

TO: James L. App, City Manager
FROM: Meg Williamson, Assistant City Manager
SUBJECT: Supplemental Tax Oversight Committee – Applicant Interview Dates
DATE: January 15, 2013

NEEDS: For the City Council to set a date (or dates) to conduct interviews with Supplemental Tax Oversight Committee applicants.

- FACTS:
1. In December 2012, the City Council established the Supplemental Tax Oversight Committee framework and authorized the recruitment of committee member candidates.
 2. The Committee will consist of seven (7) appointed members, serving overlapping 3-year terms. Four (4) of the members will be Council selectees nominated by the Chamber of Commerce, Main Street, Senior Advisory Committee and the Travel Paso Robles Alliance. Three (3) of the members will be selected through the traditional recruitment, interview and selection process.
 3. Community based advertising and recruitment for the committee member positions is underway.
 4. Candidate applications will be accepted through 5:00Pm on Friday, January 25, 2013.
 5. Community response has been robust, with 19 applications already received and over a week left before the closing deadline.

ANALYSIS &
CONCLUSION:

The City Council has traditionally held advisory committee interviews at a special adjourned meeting, with formal action on appointments being made at the conclusion of interviews. To assure that there is adequate time to interview the pool of candidates, it is suggested the Council reserve two evening dates (allowing the option to drop one if the second is not needed).

Suggested potential interview dates are:

Wednesday, February 6th at 7:00 PM
Thursday, February 7th at 7:00PM
Wednesday February 13th at 7:00PM
Wednesday February 20th at 7:00PM
Thursday February 21st at 7:00PM

POLICY
REFERENCE:

City Council Policies and Bylaws - Advisory Bodies.

FISCAL
IMPACT:

No fiscal impact is anticipated in association with the Advisory Committee interviews.

OPTIONS:

- a. For the City Council to set two (2) evening interview dates as the intended adjourned Council meeting dates to conduct oral interviews for membership of the Supplement Tax Oversight Committee.
- b. Amend, modify or reject above option.