



# CITY OF EL PASO DE ROBLES

*"The Pass of the Oaks"*

## CITY COUNCIL MINUTES

Saturday, March 9, 2013 9:00 AM

### ADJOURNED REGULAR MEETING/WORKSHOP

2013 COUNCIL GOAL SETTING

MEETING LOCATION: PASO ROBLES LIBRARY/CITY HALL  
CONFERENCE CENTER, 1000 SPRING STREET

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**ROLL CALL** Councilmembers John Hamon, Steve Martin, Ed Steinbeck, Fred Strong, and Mayor Duane Picanco

### PUBLIC COMMENTS

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### DISCUSSION

1. [Goals: Fiscal Years 2014-2017](#)

J. App, City Manager

For the City Council to consider and set goals for the next 2-4 years.

Mayor Picanco opened the public discussion. Speaking from the public were:

- Kathy Barnett
- Al Garcia
- Mike Gibson (Chamber of Commerce)
- Tom Hardwick
- Margaret Holstine
- Montgomery Norton
- Gary Rubin (Cuesta College)

There were no other comments, either written or oral, and the public discussion was closed.

City Council unanimously affirmed existing goals as continuing priorities; confirmed that "major Issues 2013" are priorities; and approved a preliminary list of 41 goal suggestions for consideration at a future Council meeting (Exhibit A).

### ADJOURNMENT AT 2:00PM TO:

- REGULAR PLANNING COMMISSION MEETING – 7:30 PM. TUESDAY, MARCH 12, 2013 IN THE CITY HALL/LIBRARY CONFERENCE CENTER, 1000 SPRING STREET, PASO ROBLES.
- REGULAR CITY COUNCIL MEETING - 7:30 PM. ON TUESDAY, MARCH 19, 2013 IN THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET, PASO ROBLES.

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## Exhibit A

	<b>Goal Suggestion</b>	<b>Score</b>
1	Establish drug/gang task force	19
2	Add Parking downtown	14
3	Promote economic development	13
4	Establish liaison with Cuesta College	10
5	Restore general maintenance staffing	8
6	Acquire additional Nacimiento water	7
7	Expand & improve PREC area	6
8	Restore Parks & Public Buildings	6
9	Expand library services	6
10	Expand public relations/information to/for citizens	6
11	Promote downtown business development	6
12	Add back 5 police officers	5
13	Restore services	5
14	Cooperate w/churches & regional organizations to address homelessness	5
15	Economic Development Support to Downtown	4
16	Replace City Park play equipment	3
17	Improve ISO rating	3
18	Improve citizen access to public business	3
19	Boys' School Repurposing - Maximize Potential	3
20	Consider Business Development Road Show	3
21	Promote tourism, events & facilities	3
22	Update General Plan	3
23	Expand Bike/Pedestrian transportation	2
24	Reopen Centennial Pool	1
25	Improve police to population ratio	1
26	Provide youth/teen drug abuse services	1
27	Restore staff training and education	1
28	Cuesta College Support of Master Site Planning	1
29	Business Recruitment Bay Area Road Show	1
30	Support Branding of Agriculture for Central Coast	1
31	Promote funding for education	0
32	Add pedestrian crossing @ 28th Street	0
33	Refurbish downtown public space	0
34	Add evidence room technician	0
35	Expand Senior outreach	0
36	Fund youth/teen recreation programs	0
37	Increase library staffing	0
38	Quality of Life	0
39	Host joint meeting with PRUSD	0
40	Encourage youth/teen oriented businesses	0
41	Promote Airport Development	0
	<b>Total</b>	<b>150</b>

**Total Available Points 30**

**5 = Most Important Goal**

**3 = Important Goal to Achieve, if resources are available**

**1 = Defer to Future Consideration**

**0 (or blank) not important to pursue at this time**

**Council Goal Setting  
2012-2013**

<b>Consolidated</b>							
<b>Tabulation Sheet</b>							
	<b>Goal Suggestion</b>	<b>Picanco</b>	<b>Strong</b>	<b>Hamon</b>	<b>Steinbeck</b>	<b>Martin</b>	<b>Total</b>
	<b>Live Within Means</b>						
	Promote funding for education	0	0	0	0	0	0
	<b>Facilities</b>						
	Acquire additional Nacimiento water	3	3	1	0	0	7
	Add Parking downtown	5	0	3	3	3	14
	Add pedestrian crossing @ 28th Street	0	0	0	0	0	0
	Expand & improve PREC area	0	0	1	5	0	6
	Expand Bike/Pedestrian transportation	0	1	1	0	0	2
	Refurbish downtown public space	0	0	0	0	0	0
	Reopen Centennial Pool	0	0	1	0	0	1
	Replace City Park play equipment	1	1	1	0	0	3
	Restore Parks & Public Buildings	3	0	3	0	0	6
	<b>Public Services</b>						
	Add back 5 police officers	0	0	0	0	5	5
	Add evidence room technician	0	0	0	0	0	0
	Improve ISO rating	0	3	0	0	0	3
	Establish drug/gang task force	5	3	3	5	3	19
	Expand library services	0	0	3	0	3	6
	Expand Senior outreach	0	0	0	0	0	0
	Fund youth/teen recreation programs	0	0	0	0	0	0
	Improve police to population ratio	0	1	0	0	0	1
	Increase library staffing	0	0	0	0	0	0
	Provide youth/teen drug abuse services	0	0	1	0	0	1
	Quality of Life	0	0	0	0	0	0
	Restore general maintenance staffing	3	0	0	5	0	8
	Restore services	0	1	1	0	3	5
	Restore staff training and education	0	1	0	0	0	1
	<b>Citizen Involvement</b>						
	Cooperate w/churches & regional organizations to address homelessness	0	1	1	0	3	5
	Cuesta College Support of Master Site Planning	0	1	0	0	0	1
	Establish liaison with Cuesta College	3	3	1	0	3	10
	Expand public relations/information to/for citizens	1	0	0	5	0	6
	Host joint meeting with PRUSD	0	0	0	0	0	0
	Improve citizen access to public business	0	1	1	0	1	3

\* Compendium of suggestions with a common/shared theme

**Council Goal Setting  
2012-2013**

<b>Consolidated</b>							
<b>Tabulation Sheet</b>							
	<b>Goal Suggestion</b>	<b>Picanco</b>	<b>Strong</b>	<b>Hamon</b>	<b>Steinbeck</b>	<b>Martin</b>	<b>Total</b>
	<b>Above &amp; Beyond</b>						
	Boys' School Repurposing - Maximize Potential	0	3	0	0	0	3
	Business Recruitment Bay Area Road Show	0	0	1	0	0	1
	Consider Business Development Road Show	0	0	0	0	3	3
	Economic Development Support to Downtown	3	0	1	0	0	4
	Encourage youth/teen oriented businesses	0	0	0	0	0	0
	Promote Airport Development	0	0	0	0	0	0
	Promote downtown business development	0	0	3	3	0	6
	Promote economic development	3	3	1	3	3	13
	Promote tourism, events & facilities	0	1	1	1	0	3
	Support Branding of Agriculture for Central Coast	0	0	1	0	0	1
	Update General Plan	0	3	0	0	0	3
	<b>Total Score</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>150</b>

\* Compendium of suggestions with a common/shared theme



# CITY OF EL PASO DE ROBLES

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## CITY COUNCIL MINUTES

Tuesday, March 19, 2013 7:30 PM

MEETING LOCATION: PASO ROBLES LIBRARY/CITY HALL  
CONFERENCE CENTER, 1000 SPRING STREET

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PLEASE SUBMIT ALL CORRESPONDENCE FOR CITY COUNCIL PRIOR  
TO THE MEETING WITH A COPY TO THE CITY CLERK

PLEASE REFRAIN FROM CELL PHONE USE DURING THE MEETING - PLEASE TURN RINGER OFF

### 7:30 PM – CONVENE REGULAR MEETING

**CALL TO ORDER** – Downstairs Conference Center

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**ROLL CALL** Councilmembers John Hamon, Steve Martin, Ed Steinbeck, Fred Strong, and  
Mayor Duane Picanco

**STAFF INTRODUCTIONS**

### PUBLIC COMMENTS

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- Dorothy Johnson from the Paso Robles Historical Society informed the public of a photographic history exhibit at the Carnegie Library.
- Steve Fleury from the Rec Foundation spoke about the City Park playground fundraising effort currently underway.

**AGENDA ITEMS TO BE DEFERRED (none)**

**PRESENTATIONS (NONE)**

**PUBLIC HEARING (NONE)**

### CONSENT CALENDAR

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted or if a member of the public wishes to comment on an item, the item may be removed from the Consent Calendar and considered separately. Councilmembers may ask questions of clarification without removing an item from the Calendar. INDIVIDUAL ITEMS ARE APPROVED BY THE VOTE THAT APPROVES THE CONSENT CALENDAR, UNLESS AN ITEM IS PULLED FOR SEPARATE CONSIDERATION.

1. [Approve City Council Minutes from February 21, February 28, and March 5, 2013](#)  
D. Fansler, City Clerk

2. [Approve Warrant Registers No. 108106-108219 \(3/01/13\), 108220-108358 \(3/08/13\), and other payroll services](#)  
J. Throop, Administrative Services Director
3. [Approve Advisory Body Minutes](#)  
Airport Advisory Committee Minutes from January 24, 2013  
Youth Commission Minutes from February 6, 2013  
Senior Advisory Committee Minutes from February 11, 2013
4. [Adopt Resolution No. 13-038 Authorizing Use of The City Park for Bicycle Happy Hour in May through 2015](#)  
J. Dahlen, Director of Library and Recreation Services
5. **Item pulled for discussion.**
6. [Adopt Resolution No. 13-039 declaring certain transit buses as surplus and authorize their sale to recyclers, wholesalers or by public auction, bid or sale](#)  
J. Throop, Director of Administrative Services
7. [Police Chief Selection – Confirmation/Reappointment of Citizen Panelists](#)  
M. Williamson, Assistant City Manager

Mayor Picanco opened the public discussion. Speaking from the public was Kathy Barnett, who asked that item 5 be pulled for discussion at the end of the meeting. There were no other comments, either written or oral, and the public discussion was closed.

Consent Calendar items 1 through 4, 6 and 7 were approved on a single motion by Councilman Strong and seconded by Councilman Martin.

Motion passed by the following roll call vote:

AYES: Strong, Martin, Steinbeck, Hamon, Picanco  
NOES:  
ABSTAIN:  
ABSENT

## DISCUSSION

8. [Rambouillet, Niblick to Nicklaus – Traffic Calming](#)  
D. Monn, Public Works Director

For City Council to determine traffic calming features for Rambouillet Road from Niblick to Nicklaus.

Mayor Picanco opened the public discussion. Speaking from the public were:

- Karl Hansen stated that he is neutral on this issue.
- Tom Hardwick spoke against speed humps.
- Steve Fleury spoke against speed humps and in favor of bike lanes.
- Kathy Barnett questioned the assertion that adding bike lanes helps calming traffic.

There were no other comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Martin and seconded by Councilman Strong to authorize:

- 1) Removal of speed humps;
- 2) Installation of Class 2 bike lanes; and
- 3) Installation of bicyclist logo (modified to remove the wording “*against a red background*”)

Motion passed by the following roll call vote:

AYES: Martin, Strong, Steinbeck, Picanco  
NOES: Hamon  
ABSTAIN:  
ABSENT:

9. **Pioneer Park – 2nd Extension of Occupancy for Museum Groups**

J. Dahlen, Library and Recreation Services Director

For the City Council to consider allowing an additional six months of occupancy of City facilities by museum groups in order to complete lease negotiations with the newly-formed Paso Robles Museum Foundation (PRMF), composed of the Pioneer Day Committee, El Paso de Robles Area Pioneer Museum and Jeanesville Oil Pump.

Mayor Picanco opened the public discussion. There were no comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Steinbeck and seconded by Councilman Strong to adopt Resolution No. 13-040, extending the occupancy of City facilities in Pioneer Park by museum groups for no longer than six (6) months from the previous deadline of April 17, 2013 to negotiate a master lease with the City for the use of City facilities.

Motion passed by the following roll call vote:

AYES: Steinbeck, Strong, Martin, Hamon, Picanco

NOES:

ABSTAIN:

ABSENT:

10. **Implementation of Water Board Regulations in the Downtown Core**

D. Monn, Public Works Director

For the City Council to consider authorizing contract services to prepare a plan of alternative compliance to Water Board mandated storm water regulations for development in the downtown core.

Mayor Picanco opened the public discussion. Speaking from the public was Tom Hardwick, who asked about storm water retention requirements. There were no other comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Strong and seconded by Councilman Steinbeck to adopt Resolution No. 13-041 authorizing staff to enter into a contract with Rick Engineering in the not to exceed amount of \$39,000 to assist the City in the preparation of an application to the Water Board for establishment of an Urban Sustainability Area.

Motion passed by the following roll call vote:

AYES: Strong, Steinbeck, Martin, Picanco

NOES: Hamon

ABSTAIN:

ABSENT:

11. **North County Transportation Center Traffic Circle Improvements**

J. Throop, Director of Administrative Services

For the City Council to consider improvements to the traffic circle (Velta Circle) at the North County Transportation Center.

Mayor Picanco opened the public discussion. Speaking from the public was Karl Hansen, who spoke in favor of the project. There were no other comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Hamon and seconded by Councilman Strong to adopt Resolution No. 13-042 awarding a contract to Viborg Sand and Gravel in the amount not to exceed \$43,830 and authorizing the City Manager to execute the contract; authorizing engineering oversight with North Coast Engineering, arborist services to protect and trim the existing oak tree, and plant a sapling oak tree for a total of \$49,485.

Motion passed by the following roll call vote:

AYES: Hamon, Strong, Martin, Steinbeck, Picanco

NOES:

ABSTAIN:

ABSENT:



**12. Financial Management System**

J. Throop, Administrative Services Director / D. McCue, Information Technology Manager

For the City Council to consider a new Financial Management/Budget/Accounting System.

Mayor Picanco opened the public discussion. Speaking from the public was Kathy Barnett, who spoke in favor of the system. There were no other comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Martin and seconded by Councilman Strong to adopt Resolution No. 13-043 authorizing:

- 1) City Manager to enter into a contract with Tyler Technologies for the purchase and implementation of its Munis FMS;
- 2) City Manager to enter into a contract with Nexlevel Information Technology, Inc. for project management services;
- 3) City Manager to fill the vacant Coordinator position and temporarily "backfill" staffing to assist the implementation of the FMS;
- 4) The purchase of necessary hardware equipment for the implementation of the FMS;
- 5) City Manager to enter into a five-year lease/purchase agreement with Umpqua Bank for the purchase and implementation of the FMS;
- 6) Approve a total 5-Year project budget not to exceed \$750,000

Motion passed by the following roll call vote:

AYES: Martin, Strong, Steinbeck, Hamon, Picanco

NOES:

ABSTAIN:

ABSENT:

**AGENDA ADDENDUM ITEMS**

**12A. Planning Commission Request to Formulate a Recommendation Regarding Allotment of Additional Dwelling Units**

E. Gallagher, Community Development Director

To consider remanding the matter of the allotment of 594 additional dwelling units created by General Plan Amendment 2012-002 to the Planning Commission for Formulation of a recommendation to the City Council.

Mayor Picanco opened the public discussion. There were no comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Steinbeck and seconded by Councilman Strong to refer the matter of the allotment of 594 additional dwelling units created by General Plan Amendment 2012-002 to the Planning Commission for Formulation of a recommendation to the City Council.

Motion passed by the following voice vote:

AYES: Steinbeck, Strong, Martin, Hamon, Picanco

NOES:

ABSTAIN:

ABSENT:

**12B. Joint City Council and Planning Commission Workshop on Low-Impact Development Regulations**

E. Gallagher, Community Development Director

For the City Council to adjourn to and attend a Joint City Council and Planning Commission educational workshop on how to integrate Low-Impact Development (LID) features into new development.

Mayor Picanco opened the public discussion. There were no comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman Strong and seconded by Councilman Hamon to adjourn to the Joint City Council and Planning Commission LID Workshop on March 26, 2013.

Motion passed by the following roll call vote:

AYES: Strong, Hamon, Martin, Steinbeck, Picanco  
NOES:  
ABSTAIN:  
ABSENT:

## **CITY MANAGER (NONE)**

## **COUNCIL BUSINESS**

### **13. Ad Hoc Committee Formation – Review of Vehicle and Equipment Needs for 2013**

D. Monn, Director of Public Works

Staff requests the City Council appoint two members to an Ad Hoc Committee to assist staff in the review and possible purchase/replacement of existing vehicles and/or equipment in 2013.

Mayor Picanco opened the public discussion. There were no comments, either written or oral, and the public discussion was closed.

A motion was made by Councilman **Strong**, seconded by Councilman **Steinbeck** to appoint Mayor Picanco and Councilman Hamon to the 2013 Vehicle and Equipment Needs Review Ad Hoc Committee.

Motion passed by the following voice vote:

AYES: Martin, Steinbeck, Strong, Hamon, Picanco  
NOES:  
ABSTAIN:  
ABSENT:

## **ITEM PULLED FROM CONSENT**

### **5. Approve submittal of the 2012 General Plan Annual Report to the Governor's Office of Planning and Research and to the Department of Housing and Community Development**

E. Gallagher, Community Development Director

To consider a status report on the implementation of the General Plan.

Mayor Picanco opened the public discussion. Speaking from the public was Kathy Barnett. There were no other comments, either written or oral, and the public discussion was closed.

Consent Calendar item 5, approving submittal of the 2012 General Plan Annual Report to the Governor's Office of Planning and Research and to the Department of Housing and Community Development, was approved on a single motion by Councilman Martin and seconded by Councilman Strong.

Motion passed by the following roll call vote:

AYES: Martin, Steinbeck, Strong, Hamon, Picanco  
NOES:  
ABSTAIN:  
ABSENT

## **CLOSED SESSION ITEMS (NONE)**

A motion was made to adjourn by Councilman Hamon, seconded by Councilman Martin and passed by the following voice vote:

AYES: Hamon, Martin, Steinbeck, Strong, Picanco

## **ADJOURNMENT AT 9:22PM TO:**

- CITY COUNCIL ADJOURNED REGULAR MEETING (APPOINTMENT OF SUPPLEMENTAL TAX OVERSIGHT COMMITTEE) – 6:00PM ON THURSDAY, MARCH 21, 2013 IN THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET, PASO ROBLES.
- REGULAR PLANNING COMMISSION MEETING - 7:30PM ON TUESDAY, MARCH 26, 2013 IN THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET, PASO ROBLES.
- REGULAR CITY COUNCIL MEETING - 7:30PM ON TUESDAY, APRIL 2, 2013 IN THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET, PASO ROBLES.

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# CITY OF EL PASO DE ROBLES

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## CITY COUNCIL MINUTES

Thursday, March 21, 2013 6:00 PM

### ADJOURNED REGULAR MEETING ADVISORY BODY INTERVIEWS AND APPOINTMENTS

#### SUPPLEMENTAL TAX OVERSIGHT COMMITTEE

MEETING LOCATION: PASO ROBLES LIBRARY/CITY HALL  
CONFERENCE CENTER, 1000 SPRING STREET

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**ROLL CALL** Councilmembers John Hamon, Steve Martin, Ed Steinbeck, and Mayor Duane Picanco

**ABSENT** Councilman Fred Strong

#### PUBLIC COMMENTS

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#### DISCUSSION

##### 1. Supplemental Sales Tax Oversight Committee Bylaws & Appointments

M. Williamson, Assistant City Manager

For the City Council to consider expanding the size of the Sales Tax Oversight Committee to nine (9) people, and to make formal appointments after completion of interviews.

##### 1<sup>st</sup> Motion

A motion was made by Councilman Martin and seconded by Councilman Steinbeck to adopt the modified bylaws to expand the size of the Supplemental Sales Tax Oversight Committee to a total of nine (9) members. The motion was passed by unanimous Council vote.

##### 2<sup>nd</sup> Motion

A motion was made by Councilman Hamon and seconded by Councilman Steinbeck to modify the quorum section of the bylaws to be 5 members of the 9. The motion was passed by unanimous Council vote.

##### 3<sup>rd</sup> Motion

A motion was made by Councilman Martin and seconded by Councilman Steinbeck to appoint the following five (5) citizens to the Supplemental Tax Oversight Committee:

- 1) Nick Gilman
- 2) Thomas Tringham
- 3) Jake Hudson
- 4) Kathy Barnett
- 5) Sasha Irving

The motion was passed by unanimous Council vote.

#### **4<sup>th</sup> Motion**

A motion was made by Councilman Martin and seconded by Councilman Steinbeck to affirm the following four (4) community organization appointees to the Supplemental Tax Oversight Committee:

- 1) Chamber of Commerce - Jeff Bower
- 2) Paso Robles Main Street - Stephen King
- 3) Senior Advisory Committee - Bill Pluma
- 4) Travel Paso Robles Alliance - Victor Popp

The motion was passed by unanimous Council vote.

#### **5<sup>th</sup> Motion**

A motion was made by Councilman Hamon and seconded by Councilman Steinbeck to Establish staggered terms for the Supplemental Tax Oversight Committee by identifying the following members to serve initial two (2) year terms:

- 1) One Council Appointee – Sasha Irving
- 2) Two Community Organization Appointees – Victor Popp, Bill Pluma

The motion was passed by unanimous Council vote.

#### **ADJOURNMENT at 8:05PM TO:**

- 21<sup>st</sup> STREET GROUNDBREAKING CEREMONY AT 10AM ON FRIDAY, MARCH 22, 2013. MEETING AT 21<sup>ST</sup> STREET JUST EAST OF THE RAILROAD TRACKS.
- REGULAR PLANNING COMMISSION MEETING – 7:30 PM. TUESDAY, MARCH 26, 2013 IN THE CITY HALL/LIBRARY CONFERENCE CENTER, 1000 SPRING STREET, PASO ROBLES.
- REGULAR CITY COUNCIL MEETING - 7:30 PM. ON TUESDAY, APRIL 2, 2013 IN THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET, PASO ROBLES.

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**Supplemental Tax Advisory Committee Ballot Summary - March 21, 2013**

<b><u>Applicant Name</u></b>	<b><u>Picanco</u></b>	<b><u>Strong</u></b>	<b><u>Hamon</u></b>	<b><u>Steinbeck</u></b>	<b><u>Martin</u></b>	<b><u>Total</u></b>
Nick Gilman	9		10	9	7	35
Thomas Tringham	8		10	7	9	34
Jake Hudson	7		10	7	9	33
Katherine Barnett	9		8	7	9	33
Alexandra Irving (Sasha)	7		9	7	9	32
Eugene Foose	8		10	6	7	31
Edwin Railsback	8		8	8	7	31
Jerry Jones	7		8	8	6	29
Thomas Hardwick	8		7	8	6	29
Cody Ferguson	8		7	8	6	29
George Dimundo	7		6	6	9	28

Scoring: 1 - 10 with 10 being highest rank