



# CITY OF EL PASO DE ROBLES

*"The Pass of the Oaks"*

## CITY COUNCIL MINUTES

Thursday, May 2, 2013 7:00 PM

**ADVISORY BODY INTERVIEWS & APPOINTMENTS:  
Youth Commission and Senior Citizen Advisory Committee**

**MEETING LOCATION: PASO ROBLES LIBRARY/CITY HALL  
CONFERENCE CENTER, 1000 SPRING STREET**

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### 7:00 PM – CONVENE REGULAR MEETING

**CALL TO ORDER** – Downstairs Conference Center

**ROLL CALL** Council members Steve Martin, Ed Steinbeck, Fred Strong, John Hamon and Mayor Duane Picanco

### **PUBLIC COMMENTS (None)**

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### **DISCUSSION**

#### **1. Advisory Body Interviews & Appointments - Library Board of Trustees**

Julie Dahlen, Director – Library and Recreation Services

The Library Board of Trustees advocates for continued and increased community support for the programs and services offered by the Paso Robles Library. The City Council considered 4 applicants and made appointments to fill 2 vacancies.

A motion was made by Councilman Hamon, seconded by Councilman Strong, to make the following appointments to the Library Board of Trustees:

- Nancy Major
- David Sequeira

AYES: Strong, Martin, Steinbeck, Hamon, Picanco

NOES:

ABSTAIN:

ABSENT:

**2. Advisory Body Interviews & Appointments - Parks and Recreation Advisory Committee**

J. Dahlen, Director, Library and Recreation Services

This Committee provides a communication link between the community, City Council and the staff of the Department of Library and Recreation Services. It is advisory in all matters pertaining to parks, recreation, playgrounds and entertainment. The City Council interviewed 4 applicants and made appointments to fill 3 vacancies on this committee.

A motion was made by Councilman Martin, seconded by Councilman Hamon, to make the following appointments to the Parks and Recreation Advisory Committee:

- Richard Hernandez
- Karen Kranich
- Lawrence laquinto

AYES: Strong, Martin, Steinbeck, Hamon, Picanco

NOES:

ABSTAIN:

ABSENT:

**ADJOURNMENT at 9:15 PM to:**

- THE REGULAR MEETING AT 7:30 PM ON TUESDAY, MAY 7 2013, AT THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET

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**ROLL CALL** Council members Steve Martin, Ed Steinbeck, Fred Strong, John Hamon and Mayor Duane Picanco

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# CITY OF EL PASO DE ROBLES

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## CITY COUNCIL MINUTES

Tuesday, May 7, 2013 7:30 PM

MEETING LOCATION: PASO ROBLES LIBRARY/CITY HALL  
CONFERENCE CENTER, 1000 SPRING STREET

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PLEASE SUBMIT ALL CORRESPONDENCE FOR CITY COUNCIL PRIOR  
TO THE MEETING WITH A COPY TO THE CITY CLERK

PLEASE REFRAIN FROM CELL PHONE USE DURING THE MEETING - PLEASE TURN RINGER OFF

### 7:30 PM – CONVENE REGULAR MEETING

**CALL TO ORDER** – Downstairs Conference Center

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**ROLL CALL** Councilmembers John Hamon, Steve Martin, Fred Strong, and  
Mayor Duane Picanco

**ABSENT** Councilman Steinbeck

**STAFF INTRODUCTIONS**

### PUBLIC COMMENTS

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- Millie Drum and Carlotta Racca spoke about the upcoming Relay for Life event.
- Olivia Musial spoke about Youth Commission activities.
- Al Garcia spoke about the upcoming 2013 4<sup>th</sup> of July event (Paso Blast) at Barney Schwartz Park.
- Jim Fritsche spoke about CERT training.

**AGENDA ITEMS TO BE DEFERRED - None**

### PRESENTATIONS

1. [Proclamation – CASA Child Advocate Month \(May 2013\)](#)

### PUBLIC HEARING

2. [Annual Levy Report for the Landscape/Lighting and Drainage Districts](#)  
D. Monn, Director of Public Works

For the City Council to hold a public hearing and consider collection of assessments for the Landscape/Lighting District and Drainage Districts for Fiscal Year 2013/2014.

Mayor Picanco opened the public discussion. There were no comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Martin and seconded by Councilman Strong to Receive public testimony regarding the annual levy of the Landscape/Lighting and Drainage Districts; and

- 1) Adopt Resolution No. 13-062 approving the Landscape/Lighting District Engineer's Report; and
- 2) Adopt Resolution No. 13-063 approving the Drainage District Report; and
- 3) Adopt Resolution No. 13-064 ordering the Landscape/Lighting District Levy and Collection of Assessments.
- 4) Adopt Resolution No. 13-065 ordering the Drainage District Levy and Collection of Assessments.

Motion passed by the following roll call vote:

AYES: Martin, Strong, Hamon, Picanco  
NOES:  
ABSTAIN:  
ABSENT: Steinbeck

### CONSENT CALENDAR

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted or if a member of the public wishes to comment on an item, the item may be removed from the Consent Calendar and considered separately. Councilmembers may ask questions of clarification without removing an item from the Calendar. INDIVIDUAL ITEMS ARE APPROVED BY THE VOTE THAT APPROVES THE CONSENT CALENDAR, UNLESS AN ITEM IS PULLED FOR SEPARATE CONSIDERATION.

3. [Approve City Council Minutes from April 16, April 18, and April 25, 2013](#)  
D. Fansler, City Clerk
4. [Approve Warrant Registers No. 108837-108922 \(4/12/13\), 108923-109067 \(4/19/13\), 109068-109232 \(4/26/13\), and other payroll services](#)  
J. Throop, Administrative Services Director
5. [Approve Advisory Body Minutes](#)  
Parks and Recreation Advisory Committee Minutes from February 12, 2013  
Youth Commission Minutes from March 6, 2013  
Parks and Recreation Advisory Committee Minutes from March 12, 2013  
Promotions Coordinating Committee Minutes from March 12, 2013  
Library Board of Trustees Minutes from March 14, 2013  
Airport Advisory Committee Minutes from March 28, 2013
6. [Adopt Resolution No. 13-066 allowing the purchase of the new vehicles and equipment for replacement in Fiscal Year 2013 as established by the City's Equipment Replacement Program/Policy](#)  
D. Monn, Public Works Director
7. [Acceptance of Final Map PR 08-0062 \(Camp\) – Resolution No. 13-067](#)  
E. Gallagher, Community Development Director
8. **PULLED FOR DISCUSSION AFTER 14A**
9. [Approve Resolution No.13-068 awarding a contract for Maintenance of Traffic Signals to Bear Electrical Solutions in the amount of \\$77,560 per year, and authorize the City Manager to execute the contract](#)  
D. Monn, Public Works Director
10. [Adopt Resolution No. 13-069 approving the transfer of PEG funds for FY 2013 to the Paso Robles School District for its use to purchase new capital equipment for student use in its video production classes, as stated in the Districts attached action plan](#)  
J. Throop, Administrative Services Director

11. [Adopt Resolution No. 13-070 approving a Fifth Amendment to Airport Lease with the Lubrizol Corporation, for Parcel 14 \(3115 Propellor Drive\) in the Airport Industrial Park](#)  
M. Williamson, Assistant City Manager
12. [Adopt Resolution No. 13-071 approving an Amended and Restated Short-Term Rental Agreement with Cook's Coastal Enterprises, for Office Space in the Airport Terminal Building \(4900 Wing Way\)](#)  
M. Williamson, Assistant City Manager
13. [Adopt Resolution No. 13-072 approving an 18-month contract with the SEIU Local 620 for no change in wage and benefits through December 31, 2013](#)  
M. Williamson, Assistant City Manager
14. [Proclamation – National Police Week and National Peace Officer Memorial Day](#)

**14A. ADDENDUM ITEM 14A PULLED FOR DISCUSSION AT THE END OF THE MEETING**

Mayor Picanco opened the public discussion. Speaking from the public were Susan DeCarli asked that item 8 be pulled for discussion after item 14A, and Kathy Barnett, who asked that item 14A be pulled for discussion after item 23 at the end of the meeting. There were no other comments, either written or oral, and the public discussion was closed.

Consent Calendar items 3-7 & 9-14 were approved on a single motion by Councilman Strong and seconded by Councilman Hamon. Councilman Martin abstained on the following two warrant items to avoid a perceived conflict of interest:

- Check 108877 = KPRL
- Check 109145 - PR Magazine

Motion passed by the following roll call vote:

- AYES: Strong, Hamon, Martin, Picanco
- NOES:
- ABSTAIN:
- ABSENT: Steinbeck

**DISCUSSION**

**Item Pulled from Consent Calendar**

8. [Receive and file Bicycle Stakeholder's Committee Activities Report](#)  
E. Gallagher, Community Development Director

Mayor Picanco opened the public discussion. Speaking from the public were Susan DeCarli, Steve Fleury, Dan Rivoire, and Angela Nelson, who spoke about Committee activities. There were no other comments, either written or oral, and the public discussion was closed.

Motion by Councilman Strong, seconded by Councilman Martin to receive and file report.

Motion passed by the following VOICE vote:

- AYES: Strong, Martin, Hamon, Picanco
- NOES:
- ABSTAIN:
- ABSENT: Steinbeck

**Regularly Scheduled Items**

15. [Union Road Improvements, Kleck to Montebello Oaks](#)  
D. Monn, Public Works Director

For City Council to consider the design of Union Road improvements (Kleck to Montebello Oaks).

Mayor Picanco opened the public discussion. Speaking from the public Tom Hardwick and Sheila Healy. There were no other comments, either written or oral, and the public discussion was closed.



A motion was made by Councilman Hamon and seconded by Councilman Strong to approve the final design of Union Road (Kleck to Montebello Oaks) as presented and direct staff to schedule an outreach meeting to present the final design to the neighborhood; and prepare final plans, specifications, and cost estimates.

Motion passed by the following roll call vote:

AYES: Hamon, Strong, Martin, Picanco  
NOES:  
ABSTAIN:  
ABSENT: Steinbeck

**16. Spring Street/Downtown Accessibility Contract Change Order**

D. Monn, Public Works Director

For City Council to consider a change order to the construction contract for the Spring Street/Downtown Accessibility project for downtown sidewalk repairs/modifications.

Mayor Picanco opened the public discussion. There were no comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Martin and seconded by Councilman Hamon to adopt Resolution No.13-073 approving a change order to the contract with Rockwood General Contractors in an amount not to exceed \$150,000.

Motion passed by the following roll call vote:

AYES: Martin, Hamon, Strong, Picanco  
NOES:  
ABSTAIN:  
ABSENT: Steinbeck

**17. Traffic Impact Analysis Guidelines**

E. Gallagher, Community Development Director

For the City Council to introduce for public review Transportation Impact Analysis Guidelines as implementation of an action item of the 2011 Circulation Element of the General Plan.

Mayor Picanco opened the public discussion. There were no comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Hamon and seconded by Councilman Strong to authorize the Community Development Director to release the draft Transportation Impact Analysis Guidelines to the public for a 30-day comment period.

Motion passed by the following roll call vote:

AYES: Hamon, Strong, Martin, Picanco  
NOES:  
ABSTAIN:  
ABSENT: Steinbeck

**18. 21st Street Improvements Project**

D. Monn, Public Works Director

For City Council to consider a change order to the construction contract for the 21st Street Improvements project to replace a sewer line under the railroad tracks.

Mayor Picanco opened the public discussion. Speaking from the public was Tom Hardwick. There were no other comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Martin and seconded by Councilman Strong to adopt Resolution No. 13-074 approving the following:

- 1) contract change order in the amount of \$150,000 to Raminha Construction to jack and bore under the railroad tracks and replace an existing sewer line to Riverside; and



- 2) allocation of an additional \$150,000 from Sewer Enterprise Funds to Budget No. 101.910.5452.688.

Motion passed by the following roll call vote:

AYES: Martin, Strong, Hamon, Picanco  
NOES:  
ABSTAIN:  
ABSENT: Steinbeck

**19. City Council Special Meeting - Greenhouse Gas Reduction Plan "Toolbox"**

E. Gallagher, Community Development Director

For the City Council to set a date for an adjourned meeting to consider the Greenhouse Gas (GHG) Reduction Plan Toolbox.

Mayor Picanco opened the public discussion. Speaking from the public was Sheila Healy. There were no other comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Martin and seconded by Councilman Strong to Receive information and set a date for an adjourned meeting on Thursday, May 23, 2013 for a Special Meeting to consider the GHG Toolbox.

Motion **passed** by the following roll call vote:

AYES: Martin, Strong, Hamon, Picanco  
NOES:  
ABSTAIN:  
ABSENT: Steinbeck

**20. City Hall/Library Re-Roof Bids/Specs Preparation**

D. Monn, Public Works Director

For the City Council to consider a contract for architectural services to prepare bid specifications and detailed drawings for the replacement of the City Hall/Library building roof at 1000 Spring Street.

Mayor Picanco opened the public discussion. There were no comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Hamon and seconded by Councilman Martin to adopt Resolution No. 13-075 (amended to include consideration of a 30 year roof design) awarding preparation of bid specifications and detailed drawings for the replacement of the City Hall/Library building roof at 1000 Spring Street to T. Brooks and Associates, Inc. for a time and materials not-to-exceed sum of \$18,000.

Motion passed by the following roll call vote:

AYES: Hamon, Martin, Strong, Picanco  
NOES:  
ABSTAIN:  
ABSENT: Steinbeck

**21. Maintenance of Automatic Roll-Up Doors Bid Award**

D. Monn, Public Works Director

For the City Council to consider rejecting a bid for the maintenance of the automatic roll-up doors at the Public Safety Center.

Mayor Picanco opened the public discussion. There were no comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Martin and seconded by Councilman Strong to reject the Maintenance of Roll-up doors bid submitted by B&B Garage Doors and continue the practice of retaining maintenance and repair help on an as-needed basis using a negotiated rate under a service contract.

Motion passed by the following roll call vote:

AYES: Martin, Strong, Hamon, Picanco  
NOES:  
ABSTAIN:  
ABSENT: Steinbeck

**22. Water Meter Installation Fees**

D. Monn, Public Works Director

That the City Council consider updating and adjusting installation fees for larger water meters.

Mayor Picanco opened the public discussion. There were no comments, either written or oral, and the public discussion was closed.

Motion by Councilman **Hamon**, seconded by Councilman **Strong** to adopt Resolution No. 13-076; increasing fees for the installation of larger water meters to cover their actual cost to the City.

Motion **passed** by the following roll call vote:

AYES: Hamon, Strong, Martin, Picanco  
NOES:  
ABSTAIN:  
ABSENT: Steinbeck

**Addendum Item**

**23. Award Contract to Upgrade Sewer Lines at Riverside Ave & at 15<sup>th</sup> Street; and Waterlines at 13<sup>th</sup> Street & Riverside Ave**

D. Monn, Public Works Director

For City Council to consider adopting Resolution No. 13-077 awarding a contract to upgrade sewer lines and waterlines.

Mayor Picanco opened the public discussion. There were no comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Strong and seconded by Councilman Hamon to adopt Resolution No. 13-077 to:

- 1) Allocate \$75,800 from the Water Operations Fund—Budget No. 600-910-5452-672.
- 2) Awarding a contract for the Riverside Avenue/15th Street sewer upgrades and the waterline upgrades at 13th Street/Riverside Avenue intersections to HPS Mechanical in the amount of \$592,150, and authorize the City Manager to execute the contract.
- 3) Authorize the City Manager to engage the services of Earth Systems Pacific in the amount of \$46,715 and North Coast Engineering in the amount of \$124,697 to provide Construction Management Services.

Motion passed by the following roll call vote:

AYES: Strong, Hamon, Martin, Picanco  
NOES:  
ABSTAIN:  
ABSENT: Steinbeck

**Item Pulled from Consent Calendar**

**14A. Adopt Resolution 13-078 approving the transfer of \$1,507,780 from the City's Water Fund to the County's Public Work Department, who will hold the funds in a separate "Coverage Account", which will earn interest, until such a time that the City's water rates meet or exceed the Nacimiento Water Project's required rate coverage.**

J. Throop, Administrative Services Director

Mayor Picanco opened the public discussion. Speaking from the public was Kathy Barnett. There were no other comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Hamon and seconded by Councilman Strong to adopt subject Resolution.

Motion passed by the following roll call vote:

AYES: Hamon, Strong, Martin, Picanco  
NOES:  
ABSTAIN:  
ABSENT: Steinbeck

#### **COUNCIL COMMENTS:**

- Councilman Martin commented on his economic development activities.
- Councilman Strong commented on water issues discussed at the County Board of Supervisors meeting. He also spoke about City truck routes and suggested that issue come back before Council
- Councilman Hamon spoke about a new water group called the Paso Robles Agricultural Alliance for Groundwater Solutions (PRAAGS). He also inquired about the new Sales Tax Oversight Committee and would like to adjourn to those meeting so Council can attend. He spoke about the issue of roadside Memorial installations and removals, and asked to get electrical power information from staff.
- Mayor Picanco commented on the memorial that was moved from the Niblick/South River location to a permanent site on South River path near the Creston Road intersection.

#### **CLOSED SESSION ITEMS (NONE)**

A motion was made to adjourn by Councilman Strong and seconded by Councilman Martin.

Motion passed by unanimous VOICE vote.

#### **ADJOURNMENT at 9:38 PM TO:**

- PIONEER PARK RESTROOM RE-OPENING – 10:00AM ON THURSDAY, MAY 9, 2013 AT PIONEER PARK, 19<sup>TH</sup> AND RIVERSIDE DRIVE.
- REGULAR PLANNING COMMISSION MEETING - 7:30PM ON TUESDAY, MAY 14, 2013 IN THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET, PASO ROBLES.
- CITY COUNCIL/PLANNING COMMISSION BREAKFAST - 7:00AM ON FRIDAY, MAY 17, 2013 AT TOUCH OF PASO RESTAURANT.
- PASO ROBLES WINE FESTIVAL GRAND TASTING – 12:00PM ON SATURDAY, MAY 18, 2013 IN THE DOWNTOWN CITY PARK.
- REGULAR CITY COUNCIL MEETING - 7:30PM ON TUESDAY, MAY 21, 2013 IN THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET, PASO ROBLES.

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