



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

AIRPORT ADVISORY COMMITTEE MINUTES

Thursday, June 27, 2013 - - 7:00 PM
Airport Terminal Conference Room – 4900 Wing Way

CALL TO ORDER - 7:05 PM

Roll Call:

Committee members:	Kuhn, Rose, Smith, and Willis
Alternate:	Wayne Rice
Absent:	Angel York
City Council:	Ed Steinbeck
Planning Commission:	Bob Rollins
Staff:	Doug Monn, Meg Williamson and Roger Oxborrow

PUBLIC COMMENT – Phil Corman reported on the success of the Navion fly-in that is currently underway.

COMMITTEE BUSINESS

1. **Minutes** – The committee reviewed the minutes of the May 23, 2013, meeting. Under public comment, Mac Gleim stated that he did not believe the minutes accurately reflected his comments at that meeting. He stated that he felt the hangar owners needed assistance (from the committee and/or the City) to address certain conditions on his hangar lease site. After discussion, the committee concluded that no change was necessary. **A motion** to approve them, as presented, by Mr. Kuhn is seconded by Mr. Rose and passes unanimously.

2. **City Liaison Reports** – Mr. Rollins, Planning Commission liaison reported that the Nunno subdivision request was approved by the Commission at their last meeting. No other actions were reported.

3. **Sub-Committee Reports -**

Airport Events (Angel York, absent): No report.

Airport Capital Improvement Review (Ron Rose): The sub-committee has determined that a key factor in their discussions is the findings and recommendations of the Airport Business Plan, currently underway. Review of the Capital Improvement elements is therefore on hold for a short time, pending the completion and adoption of the Business Plan.

Airport Appearance (Kevin Kuhn, Lonnie Smith): Mr. Kuhn reaffirmed the completion of the sub-committee's review of airport lease sites and the recommendations made. Letters to selected tenants still must be sent. Mr. Smith expressed his concern with comments made in the Airport Association newsletter, which reported that the committee had not done anything regarding their assigned task.

4. **Development Status Report** – Staff reports on a proposed addition to the Paso Robles Athletic Club, which is located across from Barney Schwartz Park, and more importantly in the departure path of the main runway. A CNG fueling station is proposed on Combine Street, and the proposed subdivision of a 40-acre parcel east of Airport Road (Mundee) is on hold, pending an easement issue. No action is taken by the committee.

5. Airport Business Plan - Phil Corman reports on the continued effort to review and finalize the business plan. City staff has met with the Council Airport Liaison Committee and various details have been discussed. An effort to consolidate and streamline some of the more detailed sections is yet underway. Since this effort is not quite complete, it was determined that any presentation to the committee be postponed rather than bring it back prematurely.

6. Airport Fuel Facility – The committee reviews a presentation on the background and history of the development of plans for a replacement airport fuel service facility. A number of locations were reviewed with advantages and challenges considered. The cost involved with each site was also a discussed. The committee reviewed financing alternatives and considered the proposal to borrow the required funding from the California Division of Aeronautics Revolving Loan Fund. The benefits of retaining airport reserve funds for more pressing expenditures were discussed. Public comment from those in attendance, Phil Corman and Mac Gleim, indicated approval of the proposed project, as it appears to address all the concerns that have been voiced thus far. **A motion** by Mr. Rose states that the committee has indeed reviewed and evaluated the four proposed sites together with the various factors associated with each. The committee recommends that the City Council approve Site #4 as the preferred location for the new facility, together with the proposal to borrow from the State Airport Loan Fund to finance the project and proceed with the development of the project as presented. The motion was seconded by Mr. Kuhn and passed unanimously.

Director/Manager Business – None

Committee Comments – None

ADJOURN – 8:40 PM, to the regular Committee meeting, July 25, 2013, 7:00 PM, 4900 Wing Way.



MINUTES OF THE PARKS AND RECREATION ADVISORY COMMITTEE

July 9, 2013

Time: 4:00 p.m.

Centennial Park – Live Oak Room, 600 Nickerson Drive, Paso Robles

CALL TO ORDER—Manager Lynda Holt called meeting to order at 4:04 p.m.

Director Julie Dahlen swore in new members and presented Oath of Office Certificates to: Larry Iaquinto and Richard Hernandez.

ROLL CALL

Members present: Richard Hernandez, Larry Iaquinto, Justin Perino, Christopher Taranto
Members absent: Lynn Kranich
City Staff present: Julie Dahlen, Lynda Holt, Doug Monn, Sharon Williams
City Council present: John Hamon
City Council absent: Steve Martin
Planning Commissioner absent: Rob Nash

PUBLIC COMMENT: none

CONSENT AGENDA

1. Moved and seconded by Taranto and Perino to approve the minutes of the June 11, 2013 meeting – motion carried.

BUSINESS ITEMS

2. **Election of 2013-2014 Officers** –

- Lynda Holt, Recreation Manager opened nominations for the 2013-2014 slate of officers for Chairperson and Vice-Chairperson.
Perino nominated Taranto for Chairperson
Taranto nominated Perino for Vice-Chairperson
All in favor- Ayes: (4)
Absent: (1)
Noes: (0)

3. **Advocacy Activities/Opportunities** – Dahlen

- Dahlen spoke on attending council meetings, making public comment and circulated sign-up sheet for council meetings
- Dahlen will inform group when council meetings impact budget
- Current partnership with REC Foundation on playground project
 - Ad Hoc committee getting word out to community through Concerts in the Park
 - Pass the Hat donations
 - T-Shirt sales
 - Wine Sales
 - Goal is \$350,000
 - IQMS donated \$5,000

4. **Change Regular Meeting Day and/or Time** -- Holt
Moved and seconded by Perino / Iaquinto to change meetings to 2nd Monday at 4:00 starting in August- motion carried
5. **Goals-**
Taranto discussed 2012-2013 goals and asked members input on upcoming term. Perino suggested adding sponsorships to goals. Members will bring goal ideas to the August 12 meeting.

CITY COMMUNICATION/REPORTS

Julie Dahlen, Director of Recreation Services

- Uptown Family Park – 36th & Oak Street- final bids are due July 18 at 2:00 p.m.
- Proposal to transform hockey rink or use another venue in Paso Robles for "indoor soccer" arena
- Disk Golf group back to drawing board with ADA requirements

Lynda Holt, Manager of Recreation Services

- New restrooms are open in City Park
- Cleaning and stocking restrooms during concerts
- Concert attendance is up
- Concert revenue is \$2,500 per night
- Municipal Pool is busy daily
- Receiving several calls per week regarding Centennial Pool
- Projected cost is \$100,000 to run Centennial Pool (maintenance)

Councilman Hamon asked for numbers on Centennial Pool cost savings

Doug Monn, Director of Public Works – no report

Councilman John Hamon

Discussed concept of City-assisted funding to accelerate the City Park playground project.

ADJOURNMENT

Meeting adjourned by Perino/Iaquinto at 5:00 p.m.

Next regular meeting is scheduled for Monday, August 12, 2013
at 4:00 p.m. in the Centennial Park Live Oak Room, 600 Nickerson Drive, Paso Robles.

**THESE MINUTES WERE APPROVED BY THE PARKS AND RECREATION ADVISORY COMMITTEE AT
THEIR AUGUST 12, 2013 MEETING**