened towards North.
- Rambouillet to Nicklaus has been improved.
- Looking to establish a street side memorial program.

UNSCHEDULED MATTERS –

- Bill Pluma thanked Steinbeck and Re/Max for *Up with Kids*, Food Bank is having a Hunger Walk at Atascadero Lake
- Pluma thanked staff and council for volunteering with Toy Bank; need coat donations
- Holt mentioned that Advisory members are normally given complimentary senior memberships
- Oct 5- SVS rummage sale- Brinkmeyer would like small item donations

ADJOURNMENT

Meeting adjourned at 2:41 p.m. by Chair Janes.

Adjourn to the next regular meeting on Monday, October 14, 2013 at 1:30 p.m. in the Senior Center, 270 Scott Street, Paso Robles.

THESE MINUTES ARE NOT OFFICIAL OR A PERMANENT PART OF CITY RECORDS UNTIL APPROVED BY THE SENIOR ADVISORY COMMITTEE AT THEIR NEXT REGULAR MEETING.

Respectfully submitted by Sharon Williams, Administrative Assistant