

TO: James L. App, City Manager

FROM: Julie Dahlen, Director, Library and Recreation Services

SUBJECT: Schedule Dates for Applicant Interviews/Appointments for
Advisory Body Vacancies

DATE: March 5, 2013

Needs: For the City Council to consider setting dates for interviews of candidates for filling vacancies for the following advisory bodies:

Facts:

1. The **Youth Commission** has twelve members, (9 voting and 3 alternate) with one- and two-year staggered terms. **There are six vacancies**; two members are eligible for reappointment.
2. The **Parks and Recreation Advisory Committee** has five members, no alternates, with two-year staggered terms. **There are three vacancies**, and three members are eligible for reappointment.
3. The **Library Board of Trustees** has five members, no alternates, with three-year staggered terms. **There are two vacancies**, and no members are eligible for reappointment.
4. The **Senior Citizen Advisory Committee** has nine members, (7 voting and 2 alternate) with two-year staggered terms. **There are five vacancies**, and three members are eligible for reappointment. Members are required to be a minimum of 55 years of age.
5. A recruitment notice for the vacancies was posted on the City's website and ads were placed in local newspapers. The application period ends Friday, March 29, 2013.

Analysis and

Conclusion: In order to have a full complement of members on the City's advisory bodies, it would be helpful for the Council to consider candidates for these committees during April and May 2013. There are 16 vacancies; 8 existing members are eligible for reappointment.

Policy

Reference: Adopted Council policies regarding advisory bodies

Fiscal

Impact: None

Options:

- a. Set Thursday, April 18, 2013 AND Thursday May 2, 2013 at 7:00 p.m. to interview applicants; or
- b. Amend, modify, or reject the above option.