

**TO:** James L. App, City Manager  
**FROM:** Ed Gallagher, Community Development Director  
**SUBJECT:** City Council Special Meeting - Greenhouse Gas Reduction Plan "Toolbox"  
**DATE:** May 7, 2013

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**NEEDS:** For the City Council to set a date to consider the Greenhouse Gas (GHG) Reduction Plan Toolbox on Thursday, May 23, 2013.

- FACTS:**
1. The City of Paso Robles is participating with the San Luis Obispo County Air District on preparing a GHG Reduction Plan. This Plan is intended to include a strategy or "toolbox" of measures that could be implemented to help the City meet the requirements of AB 32, to reduce GHG emissions from activities that occur within the City.
  2. As part of this Plan, the project consultants have prepared a draft "toolbox" of measures that the City can select from and/or add to in order to help the City reduce GHG emissions.
  3. The toolbox list of potential GHG reduction actions is diverse and detailed. Therefore, the City Council may want to consider setting a date for a Special Meeting separate from a regular City Council meeting to consider the GHG Toolbox. Staff recommends the Council consider setting May 23<sup>rd</sup> for this Special Meeting.
  4. The Planning Commission held a lengthy public hearing on the GHG Toolbox on April 23, 2013. The Commission continued consideration of the Toolbox to May 14<sup>th</sup> to allow additional time to work through the measures and information. The Commission also thought it was appropriate to provide an additional opportunity for public input.
  5. The draft Toolbox and a City Cost Estimate on the Toolbox will be forwarded to the City Council by Friday, May 3<sup>rd</sup> to provide an early opportunity for the Council to begin reviewing the materials prior to consideration at a Special Meeting.

**ANALYSIS &  
CONCLUSION:**

As noted, the content of the draft GHG Toolbox is very detailed, and it covers a wide range of topics. Implementation of these measures may also have significant implications on use of City resources.

Prior to review of the Toolbox by the City Council, the Planning Commission will have made thoughtful recommendations on the actions for consideration. However, given the amount of material and issues to discuss it may take considerable time for the Council to review it before determining which measures should be included.

Additionally, there has been significant public interest in this topic and input on the Toolbox measures. A separate Special Meeting may allow for additional time for public input.

**POLICY**

**REFERENCE:** 2003 General Plan, AB 32, California Environmental Quality Act

**FISCAL**

**IMPACT:** There would not be any fiscal impacts that would result from holding a Special Meeting of the City Council for this project.

**OPTIONS:**

- a. Receive information and set a date of May 23, 2013 for a Special Meeting to consider the GHG Toolbox.
- b. Amend, modify or reject the foregoing option.