



# CITY OF EL PASO DE ROBLES

*"The Pass of the Oaks"*

## AIRPORT ADVISORY COMMITTEE MINUTES

Thursday, October 25, 2012 - - 7:00 PM  
Airport Terminal Conference Room – 4900 Wing Way

---

**CALL TO ORDER** - 7:00 PM, by Chairman JC Diefenderfer.

**Roll Call:**

Committee members:	Diefenderfer, Kenyon, Rice, Willis and York
Absent:	Kevin Kuhn
City Council:	John Hamon
Planning Commission:	Al Garcia
Staff:	Meg Williamson, Doug Monn, and Roger Oxborrow

**PUBLIC COMMENT** –

Joy Sprague expressed appreciation to airport staff for providing information relative to the traffic pattern and airport operations as it impacts her neighborhood.

**COMMITTEE BUSINESS**

STAFF REQUESTS THE COMMITTEE TO TAKE ACTION TO ADD AN EMERGENCY DISCUSSION ITEM #6 TO THE AGENDA REGARDING THE AIRSHOW. **A motion** by Ms. York, seconded by Mr. Kenyon to add the airshow request to the agenda as an emergency item passes unanimously.

**1. Minutes**

**A motion** by Ms. York, seconded by Mr. Willis, to approve the minutes of August 23, 2012, passes with Mr. Kenyon abstaining. It is noted that no meeting was held in September.

**2. City Liaison Reports**

At their meeting of September 18, 2012, the City Council approved the lease agreement for the airport restaurant space with Lou LaGuardia. Mr. LaGuardia was open on a limited basis, for the airshow the following week.

**3. Sub-Committee Reports**

Airport Events (York/Diefenderfer): Ms. York reviewed the success of the airshow. No other activities are currently planned.

Revenue Enhancement (Kenyon/Willis): Mr. Willis reports on the sub-committee's review of airport revenue enhancement as it can be broken into two elements: the Short-term range refers to those items that can be implemented or corrected now or in the immediate future. The long-term requires considerably more review and planning and deals with the changing of Airport policies and basic business practices.

It is the determination of this subcommittee that the current short-term objectives have quite adequately been met. Any changes in direction would require modification to existing agreements and established policies that are already in place. The longer-term goals are more clearly and accurately addressed in a business plan, where such policies and long-term guidelines are identified. As the business plan effort is currently underway, it is felt that any further work by this sub-committee would be a duplication and therefore counterproductive. The work is essentially completed and this sub-committee can be dissolved. After discussion, **a motion** by Mr. Kenyon, seconded by Ms. York to dissolve the Revenue Enhancement sub-committee passes unanimously.

**DISCUSSION**

**4. Development Status Report**

The City Planning Department reports there are no new development projects in the airport area.

**5. Airport Business Plan**

It was anticipated that a project timeline would be forthcoming for the committee's review; however none was provided, so there was no discussion of the Business Plan and its current progress.

**6. 2013 Airshow Date**

Staff explains the urgency in seeking City Council approval of the request for next year's airshow. The committee's meeting schedule and the airshow organizers' need to attend the national airshow convention to finish setting the show line up for next year would not allow for postponement to the December committee meeting.

The Estrella Warbirds Museum is requesting City approval to hold the 2013 airshow on October 5. They anticipate and are making every effort to provide a larger and more spectacular show. They seek City endorsement of the date and approval to enter into a Facilities Use Agreement for the airport, similar to what was executed for this year's show. After a very positive discussion by the committee, **a motion** by Mr. Willis, seconded by Ms. York to recommend to the City Council that the airshow request be approved, passes with Mr. Rice abstaining.

**Director/Manager Business**

- A brief follow-up on the airshow discussion identifies the strengths and discrepancies encountered through a review with key staff members. In all, everyone is to be congratulated for a very successful event.
- Mr. Monn reports on the revised Request For Proposals on the old FBO facility at 4860 Wing Way. The City received no proposals on this go around. The discussion on the disposition of the building continues.
- Staff reports on the recent discrepancy in the published field elevation of the airport and its impacts on related publications, like the various instrument approach procedures. Efforts are underway to resolve the matter and assure that the correct information is being published.
- This is that last meeting for three (3) members of the committee, as their terms of service expire October 30. The City is currently accepting applications for appointment/reappointment and the City Council has set November 15 to conduct interviews for appointment to the vacant positions.

**Committee Comments**

None

**ADJOURN** – 8:25 PM, to the regular Committee meeting, December 13, 2012, 7:00 PM, 4900 Wing Way.



# MINUTES OF THE PASO ROBLES YOUTH COMMISSION

December 5, 2012, 2:30 p.m.

School District Conference Room, 800 Niblick Road, Paso Robles, CA 93446

---

## CALL TO ORDER

Meeting called to order at 2:29 p.m.

## ROLL CALL

Members present: Alex Cushing, Taylor Ellstrom, Claire Farrell, Jessica Gage, Pearl Herrera, Cameron Holt, Jennifer Janes, Jonathan Kisch, Stephen Preston, Elisa Santiago

Members absent: Devon Holze, Olivia Musial

City staff present: Julie Dahlen, Lynda Holt, Sharon Williams

City Council present: Mayor Duane Picanco

Guests: Corey Bryan, Michael Sedan-Hansen

Guest Speaker: Susan DeCarli

PUBLIC COMMENT – None

## CONSENT AGENDA

1. Moved and seconded by Gage/ Cushing to approve the Minutes of the November 7, 2012 meeting - motion carried.

## BUSINESS ITEMS

2. **Guest Speaker- Susan DeCarli (City Planner)**

DeCarli spoke on City project development.

Long range planning- including climate action plan

Four issues in development:

- Recreation needs
- Transportation
- Economic
- Environmental Restoration

A public workshop will be held on December 10, all members are invited to give input on where improvements should be.

3. **Advocacy Activities/ Opportunities**

- Salvation Army bell ringing- commissioners that participated reported on generosity of givers.
- “I Will Not be Next”- 700 students visited the recent display in the PRHS parking lot. This exhibit reminding youth to make safe decisions about driving will likely be an annual event.

*Youth Commission Minutes of December 5, 2012*

- Collaboration Opportunities –
  - Challenge Day, February 2013- S.A.V.E
  - Carnival for Scholarships in April- ABC club
  - Career Center
  - Books for Barrios- ABC club
  - Math Tutoring Club- (tutors needed, see Jonathan Kisch)
  - Adopt-A-Street – speaker requested to bring in more information on programs

**CITY COMMUNICATION/REPORTS**

**Lynda Holt, Recreation Manager:**

- Bowling night cancelled
- ABC club is working on a movie- this could be a collaboration opportunity
- Lynda Holt requested that commissioners ask friends and clubs their movie interest and bring answer to January meeting.
- Commissioners Farrell and Herrera will talk to Mr. Mount about putting something in Crimson News regarding Youth Commission

**Julie Dahlen, Director:**

Enjoyed bell ringing and working with Youth Commissioners

Projects:

- Upgrade to Municipal Pool Aquatics Office
- New ball field at Sherwood Park proposed by PR Youth Baseball—to be constructed at no cost to the City.

**City Council report(s):**

**Mayor Picanco**

- Requested a representative to attend each City Council meeting; wear name badge; speak during public comment.
- Suggested posting Youth Commission meeting dates at High School.

Last council meeting notes:

- Newly-elected Councilman, Steve Martin, was sworn in.
- Mayor in process of setting liaisons to advisory boards by January meeting.
- Residents approved increased sales tax for street improvements.
- Appointed a Citizen’s Oversight Committee to monitor how sales tax money is spent.
- April 1 tax will be collected
- No City Council meeting on January 1, 2013.

**UNSCHEDULED MATTERS/TEEN ISSUES**

**ADJOURNMENT**

Meeting adjourned by Chairperson Cameron Holt at 3:43 p.m.

Adjourn to the next regular meeting on Wednesday, January 9, 2013; 2:30 p.m., at the School District Conference Room, 800 Niblick Road, Paso Robles.

**THESE MINUTES WERE APPROVED BY THE YOUTH COMMISSION ADVISORY COMMITTEE AT THEIR JANUARY 9, 2013 MEETING**

Respectfully submitted by Sharon Williams, Administrative Assistant

*Youth Commission Minutes of December 5, 2012*



# MINUTES OF THE SENIOR CITIZEN ADVISORY COMMITTEE

December 10, 2012, 1:30 p.m.

Senior Center, 270 Scott Street, Paso Robles CA 93446

---

---

**CALL MEETING TO ORDER**—by Secretary Durrett at 1:32 p.m.

**PLEDGE OF ALLEGIANCE**—led by Secretary Durrett

## **ROLL CALL**

**Members present:** Martin Arfa, Martha Durrett, Ernest Madsen, Kooki Peters, Bill Pluma

**Absent:** Marie Brinkmeyer, Pamela Janes, David Padolsky, Sammy Nemeth

**City staff present:** Julie Dahlen, Lynda Holt, Sharon Williams

**Sr. Volunteer Services present:** Sandy Drury

**City Council rep. present:** Mayor Duane Picanco, Councilman Ed Steinbeck

**PUBLIC COMMENT** - None

## **CONSENT AGENDA**

Items on the Consent Agenda are considered routine, and, therefore do not require separate discussion. However, if discussion is necessary, or if a member of the public wishes to comment on any item, the item may be removed from the Consent Agenda and considered separately. Questions of clarification may be made by the Advisory members without removal from the Agenda.

1. Moved and seconded by Pluma /Peters to approve the minutes of the October 8, 2012 meeting – motion carried.
2. The October/November Senior Endowment report was received and filed.  
Lynda Holt commented that “Having Fun” Company donated \$2,850 to the Senior Endowment fund. A thank you note will be sent.

## **BUSINESS ITEMS:**

3. **City’s 125<sup>th</sup> Anniversary Report-** Durrett did not attend the November meeting, but provided Julie Dahlen’s email summary report. Julie Dahlen is working with Tourism Coordinator on Logo contest. Next is meeting on Wednesday, December 19 at 2:00 p.m. Pluma suggested that the Senior Advisory Committee design a remembrance lapel pin for the 125<sup>th</sup> Anniversary.
4. **Salinas River Trail Workshop-**Dahlen reported on meeting scheduled for tonight at Templeton Community Center at 6 p.m. sponsored by SLOCOG.

**SENIOR VOLUNTEER SERVICES REPORT-** Sandy Drury, Senior Center Coordinator.

- Successful holiday parties
- Membership and senior contacts for October and November

*Senior Citizen Advisory Committee Minutes of December 10, 2012*

- Tentative date for the senior BBQ: April 13, 2013
- March/April newsletter to include a senior survey

### **CITY COMMUNICATIONS**

#### **Library and Recreation Services Manager, Lynda Holt**

- Paso Robles Youth Baseball has proposed installing a new backstop at Sherwood Park.

#### **Library and Recreation Services Director, Julie Dahlen**

- Commended Lynda on the safe-driving exhibit at PRHS which graphically re-enacted a traffic accident. 700 students walked through exhibit; will be an annual event.
- City's Martin Luther King celebration to be held on Saturday, January 19, 2013
- "Can Your Fines," food collection program is underway at the Library.
- "Giving Tree" at the Library, is an opportunity to donate a book to the Library as a way to honor a loved one at the holidays.

### **CITY COUNCIL REPORT**

#### **Mayor Picanco**

- Police Chief finalist
- Sales tax passed- This advisory body will have one appointee to serve on committee to see how money is spent
- Seven members will be on sales tax committee

#### **Councilman Steinbeck**

- Pleased with process of interviewing Police Chief
- Project on Union Road will start next year
- Kleck to Montebello Drive improvements going on – Thanks to City Engineer, Ditas Esperanza, for procuring a grant

### **UNSCHEDULED MATTERS**

Peters commented on cleanliness of Dog Park. Pluma has contacts that will donate Rosetta Stone language software to the Library. Dahlen suggested contacting Library Manager, Karen Christiansen, to follow up.

### **ADJOURNMENT**

Meeting adjourned at 2:22 p.m. by Secretary Durrett.

Adjourn to the next regular meeting on Monday, February 11, 2013 at 1:30 p.m. in the Senior Center, 270 Scott Street, Paso Robles.

**THESE MINUTES WERE APPROVED BY THE SENIOR ADVISORY COMMITTEE AT THEIR JANUARY 14, 2013 MEETING**

Respectfully submitted by Sharon Williams, Administrative Assistant



# MINUTES OF THE PARKS AND RECREATION ADVISORY COMMITTEE

December 11, 2012

Time: 4:00 p.m.

Centennial Park – Live Oak Room, 600 Nickerson Drive, Paso Robles

---

**CALL TO ORDER**—Chairman Taranto called the meeting to order at 4:01 p.m.

## **ROLL CALL**

**Members present:** Christopher Taranto, Jillian Shumate, Justin Perino, Brenda Keene-Grilli

**Members absent:** Manley Feducia

**City Staff present:** Julie Dahlen, Doug Monn, Sharon Williams

**City Staff absent:** Lynda Holt

**City Council present:** John Hamon

**Planning Commissioner present:** Doug Barth

**PUBLIC COMMENT:** None

## **CONSENT AGENDA**

1. Moved and seconded by Perino/ Shumate to approve the minutes of the November 13, 2012 meeting. Motion carried.

## **BUSINESS ITEMS**

2. **Advocacy Activities/Opportunities** –
  - The SLO Council of Governments is spearheading an effort to link trails throughout the County and held an informational workshop in Templeton last night with over 100 attendees.
3. **City Park Playground Renovation** -
  - No report since last Parks and Recreation advisory meeting
  - Next playground renovation meeting is scheduled for 12/11/12 at 5:00 p.m.
4. **Paso Robles Youth Baseball Proposal** –
  - PRYB with approval of YSC want to build another field on Sherwood Park
  - Lynda Holt and Clyde Gaines (city) met with PRYB regarding compliance with ADA
  - Gaines mentioned hardship application in which group only spends 20% on ADA compliance
5. **City's 125<sup>th</sup> Anniversary meeting report**—
  - Meeting are 3<sup>rd</sup> Wednesday of each month at 2:00 p.m. at Council Chambers
  - Facebook page, logo contest- winning logo designer will be awarded \$1500

## **CITY COMMUNICATION/REPORTS**

### **Julie Dahlen, Recreation Director**

- Uptown Family Park going out to bid for construction soon, with ground-breaking anticipated for spring 2013.
- Unveiling of the Uptown Family Park will be part of the 2014 City Quasquicentennial celebration.

### **Doug Monn, Public Works Director**

- Restrooms in City Park construction start next week- May 2013 is scheduled completion time

### **Sharon Williams, Recreation**

- Martin Luther King Jr. celebration is Saturday, January 19 at 1:00 p.m. at Centennial Park.
- All are invited to attend

### **Councilman Hamon**

- “Light up the Downtown” in the City Park on November 23<sup>rd</sup> - nice event.
- Salinas River Trail extension between 13<sup>th</sup> Street and Navajo is nearing completion.
- Ribbon-cutting ceremony for trails will be set for late February, 2013.

## **ADJOURNMENT**

Moved and seconded by Keene/Shumate to adjourn the meeting at 4:36 p.m.

Next regular meeting is scheduled for Tuesday, December 11, at 4:00 p.m. in the Centennial Park Live Oak Room, 600 Nickerson Drive, Paso Robles.

**THESE MINUTES WERE APPROVED BY THE PARKS AND RECREATION ADVISORY COMMITTEE AT THEIR JAN 8, 2013 MEETING**





# CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

## AIRPORT ADVISORY COMMITTEE MINUTES

Thursday, December 13, 2012 - - 7:00 PM  
Airport Terminal Conference Room – 4900 Wing Way

---

**CALL TO ORDER** - 7:00 PM, by Vice-Chairman Jim Willis.

**Roll Call:**

Committee members:	Rose, Smith, Willis and York
Absent:	Kevin Kuhn, Wayne Rice (alt.)
City Council:	<i>(Councilmembers Hamon and Steinbeck asked to be excused.)</i>
Planning Commission:	Al Garcia
Staff:	Meg Williamson, Doug Monn, and Roger Oxborrow

**PUBLIC COMMENT** – None

**COMMITTEE BUSINESS**

**1. Minutes**

Approval of the October 25 minutes was deferred to the next meeting, for lack of a quorum of those who attended.

**2. City Liaison Reports**

On November 15, the City Council conducted interviews for appointments to the committee. Ron Rose and Lonnie Smith are welcomed as new appointees, although Mr. Rose has served a number of previous terms, and Jim Willis is reappointed to another regular term.

**3. Sub-Committee Reports**

Airport Events (York/Diefenderfer): Ms. York advised the committee that the American Navion Society has selected Paso Robles as the destination for their annual gathering. The fly-in will take place the last week of June 2013 with an estimated 50 airplanes participating in various flying activities and other local attractions.

The new Airport Restaurant, LaGuardia's Homemade, is now open in the terminal. A number of good comments were voiced by the committee.

**DISCUSSION**

**4. Development Status Report**

The City Planning Commission has recently approved an extension to the entitlements on the Black Ranch property. It is reported the owner intends to pursue a development project on that site. Construction continues on the Vina Robles amphitheater project.

**5. Airport Business Plan**

It was anticipated that a project timeline would be forthcoming for the committee's review; however none was provided, so there was no discussion of the Business Plan and its current progress.

**6. Committee Work Effort**

The committee reviews a list of the year's accomplishments. The January meeting would be a good time to develop a similar plan for the coming year. No action is taken at this time.

**Director/Manager Business**

- The change in committee membership is noted. Meg Williamson, Assistant City Manager, presented outgoing member Mark Kenyon with a certificate expressing appreciation for his years of service. New and returning members are acknowledged: Jim Willis is re-appointed; Lonnie Smith is new to the committee, and Ron Rose returns to full membership after a time between appointments.
- CALTRANS, Division of Aeronautics recently visited the airport to conduct the annual certification inspection. There were no discrepancies or problems noted in the care and maintenance of the facility.

**Committee Comments**

Mr. Rose discussed the effort to promote the airport and its activities. The Pacific Flyer is a good resource in the aviation community. Work will continue on that effort.

**ADJOURN** – 7:50 PM, to the regular Committee meeting, January 25, 2013, 7:00 PM, 4900 Wing Way.

# **MINUTES OF THE LIBRARY BOARD OF TRUSTEES**

December 13, 2012 ~ Paso Robles City Library, 1000 Spring Street, Paso Robles

*President Doug Bates  
Pamela Alch; Jane Carey; Tina Lau; Mary Morrison;*

---

## **CALL MEETING TO ORDER**

President Bates called the meeting to order at 9:02 a.m.

## **ROLL CALL**

Don Rader, Administrative Assistant, took roll as follows:

Members present: Bates, Carey, Morrison, Alch  
Absent: Lau  
City Staff: Julie Dahlen, Acting Director Library & Recreation Services  
Karen Christiansen, Acting Library Manager, Adult Services Librarian  
City Council rep: None

**PUBLIC COMMENTS** -None

## **CONSENT AGENDA**

1. -A motion was made by Trustee Carey, seconded by Trustee Alch, to approve the minutes from the November 8, 2012 meeting. Motion passed. Voice vote: 4 ayes, no dissent.

## **DISCUSSION ITEMS**

2. **Advocacy Activities/Opportunities**  
-Trustee Morrison represented the Board at a recent City Council meeting. Trustee Carey plans on attending the January 15, 2013 Council meeting, and President Bates the February 5<sup>th</sup>, 2013 Council meeting.
3. **125<sup>th</sup> City Anniversary Report**  
-Julie Dahlen updated the Board on the planning for the 125<sup>th</sup> anniversary of the incorporation of the City of Paso Robles. A contest for the logo has just started, and a Facebook page has been created. Julie invited the Board to the next meeting.
4. **Board Acknowledgment/Appreciation of Library Staff**  
-President Bates led the Board in thanking the Library staff and acknowledging their work over the past year.

*continued*

5. **Review January 2013 Art**

-Art for January 2013 was reviewed. Wall art will have the work of Alice Ronke while the display case will highlight the 2013 programs of the Recreation Division.

**COMMUNICATIONS/REPORTS**

-*Karen Christiansen* told the Board that the recent Friends of the Library *Holiday Extravaganza* went over well. The Library Foundation's *BookPlates!* was also a success with over 170 tickets sold. Karen's ornament-making program was a hit, with many in attendance. The *Giving Tree* program has garnered new books for the Library. And over three barrels of food have been collected for the Food Bank in the *Can-Your-Fines* program.

-*Julie Dahlen* reported that the River Road trail is almost completed with February 13, 2013 the official opening. The Rec Foundation's City Park playground renovation fundraising is going ahead. Julie noted the creation of a Paso Robles Bicycle Stakeholders' Committee with the immediate goal of having Paso Robles named as an official "bicycle friendly city".

**UNSCHEDULED MATTERS**

-President Bates mentioned Councilman Fred Strong's re-election to the City Council.

**ADJOURNMENT**

-Adjourned at 9:50 a.m. to the City of Paso Robles 125<sup>th</sup> Anniversary meeting on December 19, 2012, 2:00 p.m. at the Emergency Operations Center, then to the next regularly scheduled meeting of the Library Board of Trustees on January 10, 2013, 9:00 a.m. in the Library Conference Center, 1000 Spring St.

**These minutes were approved by the Library Board of Trustees at their January 10, 2013 meeting.**

Respectfully submitted by Don Rader, Administrative Assistant

Library Board of Trustees Minutes of December 13, 2012