

TO: James L. App, City Manager
FROM: Jim Throop, Director of Administrative Services
SUBJECT: Surplus Property
DATE: July 16, 2013

Needs: For the City Council to consider declaring certain City property as surplus and authorize its disposal.

Facts:

1. City equipment, from time to time, is declared surplus due to age, cost of maintenance and/or obsolescence.
2. The property listed in Exhibit A is no longer serviceable or needed for City operations.
3. Disposal of said equipment cannot take place until formally declared surplus by the Council.
4. Proceeds from the sale of the surplus equipment will be deposited back into the General Fund, Equipment Replacement Fund, or the appropriate Enterprise Fund.

Analysis & Conclusion:

The equipment identified in the attached exhibit is no longer being used by the City. The equipment will be sold by public auction, bid or sale, whichever method is for the least cost or the greatest benefit to the City.

Fiscal

Impact: Sale proceeds will be deposited back into the appropriate fund(s).

Options:

- a. Adopt Resolution No. 13-xxx declaring certain City property as surplus and authorizing their sale to recyclers, wholesalers or by public auction, bid or sale; or
- b. Amend, modify, or reject the above option.

EXHIBIT A

1. Transit Bus #17 (#)
 - a. Make/Model – Ford E450/EI Dorado
 - b. VIN – 1FDWE45F13HB83779
 - c. Year - 2003
 - d. Mileage – 230,000
 - e. Reason for surplusing – Bus has exceeding its expected seven-year useful life.
New vehicles now in the fleet allow for the liquidation of this bus.

2. Copiers/Fax Machines

a. Canon iR8070	Meter = 1,417,502	City Hall Copy Room
b. Canon iR7200	Meter = 1,686,370	PD Records Copy Room
c. Canon iRC5870u	Meter = 981,594	Centennial Park
d. Canon iR5020	Meter = 563,380	PSC Admin
e. Canon iRC3170u	Meter = 27,456	IT Office
f. Canon iR2200	Meter = 133,660	Veteran's Center
g. Canon iR2200	Meter = 165,865	Fire Station #1
h. Canon iR2020	Meter = 126,210	Waste Water Yard
i. Canon iR2010F	Meter = 51,266	Water Yard
j. Canon iR2000	Meter = 19,823	City Hall 2 nd Floor
k. Canon iR2000	Meter = 133,660	Library Volunteer Office
l. Canon iR2000	Meter = N/A	From IT Office
m. Canon iR2000	Meter = N/A	From IT Office
n. Canon iR330s	Meter = 292,620	Maintenance Yard
o. Canon 7130F	Meter = N/A	Parks
p. Samsung CLX6210FX	Meter = N/A	Transit Center
q. Ikon NP6016	Meter = 120,935	Sitting in Parks Office
r. Canon LaserClass 710 Fax Machine		

RESOLUTION NO. 13-xxx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES
DECLARING CERTAIN CITY PROPERTY AS SURPLUS

WHEREAS, the City no longer has a need or use for the equipment listed on Exhibit A due to age, obsolescence and/or cost of maintenance; and

WHEREAS, it is highly desirable to sell or dispose of the surplus equipment for the highest return possible;

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of El Paso de Robles that the City property identified in the attached Exhibit A, which is incorporated herein by reference, is declared surplus and is to be sold by public auction, bid or sale at the least cost or greatest benefit to the City, as determined by the Director of Administrative Services; and

BE IT FURTHER RESOLVED by the City Council of the City of El Paso de Robles that the Director of Administrative Services is authorized to undertake any and all actions to transfer title to the successful bidder/purchaser or donee.

PASSED AND ADOPTED by the City Council of the City of El Paso de Robles this 16th day of July 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Duane Picanco, Mayor

ATTEST:

Caryn Jackson, Deputy City Clerk