

TO: James L. App, City Manager  
FROM: Meg Williamson, Assistant City Manager  
SUBJECT: Airport Advisory Committee – Applicant Interview Date  
DATE: September 17, 2013

---

NEEDS: For the City Council to set a date to conduct interviews with Airport Advisory Committee applicants.

- FACTS:
1. The Citizen Airport Advisory Committee acts in an advisory capacity to the City Council in matters pertaining to aeronautical activities, proposed uses and safety of operations at the Paso Robles Municipal Airport.
  2. The Committee consists of five (5) regular appointed members and one (1) alternate who are each assigned in staggered two year terms. Three (3) committee seats (two regular/one alternate) are open after October 31, 2013.
  3. Community based advertising and recruitment for the committee member positions is underway.
  4. Candidate applications will be accepted through 5:00Pm on Friday, October 4, 2012.
  5. The City Council traditionally has conducted oral interviews at an adjourned meeting date, and made Committee appointments at the conclusion of the interviews.

ANALYSIS &  
CONCLUSION:

The last meeting for the seated Airport Advisory Committee members will be October 24, 2013. Their next scheduled meeting will be December 12, 2013. Conducting interviews in October or November will allow reorganization of the Advisory Committee members at their regular December meeting. An interview date on one of the following Thursdays at 7:00PM is suggested:

- October 10<sup>th</sup>
- October 17<sup>th</sup>
- November 7<sup>th</sup>

POLICY

REFERENCE: City Council Policies and Bylaws - Advisory Bodies.

FISCAL

IMPACT: No fiscal impact is anticipated in association with the interviews.

OPTIONS:

- a. For the City Council to set the intended adjourned Council meeting date to conduct oral interviews for membership of the Citizen Airport Advisory Committee.
- b. Amend, modify or reject above option.