



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

AIRPORT ADVISORY COMMITTEE MINUTES

Thursday, February 28, 2013 - - 7:00 PM
Airport Terminal Conference Room – 4900 Wing Way

CALL TO ORDER - 7:00 PM

Roll Call:

Committee members:

Kuhn, Rose, and Willis

Alternate:

Wayne Rice

Staff:

Doug Monn and Roger Oxborrow

PUBLIC COMMENT – Phil Corman announces an FAA Safety Seminar, to be held at the Museum on 3/13/13.

COMMITTEE BUSINESS

1. **Minutes - A motion** to approve the minutes of the January 24, 2013, meeting by Mr. Kuhn is seconded by Mr. Rose and passes unanimously.
2. **City Liaison Reports** – Earlier in the month, the City Council approved the engineering contract to design the new airport fuel facility.
3. **Sub-Committee Reports - Airport Events** (Angel York - absent): No report.

DISCUSSION

4. **Development Status Report** – Staff reports on two proposed subdivisions in the airport area that are currently under consideration. Neither appears to create any adverse impacts on the airport.
5. **Airport Business Plan** – A second version of the draft Airport Business Plan is distributed for Committee review. Phil Corman, President of the Paso Robles Airport Association (PRAA), identifies a number of factors that have been considered by development team and included in this new version. Review meetings will continue during the next month. The committee will be prepared to discuss this second draft at their March meeting. No other action is taken.
6. **Committee Work Effort** – Committee discussion identifies major areas that the committee would want to focus in during the year. Efforts should continue to partner with local alliances, organizations and events to promote the airport as an end destination. Those entities making direct contact with users – LaGuardia's, the Jet Center should continue their promotions and advertising. A committee to review the ongoing Airport Capital Improvement Program may find additional projects that qualify for grant funding. A beautification committee to view and review the general appearance of the airport might be helpful to improve the first impressions visitor may have of our area. No action is taken, as Chairman Willis suggests the committee wait for the return of the two absent members, but decisions should be made at the next meeting to begin this work.

Director/Manager Business

- Staff reports the terminal parking lot light replacement project is complete and now in operation.
- With the contract approved, the design for the new fuel tank facility will now proceed in earnest. The final plans will be submitted to the committee for review when they are complete.

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Committee Comments – None

ADJOURN – 8:00 PM, to the regular Committee meeting, March 28, 2013, 7:00 PM, 4900 Wing Way.



MINUTES OF THE SENIOR CITIZEN ADVISORY COMMITTEE

March 11, 2013 1:30 p.m.

Senior Center, 270 Scott Street, Paso Robles CA 93446

CALL MEETING TO ORDER -- Chair Janes at 1:31 p.m.

PLEDGE OF ALLEGIANCE -- Chair Janes

ROLL CALL

Members present: Marie Brinkmeyer, Martha Durrett, Pamela Janes, Kooki Peters, Bill Pluma

Members absent: Martin Arfa, Ernest Madsen, Sammy Nemeth

City staff present: Julie Dahlen, Lynda Holt, Sharon Williams

Sr. Volunteer Services present: Robin Teunissen

City Council rep. present: Mayor Duane Picanco, Councilman Ed Steinbeck

PUBLIC COMMENT - None

CONSENT AGENDA

Items on the Consent Agenda are considered routine, and, therefore do not require separate discussion. However, if discussion is necessary, or if a member of the public wishes to comment on any item, the item may be removed from the Consent Agenda and considered separately. Questions of clarification may be made by the Advisory members without removal from the Agenda.

1. Correction of February minutes by Brinkmeyer: under the Senior Volunteer Services report, the requested prize donation should be \$20; not \$30. Moved and seconded by Peters/ Durrett to approve the minutes of the February 11, 2013 meeting as corrected – motion carried.
2. The February 2013 Senior Endowment report was received and filed.

BUSINESS ITEMS:

3. **City's 125th Anniversary Report-** no report from Durrett.
4. **Senior Advisory Committee Recruitment-** Dahlen stated there are four Senior Advisory openings. Interview dates are scheduled for April 18 and May 2, 2013.

SENIOR VOLUNTEER SERVICES REPORT- Robin Teunissen, Senior Center Coordinator

- Increase in membership for February.
- Valentine's Day "kissing" booth was a huge success.
- Tickets for senior BBQ are available.
- Contact from Pharmaceutical Alliance on workshop for under and non-insured.

- Sr. Volunteer Services has scheduled three public bus trips, cost to cover lunch, transportation, snack and entrance to venue.

CITY COMMUNICATIONS

Library and Recreation Services Manager, Lynda Holt

- Encouraged advisory members to sign up for Sr. BBQ.
- Recently held interviews for summer swim pool manager.
- Municipal pool will open in May for public swim; lessons begin June 17.
- Concerts in the Park start June 14; still securing sponsors.
- 5th Annual Festival of the Arts (FOTA)- Saturday, May 25.
- 28th Annual Taco Bell Track Meet- Saturday, May 4 at PR High School; Taco Bell donated \$1,000 for the meet.
- April is volunteer month, all members invited to attend April 16 City Council meeting.
- Janes will be accepting the volunteer proclamation on behalf of Senior Advisory Committee.

CITY COUNCIL REPORT

Mayor Picanco

- 21st Street improvement.
- Approved \$95,000 to repair uneven bricks at 12th Street and Park Street.
- Oak Park redevelopment fees approved for Phase 2.
- Summer Youth Ride-free program.
- Sewer upgrades at Oak Park.
- Discussed council priorities at Goal Setting

Councilman Steinbeck

- Reviewed existing goals and progress.
- Suggested Lynda or Julie send list of council goals to advisory members.
- Nine will be on the Supplemental Sales Tax Selection committee instead of seven.

UNSCHEDULED MATTERS – Pluma discussed magazine buy-back program, Brinkmeyer will follow up. Pluma asked Lynda for a calendar of events. Pluma talked to Al Garcia and Chuck Desmond regarding Sr. Day at Pioneer Museum. Julie said the City space at Chamber Expo has been claimed.

ADJOURNMENT

Meeting adjourned at 2:36 p.m. by Chair Janes.

Adjourn to the next regular meeting on Monday, April 8, 2013 at 1:30 p.m. in the Senior Center, 270 Scott Street, Paso Robles.

**THESE MINUTES WERE APPROVED BY THE SENIOR ADVISORY COMMITTEE AT THEIR
APRIL 8, 2013 MEETING.**

Respectfully submitted by Sharon Williams, Administrative Assistant