

TO: James L. App, City Manager
FROM: Meg Williamson, Assistant City Manager
SUBJECT: Council Reorganization and Liaison Assignments
DATE: January 15, 2013

NEEDS: For the City Council to consider reorganization of Council assignments and committee liaison roles.

- FACTS:
1. The Mayor, with approval of the Council, may make appointments to Council commissions, boards, and advisory committees.
 2. Typically, this reorganization occurs the first meeting in January following an election year.
 3. Reorganization includes election of a Mayor Pro Tempore through a majority vote of the City Council.
 4. The current list of City Council liaison roles and assignments is attached as background and reference.
 5. Recent Fair Political Practices Commission (FPPC) regulations requires that a "Form 806" be adopted/posted by the public agency before the City Council may participate in a decision to appoint him/herself to a compensated position. On October 2, 2012 the Council approved Form 806 and posted it on the City's website (copy attached).

ANALYSIS & CONCLUSION: The City Council is free to make governmental agency liaison, ad hoc committee, and advisory committee liaison assignments as deemed appropriate.

POLICY REFERENCE: Council Policies and Procedures.

FISCAL IMPACT: No fiscal impacts identified.

- OPTIONS:
- a. For the City Council to reorganize Council assignments and committee liaison roles.
 - b. Amend, modify or reject the above option.

Attachments:

1. Current City Council Liaison & Ad Hoc Committee Assignments
2. FPPC Form 806 - Adopted by City council on October 2, 2012
3. Liaison and Ad-Hoc Committee Recommendations

PASO ROBLES CITY COUNCIL LIAISON & AD HOC COMMITTEES

Council Liaison to City Advisory Bodies	Meeting Dates/Location	Current Member
Airport Advisory Committee	4 th Thursday - 7:00 PM - Paso Robles Airport Terminal – 4900 Wing Way	Hamon, Alt: Steinbeck
Business Improvement District (Hotellers)	4 th Tuesday – 1:00 PM – City Hall Large Conference Room 2 nd Floor Staff Liaison: Assistant City Manager, Director Admin Services	No Council Liaison
Budget Committee	As needed, meeting locations to be announced	Picanco, Hamon
Library Board of Trustees	2 nd Thursday - 9:00 AM - Paso Robles Library	Strong, Alt: Gilman
Parks & Recreation	2 nd Tuesday - 4:00 PM - Centennial Park Live Oak Room, 600 Nickerson Dr.	Hamon, Alt: Gilman
Pioneer Museum Board of Trustees	2 nd Weds 4:00 PM Museum, meet semi-annually – July & Dec as required Optional – Non-profit – 2 nd Wednesday 4:00 PM Museum	Steinbeck, Alt: Gilman
Public Financing Authority	As Needed	Picanco, Alt: Strong
Promotions Coordinating Committee	2 nd Tuesday -- 3:30 PM – City Hall – Large Conference Room 2 nd Floor Staff Liaison: Assistant City Manager	No Council Liaison
Oversight Board to the Successor Agency of the Redevelopment Agency (2012)	As Needed	Gilman
Senior Advisory Board	2 nd Monday - 1:30 PM - Senior Center Library	Picanco, Alt: Steinbeck
Streets & Utilities Committee	As needed - City Hall Large Conference Room – 2 nd floor	Steinbeck, Gilman
Youth Commission	1 st Wednesday – 2:30 PM - PR School District Board Room (September – June)	Picanco, Alt: Gilman
Council Ad Hoc Committees		
AB 1600 Development Impact Fees	As Needed	Steinbeck and Hamon
Airport Lease	As Needed until 10/03/12	Hamon and Steinbeck
Chandler Ranch	As Needed	Picanco and Hamon
Climate Action Plan	As Needed	Hamon and Strong
Franchise Agreement for Solid Waste Collection	As Needed	Hamon and Steinbeck
Massage Therapy and Establishments Ord.	As Needed	Picanco and Strong
Olsen Beechwood, Consultant Selection	As Needed	Gilman and Steinbeck
Uptown/Towne Centre Specific Plan	As Needed	Gilman and Steinbeck
Wastewater Facility Charges Review	As Needed	Gilman and Hamon
Water Rights Attorney	As Needed	Picanco and Strong
Youth Sports Council Ad Hoc	2 nd Wednesday – 7:00 PM	Gilman and Picanco

PASO ROBLES CITY COUNCIL LIAISON & AD HOC COMMITTEES

Standing Committees – Other Agencies	Meeting Dates/Location	Current Member
Air Pollution Control District (APCD)	Every odd month/4 th Wed – 9:00 AM - Board of Supervisors Chambers, County Government Center	Hamon Alt: Gilman
Calif Joint Powers Insurance Authority (CJPIA)	Board meets annually; 4 th Thursday of July CJPIA Offices, 8081 Moody Street, La Palma, CA	Picanco Staff: Throop
Economic Vitality Corporation (EVC)	4 th Wednesday – 3:00 PM - 4111 Broad Street, SLO (788-2012)	Steinbeck Alt: Strong
Integrated Management Authority (IWMA)	Every odd month/2 nd Wed – 1:30 PM - Board of Supervisors Chambers, County Government Center	Hamon Alt: Gilman
Local Agency Formation Commission (LAFCO) <i>(Appointment by Mayor's Selection Committee)</i>	3 rd Thursday – 9:00 AM - Board of Supervisors Chambers, County Government Center	Picanco
Nacimiento Water Project Commission	Even months/ 4th Thursday – 4:00 PM - Templeton Community Services District Board Room	Hamon Alt: Picanco
SLO Council of Governments (SLOCOG)	1 st Wednesday - 8:30 AM - Board of Supervisors Chambers, County Government Center	Strong Alt: Gilman
SLO Regional Transit Authority (SLORTA)	1 st Wednesday (alternating months) - 8:30 AM - Board of Supervisors Chambers, County Government Center	Strong Alt: Gilman
Local Associations & Regional Public Agencies	Meeting Dates/Location	Current Member
Airport Land Use Commission <i>(Appointment by Mayor's Select Committee)</i>	3 rd Wednesday - 1:30 PM - Board of Supervisors Chambers, County Government Center	Settle (SLO) Staff Rep: Oxborrow
Chamber of Commerce Board	4 th Thursday - 7:00 AM - Paso Robles – Paso Robles Inn	Picanco, Alt: Steinbeck
Citizens Transportation Advisory	Wednesday of alternate months – 6:00 PM - Meeting location TBD	Sheilah Baker
Downtown Paso Robles Main Street Assn.	2 nd Monday - 5:45 PM - Paso Robles Main Street Office	Strong, Alt: Steinbeck
Economic Opportunity Commission of San Luis Obispo County, Inc. (effective 2008)	3 rd Thursday, 5:00 PM – EOC Board Room, 1030 Southwood Drive, SLO <i>(North County Representative)</i>	Picanco
North County Transit Policy Committee	No regular meetings; meet as required	Strong, Alt: Picanco
North County Water Resources Forum	1 st Thursday – 5:00 PM - Templeton Comm. Services District Office	Hamon, Alt: Picanco
Paso Robles Events Center Liaison	As Needed at PREC Offices	Picanco, Steinbeck
Paso Robles Groundwater Basin Oversight	(County will establish)	Picanco, Alt: Hamon
Paso Robles Housing Authority	2 nd Tuesday – 5:00 PM - George Stephan Oak Park Rec. Building	Strong, Alt: Gilman
Paso Robles School District Liaison	Monthly (no specific date) 12:00 - 1:00 PM - PR School District Office	Picanco, Alt: Hamon
Paso Robles Wine Country Alliance	As Needed, meeting locations to be announced	Steinbeck, Hamon

**Agency Report of:
Public Official Appointments**

A Public Document

1. Agency Name		California Form 806 For Official Use Only	
City of Paso Robles			
Division, Department, or Region (If Applicable)			
Designated Agency Contact (Name, Title)		Date Posted:	
Dennis Fansler, City Clerk		10/03/12	
Area Code/Phone Number	E-mail	Page <u>1</u> of <u>1</u>	<small>(Month, Day, Year)</small>
(805) 237-3888	cityclerk@prcity.com		

2. Appointments

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
Local Agency Formation Commission	▶ Name <u>Picanco, Duane</u> <small>(Last, First)</small> Alternate, if any _____ <small>(Last, First)</small>	▶ <u>12 / 31 / 10</u> <small>Appt Date</small> ▶ <u>4 years</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>50.00</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>
San Luis Obispo Council of Governments	▶ Name <u>Strong, Fred</u> <small>(Last, First)</small> Alternate, if any <u>Gilman, Nick</u> <small>(Last, First)</small>	▶ <u>01 / 04 / 12</u> <small>Appt Date</small> ▶ <u>1 year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>100.00</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>
Air Pollution Control District	▶ Name <u>Hamon, John</u> <small>(Last, First)</small> Alternate, if any _____ <small>(Last, First)</small>	▶ <u>01 / / 07</u> <small>Appt Date</small> ▶ <u>open</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>100.00</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>
California Joint Powers Insurance Authority	▶ Name <u>Picanco, Duane</u> <small>(Last, First)</small> Alternate, if any _____ <small>(Last, First)</small>	▶ <u>07 / 15 / 03</u> <small>Appt Date</small> ▶ <u>open</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>100.00</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>

3. Verification

I have read and understand FPPC Regulation 18705.5. I have verified that the appointment and information identified above is true to the best of my information and belief.

Dennis Fansler
City Clerk
10/03/12

Signature of Agency Head or Designee
Print Name
Title
(Month, Day, Year)

Comment: _____

PASO ROBLES CITY COUNCIL LIAISON & AD HOC COMMITTEES
(RECOMMENDATIONS)

Standing Committees – Other Agencies	Meeting Dates/Location	Current Member
Air Pollution Control District (APCD)	Every odd month/4 th Wed – 9:00 AM - Board of Supervisors Chambers, County Government Center	Hamon Alt: Martin
Calif Joint Powers Insurance Authority (CJPIA)	Board meets annually; 4 th Thursday of July CJPIA Offices, 8081 Moody Street, La Palma, CA	Picanco Staff: Throop
Economic Vitality Corporation (EVC)	4 th Wednesday – 3:00 PM - 4111 Broad Street, SLO (788-2012)	Steinbeck Alt: Strong
Integrated Management Authority (IWMA)	Every odd month/2 nd Wed – 1:30 PM - Board of Supervisors Chambers, County Government Center	Hamon Alt: Martin
Local Agency Formation Commission (LAFCO) <i>Appointment by Mayor's Selection Committee</i>	3 rd Thursday – 9:00 AM - Board of Supervisors Chambers, County Government Center	Picanco
Nacimientto Water Project Commission	Even months/ 4th Thursday – 4:00 PM - Templeton Community Services District Board Room	Hamon Alt: Picanco
SLO Council of Governments (SLOCOG)	1 st Wednesday - 8:30 AM - Board of Supervisors Chambers, County Government Center	Strong Alt: Martin
SLO Regional Transit Authority (SLORTA)	1 st Wednesday (alternating months) - 8:30 AM - Board of Supervisors Chambers, County Government Center	Strong Alt: Martin
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Airport Land Use Commission <i>Appointment by Mayor's Select Committee</i>	3 rd Wednesday - 1:30 PM - Board of Supervisors Chambers, County Government Center	Settle (SLO) Staff Rep: Oxborrow
Chamber of Commerce Board	4 th Thursday - 7:00 AM - Paso Robles – Paso Robles Inn	Picanco, Alt: Steinbeck
Citizens Transportation Advisory	Wednesday of alternate months – 6:00 PM - Meeting location TBD	Chris Iversen
Downtown Paso Robles Main Street Assn.	2 nd Monday - 5:45 PM - Paso Robles Main Street Office	Martin, Alt: Strong
Economic Opportunity Commission of San Luis Obispo County, Inc. (effective 2008)	3 rd Thursday, 5:00 PM – EOC Board Room, 1030 Southwood Drive, SLO (North County Representative)	Steinbeck, Picanco
Homeless Services Occupation Center (HSOC)	3 rd Wednesday – 1:30 PM – Veterans Memorial Bldg	Martin, Alt: Picanco
North County Transit Policy Committee	No regular meetings; meet as required	Strong, Alt: Picanco
North County Water Resources Forum	1 st Thursday – 5:00 PM - Templeton Comm. Services District Office	Hamon, Alt: Picanco
Paso Robles Events Center Liaison	As Needed at PREC Offices	Picanco, Steinbeck
Paso Robles Groundwater Basin Oversight	(County will establish)	Picanco, Alt: Hamon
Paso Robles Housing Authority	2 nd Tuesday – 5:00 PM - George Stephan Oak Park Rec. Building	Strong, Alt: Martin
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(RECOMMENDATIONS)

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Airport Advisory Committee	4 th Thursday - 7:00 PM - Paso Robles Airport Terminal – 4900 Wing Way	Hamon, Alt: Steinbeck
Travel Paso Robles Alliance (TPRA) Hoteller BID	4 th Tuesday – 1:00 PM – City Hall Large Conference Room 2 nd Floor Staff Liaison: Assistant City Manager, Director Admin Services	Picanco, Alt: Martin
Budget Committee	As needed, meeting locations to be announced	Picanco, Hamon
Library Board of Trustees	2 nd Thursday - 9:00 AM - Paso Robles Library	Strong, Alt: Martin
Parks & Recreation	2 nd Tuesday - 4:00 PM - Centennial Park Live Oak Room, 600 Nickerson Dr.	Hamon, Alt: Martin
Pioneer Museum Board of Trustees	2 nd Weds 4:00 PM Museum, meet semi-annually – July & Dec as required <i>Optional</i> – Non-profit – 2 nd Wednesday 4:00 PM Museum	Martin, Alt: Steinbeck
Public Financing Authority	As Needed	Picanco, Alt: Hamon
Promotions Coordinating Committee	2 nd Tuesday – 3:30 PM – City Hall – Large Conference Room 2 nd Floor Staff Liaison: Assistant City Manager	Martin, Alt: Picanco
Redevelopment Oversight Board	As Needed	Nick Gilman
Senior Advisory Board	2 nd Monday - 1:30 PM - Senior Center Library	Picanco, Alt: Steinbeck
Streets & Utilities Committee	As needed - City Hall Large Conference Room – 2 nd floor	Martin, Alt: Steinbeck
Youth Commission	1 st Wednesday – 2:30 PM - PR School District Board Room (September – June)	Picanco, Alt: Hamon
Council Ad Hoc Committees		
AB 1600 Development Impact Fees	4 th Thursday – 2:00 PM City Hall Executive Conference Room – 2 nd Floor	Martin and Steinbeck
Chandler Ranch	As Needed	Picanco and Strong
Climate Action Plan	As Needed	Hamon and Strong
Franchise Agreement for Solid Waste Collection	As Needed	Hamon and Steinbeck
Massage Therapy and Establishments Ord.	As Needed	Picanco and Strong
Olsen Beechwood, Consultant Selection	As Needed	Martin and Steinbeck
Wastewater Facility Charges Review	As Needed	Martin and Hamon
Water Rights Attorney	As Needed	Picanco and Strong
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