

TO: James L. App, City Manager
FROM: Doug Monn, Public Works Director
SUBJECT: Appropriation of Building Education Reserve Funds to Cover Education Costs for Fiscal Year 2014
DATE: August 6, 2013

NEEDS: For City Council to consider appropriating funds from an established revenue account to cover costs for on-going education of Building Division Personnel.

FACTS:

1. The State Health & Safety Code Sections 18949.25 through 18949.31, requires jurisdictions to provide continuous education of Building Division Personnel.
2. Since 1996, the Building Division has collected development fees specifically earmarked to cover the cost of this state mandated program.
3. The fees are collected until such time as they are appropriated by Council to the Building Division Budget where they are used to offset the cost of education in a specific fiscal year.
4. The purpose of this staff report is to request an allocation of collected fees to offset the cost of continuing education for fiscal year 2014.

ANALYSIS & CONCLUSION: The requested appropriation would allocate \$10,000 to the Building Division Budget to offset the cost of education for Building Personnel during fiscal year 2014.

POLICY REFERENCE: City Council Resolution 02-229

FISCAL IMPACT: Consistent with State legislation, fees are paid with building permits to cover the cost of State mandated continuous education. There is no impact on the General Fund. Accumulate fund to cover the appropriation.

OPTIONS:

- a. That the City Council approves the attached Resolution appropriating \$10,000, from the Building Education Reserve Fund 114, to cover the cost of education of Building Personnel for fiscal year 2014.
- b. Amend, modify, or reject the above option.

Prepared by: Barbara Naftel-Anderton

Attachment: Resolution

RESOLUTION NO. 13-xxx

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF EL PASO DE ROBLES APPROVING APPROPRIATION FOR
STATE MANDATED EDUCATION OF BUILDING DIVISION PERSONNEL

WHEREAS, State Health and Safety Code Sections 18949.25 through 18949.31, mandate that Building Division Personnel receive continuous education with respect to the evolution of building codes, materials and means and methods used in construction and;

WHEREAS, the City Council of the City of El Paso Robles has established a fund to cover the cost associated with this mandate;

THEREFORE BE IT HEREBY RESOLVED by the City Council of the City of El Paso de Robles to approve a budget appropriation from the Building Education Reserve Fund 114 in the amount of \$10,000 to budget account 114-310-5226-217, to cover education costs for fiscal year 2014.

PASSED AND ADOPTED by the City Council of the City of Paso Robles, this 6th day of August 2013, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Duane Picanco, Mayor

ATTEST:

Caryn Jackson, Deputy City Clerk